

MINUTES
152nd ANNUAL RE-ORGANIZATION MEETING OF
THE MAYOR AND CITY COUNCIL OF
THE CITY OF WOODBURY
January 3, 2023

The meeting is called to order by Woodbury City Clerk, Cassidy Swanson at 6:32 pm

Ms. Swanson led the Pledge of Allegiance followed by a moment of recognition.

She then read the Open Public Meetings Statement.

Ms. Swanson read the following email from Councilman Kyle Miller that was received on Wednesday, December 28th for the record;

Clerk Swanson,
I write this letter to formally resign and forfeit my 1 remaining term year as 3rd Ward city councilman for the city of Woodbury effective after the conclusion of the December 28th, 2022 council meeting. I will graciously and humbly accept the position Mayor of Woodbury thereafter.

Thank you,

Kyle Miller
Woodbury City Mayor-Elect

Ms. Swanson reads the results of the 2022 General Election for Woodbury City Council:

Mayor – City of Woodbury

Kyle Miller – 1,756 votes
Harry Trout – 942 votes

Council – City of Woodbury Ward 1

Danielle Carter – 507 votes
Joseph Noverati – 258 votes

Council – City of Woodbury Ward 2

Norlyn Harmon Garlic – 546 votes
Lisa A. Yacoub – 240 votes

Council – City of Woodbury Ward 3

Reed Merinuk – 697 votes
George Wagoner – 436 votes

Ms. Swanson then called the first Roll Call of 2023.

Roll Call: Danielle Carter, William Fleming, Norlyn Garlic, Philip Hagerty, Frances Harwell, Reed Merinuk, Donna Miller, Thomas Pisarcik, Mayor Kyle Miller. All present.

Clerk calls for Nomination of Council President

Ms. Swanson called for nominations for Council President for 2023. Councilman Hagerty nominated Councilman Fleming, seconded by Councilwoman Miller. No other nominations were made. Motion approved to appoint Councilman Fleming to the position of Council President via voice vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilwoman Garlic Councilman Hagerty, Councilwoman Harwell, Councilman Merinuk, Councilwoman Miller, Councilman Pisarcik
Nays 0
Abstain 0
Absent 0

Council President Fleming was then sworn in by City Clerk, Cassidy Swanson. Ms. Swanson then handed control of the meeting to Council President Fleming.

Ms. Swanson introduced **Kyle Miller**, Mayor of the City of Woodbury. Oath for Mayor Miller was then performed by the honorable Former Mayor of the City of Woodbury, Peg Sickel. Mayor Miller was accompanied by his wife, Amanda Miller, son, Finnegan Miller, daughter, Norah Miller, mother, Tammy Miller, father, Martin Miller, sister, Amber Walton, brother-in-law, Nick Walton, sister, Morgan Miller, niece, Hailey Miller, nephews Joziah, Ezrah and Izayah Miller, grandmother, Helen Miller, mother-in-law, Maureen Schanck and father-in-law, Ernie Schanck

Ms. Swanson introduced **Danielle Carter**, First Ward Council Member. Oath for Councilwoman Carter was then performed by the honorable Gloucester County Commissioner Jim Jefferson. Councilwoman Carter was accompanied by her fiancé, Moses, and son, Moses.

Ms. Swanson introduced **Norlyn Garlic**, Second Ward Council Member. Oath for Councilwoman Garlic was then performed by the honorable Director of the Gloucester County Board of Chosen Commissioners, Frank DiMarco. Councilwoman Garlic was accompanied by her husband, Alvin Garlic, sons Avery and Adrian Garlic, Earle Sims-Brown, Kimesha Revels, Fatimah Daley, Anthony Daley, Valerie Dillard, Brittany Harmon, Sanai Jenkins, Kevin Rothmiller, Kimberly Davidson, Terry Archie, Taylor Thomas, Morgan Hornback, Leo Hornback Sr., Leo Hornback Jr., Lauren Hornback, Peter Hornback and Marvin Rothmiller

Ms. Swanson introduced **Reed Merinuk**, Third Ward Council Member. Oath for Councilman Merinuk was then performed by the honorable Former Mayor of the City of Woodbury, Peg Sickel. Councilman Merinuk was accompanied by his wife, Suzanne

Council President Fleming took a moment to thank the honorable guests that were present this evening. At this time all honorable guests were given a chance to speak.

Director of the Gloucester County Board of Chosen Commissioners, Frank DiMarco wished

everyone a Happy New Year. He had the opportunity to walk in Woodbury with Councilwoman Garlic and her whole family. The BBQ's they had were great. He congratulated Mayor Miller and all of the Councilmembers who won their elections. He thanked Council for inviting him to the Reorganization meeting and it was an honoring swearing in Councilwoman Garlic

Deputy Director of the Gloucester County Board of Chosen Commissioners, Heather Simmons congratulated Mayor Miller and all of the Councilmembers who won their elections. She thanked all of Council for all of the hard work they do on behalf of the citizens of Woodbury.

Gloucester County Commissioner Jim Jefferson congratulated Mayor Miller. He explained the last time he saw Mayor Miller they were at Rutgers University watching the Woodbury High School Thundering Herd Football Team win the first ever Group 1 State Championship. Mayor Miller is a former quarterback of said team, and a great representation of Woodbury. Commissioner Jefferson was honored to swear in Councilwoman Carter for a second time. He congratulated Councilwoman Garlic for winning her election in Ward 2 and Councilmen Merinuk for winning his election in Ward 3. The City has come a long way and he is excited to see where it heads. He wished everyone a Happy New Year and Go Herd.

Gloucester County Commissioner Denise DiCarlo congratulated Mayor Miller and all of the Councilmembers who won their elections. A lot of walking and door knocking was done.

Assemblyman William Spearman congratulated Mayor Miller and all of the Councilmembers who won their elections. He congratulated Council President Fleming and recounted the fun he had walking with him leading up to the 2021 Election.

Assemblyman William Moen wished everyone a Happy New Year.

A member of the public expressed her gratitude to Woodbury as she is very happy to live here, feels safe and welcomed.

Karlene O'Connor, former Councilwoman for the City of Woodbury, thanked Councilwoman Garlic for stepping up. She agreed with the sentiment the women before her expressed.

Peg Sickel, Former Mayor of the City of Woodbury, expressed how it was an honor to serve the City she was born and raised in.

Karlene thank you to Norlyn and is excited to see what she does. Thanked lady for saying that. Peg was honor to serve city born and raised family here since 1800s I love this city.

Prayers were offered for the family and friends of James beck, former Public Works Employee for the City of Woodbury and Gloria Holmes, a very active member of the Woodbury Community, as both have recently passed away. Prayers were also offered for Damar Hamlin, the Buffalo Bills player who suffered cardiac arrest during last night's games.

Council President Address

Council President Fleming - I just have a few brief thought thoughts for our 2023 year ahead. Our City and our Governing Body have the benefit of our different experience and background that we can learn and utilize to move us forward if we work as a team. We need

your participation and to hear from you and we need better communication. There are 10 of us and if we all work together, we can accomplish 10 times what any one of us might be able to accomplish alone. If we expand our 10 Governing Body seats to include our Administration, John, Brad, Cassidy and our Department Heads and employees, each of us accomplishing more than we thought possible, there is enormous potential, and my goal is to unleash that potential from all of you. For those wondering, there is no going backwards. We have a small City with enormous potential and the goal is to continue to move forward.

Councilpersons

Councilwoman Carter congratulated Mayor Miller and all of the Councilmembers who won their elections. She thanked all of Council for everything that they do and is excited to continue to work together in 2023. She thanked Gloucester County Commissioner Jim Jefferson for wearing her in.

Councilwoman Garlic thanked Director of the Gloucester County Board of Chosen Commissioners, Frank DiMarco for swearing her in. She is hoping to do great things on Council and is excited to work with everyone.

Council President Fleming asked everyone to rise and give a a round of applause for Councilman Merinuk's great job as last year's Council President. He said it is a thankless job and Councilman Merinuk deserves to be thanked.

Councilman Merinuk thanked Council President Fleming and agreed it is a thankless job. They had a good crew last year and was able to get a lot accomplished. He thanked Former Mayor of Woodbury, Peg Sickel for swearing him in. He was born and raised in Woodbury and it's important for everyone to see us succeed. Council has a lot of potential, and he is excited to see what they accomplish this year.

Councilwoman Miller is excited for all of the positive comments heard tonight as positivity drives her. She congratulated Mayor Miller and all of the Councilmembers who won their elections. Councilwoman Miller thanked all of the hard-working City employees and is excited for this year.

Councilman Pisarcik wished everyone a Happy New Year. He congratulated Mayor Miller and all of the Councilmembers who won their elections.

Councilwoman Harwell wished everyone a Happy New Year and thanked everyone for coming.. She congratulated Mayor Miller and all of the Councilmembers who won their elections. She is excited for Woodbury 2.0 because Woodbury is moving forward not backwards.

Councilman Hagerty congratulated Mayor Miller and all of the Councilmembers who won their elections. He welcomed Councilwoman Garlic to City Council. Woodbury's best days are ahead, and he would like to remove the word potential and make it actual. It will take a lot of work, so let's get busy.

Recess began at 6:59 pm

Recess ended at 7:16pm

RESOLUTIONS

Council President Fleming announced that Resolutions 23-01 through 23-49 would be done as part of a consent agenda.

Councilman Hagerty made a motion to table Resolution No. 23-48, seconded by Councilwoman Harwell. Motion approved by a unanimous voice vote.

CONSENT AGENDA

RESOLUTION NO. 23-01 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY RATIFYING AND CONFIRMING MOTION FIXING TIME OF THE ANNUAL MEETING OF THE MAYOR AND CITY COUNCIL FOR THE YEAR 2023

RESOLUTION NO. 23-02 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT CITY COUNCIL MEETINGS

RESOLUTION NO. 23-03 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A PRESIDENT "PRO TEMPORE" OF THE CITY COUNCIL WITH FULL AUTHORITY TO ACT IN ALL MATTERS AS THE PRESIDENT DURING THE COUNCIL PRESIDENT'S PERIODS OF ABSENCE {Councilman Philip Hagerty}

RESOLUTION NO. 23-04 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS OF CITY COUNCIL FOR THE LEGISLATIVE YEAR 2023

RESOLUTION NO. 23-05 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING THE SUM TO BE CHARGED FOR NOTICE OF PUBLIC MEETINGS

RESOLUTION NO. 23-06 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING THE SOUTH JERSEY TIMES AND THE COURIER POST AS THE OFFICIAL NEWSPAPERS FOR NOTICES OF PUBLIC MEETINGS

RESOLUTION NO. 23-07 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING DEPOSITORIES FOR FUNDS
{Ocean First Bank and the New Jersey Cash Management Fund}

RESOLUTION NO. 23-08 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A TAX SEARCH OFFICER {Theresa Mulvenna}

RESOLUTION NO. 23-09 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING GRANT COORDINATOR AND GRANT TREASURER
{Robert Law}

RESOLUTION NO. 23-10 RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING SIGNATORIES FOR BANKING INSTITUTIONS
{Robert Law, Theresa Mulvenna, and Kyle Miller}

RESOLUTION NO. 23-11 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

WOODBURY APPOINTING HOUSING INSPECTORS {Clifton Miller and John Leech}

RESOLUTION NO. 23-12 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BUILDING INSPECTOR {John Leech}

RESOLUTION NO. 23-13 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING PLANNING/ZONING BOARD ADMINISTRATOR {John Leech}

RESOLUTION NO. 23-14 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A ZONING OFFICER {John Leech}

RESOLUTION NO. 23-15 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING INTEREST RATE FOR DELINQUENCY IN PAYMENT OF TAXES AND/OR WATER AND SEWER BILLINGS AND FIXING THE RATE OF INTEREST TO BE CHARGED ON ASSESSMENT INSTALLMENTS

RESOLUTION NO. 23-16 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND {Cassidy Swanson}

RESOLUTION NO. 23-17 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A 9-1-1 COORDINATOR {Brandon Volk}

RESOLUTION NO. 23-18 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SAFETY COORDINATOR FOR THE MUNICIPAL JOINT INSURANCE FUND {Kelli Marro}

RESOLUTION NO. 23-19 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A CERTIFIED PESTICIDE APPLICATOR {Richard Leidy}

RESOLUTION NO. 22-20 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER {Robert Law}

RESOLUTION NO. 23-21 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND {Bradley Pennypacker}

RESOLUTION NO. 23-22 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING BRANDON VOLK AS EMERGENCY MANAGEMENT COORDINATOR AND BRIAN BOUCHER AS DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF WOODBURY {Brandon Volk and Brian Boucher}

RESOLUTION NO. 23-23 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A DIRECTOR FOR THE WOODBURY PUBLIC LIBRARY {Renee Pistone}

RESOLUTION NO. 23-24 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING COUNCILPERSON TO THE PLANNING/ZONING BOARD {Councilman William Fleming}

RESOLUTION NO. 23-25 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2023

RESOLUTION NO. 23-26 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A CASH MANAGEMENT PLAN AND INTERNAL CONTROL PROCEDURES

RESOLUTION NO. 23-27 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SOLICITOR {Timothy Scaffidi, Esq}

RESOLUTION NO. 23-28 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN AUDITOR {Mike Cesaro - Bowman & Company}

RESOLUTION NO. 23-29 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ENGINEER {Bryson & Yates}

RESOLUTION NO. 23-30 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BOND COUNSEL {Jeffrey Winitzky, ESQ – Parker McCay}

RESOLUTION NO. 23-31 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING COMPUTER CONSULTING SERVICES FOR VARIOUS MUNICIPAL DEPARTMENTS {Premier Technology Solutions}

RESOLUTION NO. 23-32 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A COMPUTER CONSULTANT FOR WOODBURY CITY HALL {Woodbury Public School District}

RESOLUTION NO. 23-33 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A LABOR COUNSEL {Brown & Connery, LLP}

RESOLUTION NO. 23-34 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING INSURANCE AGENT FOR THE CITY OF WOODBURY AND RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM, AND CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND {Chris Powell - Hardenbergh Insurance}

RESOLUTION NO. 23-35 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A REDEVELOPMENT PLANNER {Pennoni Associates}

RESOLUTION NO. 23-36 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A SPECIAL REDEVELOPMENT COUNSEL {Parker McCay – Linda Galella}

RESOLUTION NO. 23-37 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A FINANCIAL ADVISOR {Acacia}

RESOLUTION NO. 23-38 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A GRANT CONSULTANT {Triad Associates}

RESOLUTION NO. 23-39 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ECONOMIC DEVELOPMENT CONSULTANT {Triad Associates}

RESOLUTION NO. 23-40 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING AN EMPLOYEE ASSISTANCE PROGRAM {Cooper Health}

RESOLUTION NO. 23-41 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ENVIRONMENTAL CONSULTANT {Environmental Resolutions, Inc.}

RESOLUTION NO. 23-42 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES

RESOLUTION NO. 23-43 RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A \$25.00 CHARGE FOR TAX SALE MAILINGS IN LIEU OF ADVERTISING

RESOLUTION NO. 23-44 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING CASSIDY SWANSON AS THE CLEAN COMMUNITIES COORDINATOR

RESOLUTION NO. 23-45 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO CONDUCT ELECTRONIC TAX SALE

RESOLUTION NO. 23-46 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING ACTING DEPUTY CLERKS {Bradley Pennypacker and Robert Law}

RESOLUTION NO. 23-47 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING THE FY2022 WATER MAIN IMPROVEMENTS PROJECT FOR THE WATER MAIN REPLACEMENT ON MAPLE STREET AND LAUREL STREET FROM COOPER STREET TO HUNTER STREET AND ON HOLROYD PLACE

RESOLUTION NO. 23-48 ~~RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDING A CONTRACT TO LANDBERG CONSTRUCTION, LLC FOR THE FY 2021 NJDOT LOCAL AID PROGRAM – PROGRESS AVENUE RESURFACING AND SAFETY IMPROVEMENTS~~ *Tabled*

RESOLUTION NO. 23-49 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE CITY ENGINEER AND GRANT CONSULTANT TO PERFORM THE NECESSARY TASKS TO COMPLETE AND SUBMIT AN APPLICATION THAT FOCUSES ON LAKE MANAGEMENT FOR THE FY2023 GREEN ACRES GRANT PROGRAM

Motion to pay listed vouchers.

END OF CONSENT AGENDA

Councilman Hagerty made a motion to adopt all resolutions within the consent agenda, except Resolution No. 23-48, and to pay the listed vouchers, seconded by Councilwoman Harwell. Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilwoman Garlic Councilman Hagerty, Councilwoman Harwell, Councilman Merinuk, Councilwoman Miller, Councilman Pisarcik, Council President Fleming

Nays 0

Abstain 0

Absent 0

Mayor's Address

Mayor Miller thanked all of his family for attending tonight's meeting. Council understands what's coming up ahead this year, Block 75 and Inspira, amongst other things. Council was all elected for Woodbury by Woodbury people and we need to do the right thing for this town by the people who elected us into these seats. Mayor Miller is excited for this year. He thanked all of Council for the work they do and is ready to get to work.

Open to the Public

Councilwoman Harwell made a motion to open the floor to the Public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote.

Peg Sickel – 145 Rugby Plc. – In reference to Resolution No. 23-39, she asked if an Economic Development Consultant is necessary as we hire a Redevelopment Attorney. Council President Fleming responded, adding the different responsibilities between the two positions. Ms. Sickel asked if Triad, our Economic Development Consultant can provide an Economic Development Report for the public

Seeing no one, Councilman Hagerty made a motion to close the floor to the Public, seconded by Councilwoman Harwell. Motion approved by unanimous voice vote.

Council President Fleming wanted the public to be aware of our new meeting nights, the first and third Monday of the nights. There are a few Monday Holidays, so some meeting nights will be different. We will be meeting with potential Block 75 Developers on January 18, so we are starting the new year off busy. Council President Fleming informed Council he will forward over of the list of current committees, to get suggestions on any changes for the personnel, names, and purposes of the committees. He invited any and all feedback. He put himself as the Councilperson representative to the Planning and Zoning Board with the intention to vacate the seat after discussions on which Councilmember would like to sit on the Planning and Zoning Board. He feels he could often be in conflict, so please reach out if you interest in serving on the Planning and Zoning Board please reach out. He wanted to make sure a Councilperson representative was on the Planning and Zoning Board prior to their reorganization meeting.

Motion to Adjourn

Councilman Hagerty made a motion to adjourn, seconded by Councilwoman Carter. Motion approved by unanimous voice vote. Meeting adjourned at 7:30 pm.

Respectfully submitted,

Cassidy L. Swanson

Cassidy L. Swanson, RMC, CMR
City Clerk