

Date of Application _____

Application Number _____

Application for License

Peddlers, Hawkers, Vendors, Canvassers and Solicitors



City of Woodbury
County of Gloucester
New Jersey



Seasonal Sales Vendor -a person who sells goods and/or merchandise for a specified limited purpose and period of time at a location owned by and/or leased by the applicant.

- Hours of operation are from 9:00 a.m. to 9:00 p.m.
- Fee: \$200.00



Extended Seasonal Sales Vendor -a person who sells ice cream or dairy related products.

- Hours of operation are from 9:00 a.m. to 9:00 p.m.
- Fee: \$300.00



Non-Profit Seasonal Sales Vendor -any non-profit religious, charitable, educational, society, association, service club, volunteer first aid organization or fire company which is located within and services the City and sells goods and merchandise at a specific location either owned by the non-profit organization or at a location not owned by the non-profit organization, having written consent of the owners of property to conduct seasonal sales activities within the City of Woodbury.

- Hours of operation are from 9:00 a.m. to 9:00 p.m.
- Fee: no charge



Merchandise (Peddler, Hawker, Vendor, Solicitor or Canvasser) -shall include all goods, wares, foods, fruits, vegetables, farm products, books, magazines, periodicals, arts, crafts, and all kinds of articles of personal property for domestic use.

- Hours of operation are from 9:00 a.m. to 9:00 p.m.
- Fee:
 - \$50.00 for daily license
 - \$100.00 for weekly license



Merchandise (Seasonal Sales) -shall only include Christmas trees, Christmas wreaths, Christmas grave blankets. Christmas arts and crafts, Easter Flowers, Easter Baskets, Mother's Day flowers, Mother's Day baskets and other articles of arts and crafts related to the seasonal sales activity.

- Hours of operation are from 9:00 a.m. to 9:00 p.m.
- Fee: \$200.00

Personal Information

Date:_____

1. Name: (Individual) _____ (Title) _____

2. Address:_____

3. Telephone:_(____)_____

4. Driver's License Number_____ (State Issued)_____

5. Social Security Number_____

Organization / Company Information

1. Organization / Company Name:_____

2. Address:_____

3. Telephone:_(____)_____

4. Description of nature of business:_____

5. Goods to be sold:_____

Professional References

A. Name_____ Date of Birth_____/_____/____

B. Full Address_____

C. Occupation_____ Phone_(____)_____

A. Name_____ Date of Birth_____/_____/____

B. Full Address_____

C. Occupation_____ Phone_(____)_____

A. Name_____ Date of Birth_____/_____/____

B. Full Address_____

C. Occupation_____ Phone_(____)_____

Have you ever been arrested for or convicted of any disorderly offense or violation of an
municipal ordinance or indictable offense? Yes_____ No_____

If yes, explain in detail: _____

Additional Information

Length of time license is being requested: _____

Exact dates being requested: _____

Block and or address of solicitation: (for stationary vendors) _____

Are orders being solicited? Yes_____ No_____

Are orders being taken for future delivery of goods or services? Yes_____ No_____

Has any license or permit issued by any city, state, or federal agency ever been denied to you?

Yes_____ No_____ If yes, explain: _____

Items to Include with this application

1. Letter on company letterhead certifying that you are employed or represented by the company for which you are soliciting, peddling, hawking, canvassing.
2. Photo of yourself taken within the last 60 days (passport photo)
3. Check or Money Order made out to "The City of Woodbury"

Please note: All individuals must complete a background check through the NJ State Police

(Information Attached)

Background Check Information

Applicants must log on to

<https://www.njportal.com/njsp/criminalrecords/>

Woodbury's Originating Agency Identification number or ORI number:

NJ0082200

Once there, click on the **ONLINE FORM 212A**, this will be a highlighted block on the lower left side of the page.

Follow the prompts for through the demographic questions. Questions include:

- Name
- Date of Birth
- Address
- Ethnicity
- E-mail
- Phone number
- Social security number (optional)

The NJ State police require a \$20.00 administration fee per applicant. Therefore, payment information will then be required.

Upon completion of the form, the applicant will receive an e-mail 'Confirmation & Receipt' that will include a confirmation number.

The request will then be forwarded electronically to the Police Department's work queue for approval and submission to the State Police for processing.

The applicant can find more information on the 212A form and the process by clicking on the **Help Tab** located on the top right side of the page.

Initial when Read

SOLICITATION

Hours for solicitation, peddling, hawking, or vending are between 9:00 am and 7:00 pm.

Seasonal / Extended Seasonal Sales / Vendors

I, being the applicant of this document, certify that the site / location from which I will be operating:

will not impede the flow of traffic (pedestrian and/or automotive)

will be maintained during the designated time period

will be free from trash, garbage, and debris during the designated time of operation

will be cleaned of all trash, debris, and materials within 48 hours following the expiration of the license.

I hereby certify that the information in this application is true and correct.

Sign _____

Print _____

Date _____

Sign _____

Date _____

Chief Thomas Ryan

Sign _____

Date _____

City Clerk, Cassidy L. Swanson

(SEAL)