

**City of Woodbury
City Council Meeting
March 20, 2023
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of March 6, 2023 was called to order by Council President Fleming at 6:34 pm. Council President Fleming then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 23-04 adopted at the 2023 Reorganization Meeting on January 3, 2023. Also, notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilman Ferraino, Councilwoman Garlic, Councilwoman Harwell, Councilwoman Miller, Council President Fleming, Mayor Miller

Absent: Councilwoman Carter, Councilman Hagerty, Councilman Merinuk, Councilman Pisarcik

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Chief, Tom Ryan; Engineer, Paul Breier; Administrator, John Leech; Deputy Administrator, Bradley Pennypacker

Approval of the Minutes

Councilman Ferraino made a motion to approve the minutes from the February 21st meeting seconded by Councilwoman Harwell.

Motion approved by the following voice vote;

Ayes 4 Councilman Ferraino, Councilwoman Harwell, Councilwoman Miller, Council President Fleming

Nays 0

Absent 4 Councilwoman Carter, Councilman Hagerty, Councilman Merinuk, Councilman Pisarcik

Abstain 1 Councilwoman Garlic

Open to the Public for Agenda Items Only

Council President Fleming stated the meeting will be opened to the public for agenda items and non-agenda items. Council President Fleming reminds everyone that each agenda item does have to get read aloud. Councilwoman Harwell made a motion to open to the public, seconded by Councilman Ferraino. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilman Ferraino made a motion to close to the public, seconded by Councilwoman Garlic. Motion approved by unanimous voice vote.

ORDINANCE NO. 2382-23 CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Councilman Ferraino presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Ferraino moved to open to the public on Ordinance 2382-23, seconded by Councilwoman Miller.

Hearing no one, Councilwoman Harwell made a motion to close to the public on Ordinance 2382-23, Seconded by Councilman Ferraino.

Councilman Ferraino made a motion to adopt Ordinance 2382-23, seconded by Councilwoman Garlic.

Motion approved by the following voice vote;

Ayes 5, Councilman Ferraino, Councilwoman Garlic, Councilwoman Harwell, Councilwoman Miller,
Council President Fleming

Nays 0

Absent 4 Councilwoman Carter, Councilman Hagerty, Councilman Merinuk, Councilman Pisarcik

Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 23-88 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT BLOCK 150 LOT 3 640 WASHINGTON AVE CORELOGIC MORTGAGE SERVICER

RESOLUTION NO. 23-89 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO REIMBURSE WATER OVERPAYMENT ACCOUNT #43550-4 1409 GLASSBORO RD SYLVIA B. HILL

RESOLUTION NO. 23-90 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT BLOCK 75.01 LOT 22 116 LUPTON AVE MOORE, DARRELL & STACIE

RESOLUTION NO. 23-91 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ESTABLISHING A 5-YEAR MORATORIUM ON THE ISSUANCE OF ROAD OPENING PERMITS FOR THE PORTION OF SOUTH MAPLE AVENUE RESURFACED AS PART OF THE FY2019 CDBG ROAD IMPROVEMENT PROJECT FROM DECEMBER 21, 2022 THROUGH DECEMBER 20, 2027

RESOLUTION NO. 23-92 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF A MEMORANDUM OF AGREEMENT WITH UFCW LOCAL 360A

RESOLUTION NO. 23-93 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY IMPOSING LIEN FOR PROPERTY MAINTENANCE PURSUANT TO MUNICIPALITY CODE §162-4

RESOLUTION NO. 23-94 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO ADOPT EMERGENCY TEMPORARY APPROPRIATIONS FOR THE YEAR 2023

RESOLUTION NO. 23-95 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AND ACCEPTING THE MAINTENANCE BOND OF GERALD A. BARRETT, LLC FOR THE FY2014 GREEN ACRES PEDESTRIAN PATH ALONG STEWART LAKE PARK PROJECT

RESOLUTION NO. 23-96 RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY AWARING A CONTRACT TO ICA ENGINEERING LLC FOR THE FY2022 SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM REPLACEMENT AND UPGRADES

END CONSENT AGENDA

Councilman made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilwoman.

Motion approved by the following voice vote;

Ayes 5, Councilman Ferraino, Councilwoman Garlic, Councilwoman Harwell, Councilwoman Miller, Council President Fleming

Nays 0

Absent 4 Councilwoman Carter, Councilman Hagerty, Councilman Merinuk, Councilman Pisarcik

Abstain 1 Councilman Ferraino from Resolution No. 23-92

Councilman Ferraino made a motion to approve the list of bills and vouchers, seconded by Councilwoman Garlic.

Motion approved by the following voice vote;

Ayes 5, Councilman Ferraino, Councilwoman Garlic, Councilwoman Harwell, Councilwoman Miller, Council President Fleming

Nays 0

Absent 4 Councilwoman Carter, Councilman Hagerty, Councilman Merinuk, Councilman Pisarcik

Abstain 0

Committee reports

Councilman Ferraino – Economic Development, Finance & Grants Committee – The Budget is in its’ infancy stages. They are working diligently on making a plan to execute the Budget, and he will continue to provide updates on their progress.

Report of the Mayor

We are waiting on quotes for the High School Boys Basketball Team’s Championship banner. We will be getting one banner for them, and another that says City of Champions, and list all of our recent championship. We’ll likely donate the banners to the High School once they are taken down. Woodbury Little League’s Opening Day is April 15. Mayor Miller had the opportunity to tour Nova Farms, and it looks great. They are on schedule to open April 1 and there will be a ribbon cutting at a later date. He thanked the Police and Fire Departments for their quick action during the recent fire in the High School and he wished everyone a Happy Spring.

Report of the Clerk

The Bi-Annual Shred Event is March 25, the City of Woodbury is hosting a Shred Day for residents to safely dispose of sensitive paper documents from 9 am to 12 pm - or until the truck is filled, at the old police station, at 200 North Broad Street.

Department Reports

Paul Brier – City Engineer:

NJDOT MUNICIPAL AID PROJECTS

FY 2020 NJDOT Municipal Aid – Hunter Street

1. This project is currently being closed out with NJDOT. Once that is complete, I will submit a resolution to the Council to establish a 5-year road opening moratorium on the portion of Hunter Street that was resurfaced under this contract.

FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The contract for this project was awarded to Lexa Concrete with Resolution #23-61 for the amount of \$297,681.26 on January 23, 2023. The contracts have been fully endorsed by the contractor and the City.
2. The Bid Tab and Resolution have been submitted to NJDOT for concurrence of the award to Lexa Concrete. When that is issued I will schedule the preconstruction meeting with Lexa, Public Works, utility companies, and our inspector. The Notice to Proceed to be issued a week or so afterwards.

FY 2022 NJDOT Municipal Aid – West Centre Street

1. We are finishing revisions to the construction plans based on comments from NJDOT. The revised plans and specifications will be submitted shortly to DOT for approval and authorization to advertise for bids. I will submit a resolution requesting Council's authorization to advertise at the April 3rd meeting. Therefore, the Notice to Bidders for this project should be advertised by the end April.

FY 2023 NJDOT Municipal Aid – Newton Ave & Euclid Street

1. The grant application for the repaving of Newton Avenue and Euclid Street was submitted to NJDOT-Local Aid in July. The City received notice from the NJDOT dated November 23, 2022 stating that this project has been awarded a grant for \$306,400.00.
2. We have conducted the survey work on the roads and are preparing the base plans. We will submit the plans, specifications and cost estimate to NJDOT for review in late spring.

NJDOT DISCRETIONARY (LAIF) AID PROJECTS

South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14, 2022 to the City that states the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Resurfacing Project. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. The plans and specifications are approximately 90% complete. After construction on Progress Avenue has started and West Centre Street is out for bids, we will finalize the plans and specifications for this project and submit them to DOT for review and approval.

FY2022-23 Application

1. I will consult with Rich Leidy and other City officials to select a road resurfacing or storm sewer replacement project to apply for an LAIF grant this year.

WATER CAPITAL PROJECTS

2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The project also includes replacing a section of the broken water main in the sidewalk on N. Broad Street just south of the bridge and also the replacement of the broken main in S. Girard Street that currently goes under the bridge just east of Bell Lake.
2. The bid opening for this project was held on March 1, 2023. A total of nine bids were received. The low bidder was P&A Construction, Inc. at \$439,849.41. At the March 6th Council meeting, Resolution No. 23-83 was approved for awarding the contract to P&A Construction. The Notice of Award form and letter were issued to P&A on the 8th. I should receive the signed contract and shop drawings from them this week. Therefore, I will

schedule the pre-construction meeting for March 30th and the Notice to Proceed for April 3rd.

SCADA System Upgrade

1. On February 14, 2023 the City received Proposals & Statements of Qualifications from three contractors for the SCADA system replacements and upgrades. The selection of the contractor is based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. Qualifications, experience, project understanding, as well as cost are key factors to be considered.
2. After compiling the evaluations and discussing the proposals with various City officials and the Solicitor, the consensus was to award the contract to ICA Engineering, Inc. for a total cost of \$311,850.00.
3. Resolution No. 23-96 is on the agenda for the March 20th Council meeting. If the resolution is approved I will issue the Notice of Award letter to ICA Engineering this week. The Notice to Proceed should be issued in 3 to 4 weeks.

Well Redevelopment – Well #8

1. The bid opening for the redevelopment of Well No. 8 was held on February 28th. Only one bid was received – from A.C. Schultes for \$117,500. The project was awarded to Schultes with Resolution No. 23-84 at the March 6th Council meeting. I issued the Notice of Award letter on March 9th. After the contract is fully signed and their bonds approved I can issue the Notice to Proceed in mid-April.

SANITARY SEWER CAPITAL

2023 Sanitary Sewer Capital Project

1. We are currently preparing the plans and specifications for repairs, pipe lining, pipe replacement, and manhole reconstruction for the sanitary sewer lines in East Red Bank Ave from Washington Ave to N. Broad Street. This project is required to eliminate the frequent blockages formed in the main line and the connecting laterals from the buildings along East Red Bank Ave.
2. The sewer mains have been cleaned and video-inspected. We are coordinating with Public Works for review and analysis of the videos to identify the portions of the pipe that are good, can be lined, or need to be replaced. Manholes at East Red Bank Ave and Green Street need to be reconfigured and a new large sewer main installed from that point to a manhole at Broad Street. And we are working with Public Works to identify the source(s) of the grease, scum and other material that is causing the blockages in the pipe downstream of Washington Avenue.

LOCAL ROAD RESURFACING PROGRAM

FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue in 2019. The contract was awarded to Paving Plus, LLC for \$85,242.56.
2. The project was completed in 2022. Paving Plus submitted their maintenance bond in January. At the February 6th Council meeting Resolution No. 23-67 was approved by Council to accept the maintenance bond and release the performance bond and the retainer of \$1,664.66 to Paving Plus.
3. Resolution No. 23-91 is on the agenda for the March 20th Council meeting to establish a 5-year moratorium from issuing road opening permits along the newly paved portion of South Maple Avenue.

FY 2023 City Bonds: Maple & Laurel Streets from Cooper St. to Hunter St., and Holroyd Place

1. The roads to be resurfaced for FY2023 include Laurel Street and Maple Street from Cooper Street to Hunter Street and Holroyd Place. These are the roads where the new water mains are to be installed this spring. Additional roads may be added to the list for resurfacing as the annual budget and the capital improvements bonds are being prepared. The

construction work would not start until the fall in order to allow the water main work to be complete and closed out, and give several months for the pipe trench repairs to settle.

GREEN ACRES PROJECTS

2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. The contractor for this project, Gerald A. Barrett, has completed all of the work and the project is being closed out. Resolution No. 23-95 is on the agenda for the March 20th Council meeting for the acceptance of Barrett's maintenance bond and release of the performance bond and the retainer of \$8,623.11.
2. The Path ID signs and the new Park Rules sign have been installed on the segment of the path from Cooper Street to Evergreen Avenue. Another ID sign and a 2nd Rules sign will be installed near the new path segment on the north side of Stewart Lake near the existing boat ramp. The interpretive signs have been made. The mounting boards and support posts are currently being prepared.

2017 Green Acres Program (Playground & Park Pavilion)

1. The construction plans and specifications for the site work, installation of the 2 pavilions, the 2 playground units and the various site and playground amenities were submitted to Green Acres on March 1, 2023 along with a cost estimate and construction schedule. We are making final updates to these documents and will make a final submission to Green Acres this week.
2. City Council has authorized the engineer to advertise this project for bid with the approval of Resolution No. 23-87 at the March 6th meeting. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will prepare the bid documents and advertise the project for public bids.

Miscellaneous Projects

Wing-Dickerson Park Improvements

1. The City received NPP grant funding totaling \$208,000 for upgrades to Wing-Dickerson Park. The upgrades include replacing the basketball courts, resurfacing the tennis court, installing 3 pickle ball courts, and replacing the wood mulch in the playground area.
2. The resolution authorizing the engineer to advertise this project for bids was passed by Council at the October 12th meeting. The Notice to Bidders was published in the South Jersey Times on October 25th. The bid opening date was November 4th. Resolution No. 22-189 was approved at the November 9th Council meeting awarding the contract to Command Co., Inc. The Notice to Proceed was issued on November 30th with a completion date of December 30th. The contractor began construction on December 12th.
3. All of the new paving has been installed, the footings and base plates for the four basketball net posts have been installed, and the pipe sleeves and posts for the pickle ball nets and fencing have also been installed. The contractor that will apply the various paint coatings on the courts will be able to conduct this work in the next few weeks now that the average daily temperature is above 50 degrees.

NJDOT Transportation Alternatives Set-Aside Program

1. We prepared the application and supporting documents to submit to NJDOT for Federal Aid grant funds to construct a pedestrian path network along Hester's Branch's three lakes, Hunter Street and Evergreen Avenue lakes, and around Broad Street Lake – to include footbridges over the Woodbury Creek at the Evergreen Avenue bridge and the railroad bridge. This path network would connect directly or with crosswalks to the existing paved path on the west side of Broad Street and to the recently completed pedestrian path along Stewart Lake. The maximum grant amount is \$1.5 million.
2. The application was submitted on November 3, 2022 through the NJDOT's SAGE website. The awards should be announced this spring.

John Leech – City Administrator – He thanked Council for adopting Resolution 23-96, for the SCADA System replacement and upgrades.

Unfinished Business

No Unfinished Business

New Business

No New Business

Open to the Public

Councilman Ferraino made a motion to open to the public, seconded by Councilwoman Harwell. Motion approved by unanimous voice vote.

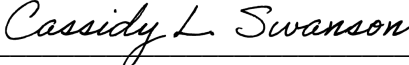
Hearing no one, Councilman Ferraino made a motion to close to the public, seconded by Councilwoman Harwell. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Ferraino made a motion to adjourn, seconded by Councilwoman Miller. Motion approved by a unanimous voice vote.

Meeting adjourned 6:49 p.m.

Respectfully submitted,



Cassidy L. Swanson, RMC, CMR
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.