

**AGENDA**  
**153<sup>rd</sup> ANNUAL REORGANIZATION MEETING OF THE MAYOR AND  
CITY COUNCIL OF THE CITY OF WOODBURY**  
**January 3, 2024, at 6:30 pm**  
Gloucester County Ceremonial Courtroom  
1 North Broad Street, Woodbury, NJ 08096

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The meeting is called to order by Woodbury City Clerk, Cassidy Swanson

City Clerk leads the Pledge of Allegiance.

Moment of Silent Reflection

The City Clerk reads the Open Public Meetings Statement.

City Clerk reads the results of the 2023 General Election as to Woodbury City Council

Roll Call by the City Clerk:

Councilmembers: Danielle Carter, Sam Ferraino, William Fleming, Norlyn Garlic, Philip Hagerty, Frances Harwell, Rob Johnson, Donna Miller, Jo Miller, Mayor Kyle Miller.

City Clerk calls for Nomination of Council President and vote.

City Clerk introduces the Council President for the year 2024. The Council President then recites the Oath of Office.

Oath for Council President to be given by **City Clerk, Cassidy Swanson**

City Clerk introduces **Donna Miller**, First Ward Council Member, accompanied by her . Councilwoman Miller recites the Oath of Office.

Oath for Councilwoman Miller to be given by **Gloucester County Surrogate, Giuseppe Chila**

City Clerk introduces **Jo Miller**, First Ward Council Member, accompanied by their . Councilperson Miller recites the Oath of Office.

Oath for Councilperson Miller to be given by **Senator, Nilsa Cruz-Pérez of the 5<sup>th</sup> Legislative District**

City Clerk introduces **Fran Harwell**, Second Ward Council Member, accompanied by her . Councilwoman Harwell recites the Oath of Office.

Oath for Councilwoman Harwell to be given by **Assemblyman, William Spearman of the 5<sup>th</sup> Legislative District**

City Clerk introduces **Sam Ferraino**, Third Ward Council Member, accompanied by his . Councilman Ferraino recites the Oath of Office.

Oath for Councilman Ferraino to be given by **Senate President, Steve Sweeney**

City Clerk introduces **Rob Johnson**, Third Ward Council Member, accompanied by his . Councilman Johnson recites the Oath of Office.

Oath for Councilman Johnson to be given by **Gloucester County Commissioner, Jim Jefferson**

**COUNCIL PRESIDENT INTRODUCES HONORED GUESTS**

President of Council delivers annual message.

Introductions and Acknowledgements by the Honorable Donna Miller, First Ward Councilwoman.

Introductions and Acknowledgements by the Honorable Jo Miller, First Ward Councilperson.

Introductions and Acknowledgements by the Honorable Fran Harwell, Second Ward Councilwoman.

Introductions and Acknowledgements by the Honorable Sam Ferraino, Third Ward Councilman.

Introductions and Acknowledgements by the Honorable Rob Johnson, Third Ward Councilman.

Council members provide annual thoughts and messages, as desired.

Honorable Dignitaries provide annual thoughts and messages, as desired.

**RESOLUTIONS**

(If there are no objections, Resolutions No. **24-01** through Resolutions No. **24-47** and motion to pay listed vouchers will be offered as a consent agenda for Council's consideration)

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**CONSENT AGENDA**

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**RESOLUTION NO. 24-01** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY RATIFYING AND CONFIRMING MOTION FIXING TIME OF THE ANNUAL MEETING OF THE MAYOR AND CITY COUNCIL FOR THE YEAR 2024

**RESOLUTION NO. 24-02** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TOPROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT CITY COUNCIL MEETINGS

**RESOLUTION NO. 24-03** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A PRESIDENT "PRO TEMPORE" OF THE CITY COUNCIL WITH FULL AUTHORITY TO ACT IN ALL MATTERS AS THE PRESIDENT DURING THE COUNCIL PRESIDENT'S PERIODS OF ABSENCE

**RESOLUTION NO. 24-04** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS OF CITY COUNCIL FOR THE LEGISLATIVE YEAR 2024

**RESOLUTION NO. 24-05** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING THE SUM TO BE CHARGED FOR NOTICE OF PUBLIC MEETINGS

**RESOLUTION NO. 24-06** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING THE SOUTH JERSEY TIMES AND THE COURIER POST AS THE OFFICIAL NEWSPAPERS FOR NOTICES OF PUBLIC MEETINGS

**RESOLUTION NO. 24-07** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING DEPOSITORIES FOR FUNDS

{Ocean First Bank and the New Jersey Cash Management Fund}

**RESOLUTION NO. 24-08** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A TAX SEARCH OFFICER {Theresa Mulvenna}

**RESOLUTION NO. 24-09** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING GRANT COORDINATOR AND GRANT TREASURER {Robert Law}

**RESOLUTION NO. 24-10** RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING SIGNATORIES FOR BANKING INSTITUTIONS  
{Robert Law, Theresa Mulvenna, and Kyle Miller}

**RESOLUTION NO. 24-11** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING HOUSING INSPECTORS {John Leech and Clifton Miller}

**RESOLUTION NO. 24-12** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BUILDING INSPECTOR {John Leech}

**RESOLUTION NO. 24-13** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING PLANNING/ZONING BOARD ADMINISTRATOR {John Leech}

**RESOLUTION NO. 24-14** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING ZONING OFFICERS {John Leech and Clifton Miller}

**RESOLUTION NO. 24-15** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING INTEREST RATE FOR DELINQUENCY IN PAYMENT OF TAXES AND/OR WATER AND SEWER BILLINGS AND FIXING THE RATE OF INTEREST TO BE CHARGED ON ASSESSMENT INSTALLMENTS

**RESOLUTION NO. 24-16** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND  
{Cassidy Swanson}

**RESOLUTION NO. 24-17** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A 9-1-1 COORDINATOR {Brandon Volk}

**RESOLUTION NO. 24-18** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SAFETY COORDINATOR FOR THE MUNICIPAL JOINT INSURANCE FUND  
{Kelli Marro}

**RESOLUTION NO. 24-19** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A CERTIFIED PESTICIDE APPLICATOR {Richard Leidy}

**RESOLUTION NO. 24-20** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER {Robert Law}

**RESOLUTION NO. 24-21** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND {Bradley Pennypacker}

**RESOLUTION NO. 24-22** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING SPECIAL COUNSEL

**RESOLUTION NO. 24-23** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING SPECIAL OPRA COUNSEL {Gary Marek, Esq.}

**RESOLUTION NO. 24-24** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING COUNCILPERSON TO THE PLANNING/ZONING BOARD {Councilman William Fleming}

**RESOLUTION NO. 24-25** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2024

**RESOLUTION NO. 24-26** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A CASH MANAGEMENT PLAN AND INTERNAL CONTROL PROCEDURES

**RESOLUTION NO. 24-27** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SOLICITOR {Timothy Scaffidi, Esq.}

**RESOLUTION NO. 24-28** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN AUDITOR {Mike Cesaro - Bowman & Company}

**RESOLUTION NO. 24-29** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ENGINEER {Bryson & Yates}

**RESOLUTION NO. 24-30** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BOND COUNSEL {Jeffrey Winitsky, Esq. – Parker McCay}

**RESOLUTION NO. 24-31** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING COMPUTER CONSULTING SERVICES FOR THE WOODBURY POLICE DEPARTMENT {Premier Technology Solutions}

**RESOLUTION NO. 24-32** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A COMPUTER CONSULTANT FOR WOODBURY CITY HALL {Premier Technology Solutions}

**RESOLUTION NO. 24-33** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A LABOR COUNSEL {Brown & Connery, LLP}

**RESOLUTION NO. 24-34** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING INSURANCE AGENT FOR THE CITY OF WOODBURY AND RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM AND CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND {Chris Powell - Hardenbergh Insurance}

**RESOLUTION NO. 24-35** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A REDEVELOPMENT PLANNER {Pennonni Associates}

**RESOLUTION NO. 24-36** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A SPECIAL REDEVELOPMENT COUNSEL {Kevin Sheehan - Parker McCay}

**RESOLUTION NO. 24-37** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A FINANCIAL ADVISOR {Acacia}

**RESOLUTION NO. 24-38** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A GRANT CONSULTANT {Triad Associates}

**RESOLUTION NO. 24-39** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ECONOMIC DEVELOPMENT CONSULTANT {Triad Associates}

**RESOLUTION NO. 24-40** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING AN EMPLOYEE ASSISTANCE PROGRAM {Cooper Health}

**RESOLUTION NO. 24-41** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ENVIRONMENTAL CONSULTANT {Environmental Resolutions, Inc.}

**RESOLUTION NO. 24-42** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES

**RESOLUTION NO. 24-43** RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A \$25.00 CHARGE FOR TAX SALE MAILINGS IN LIEU OF ADVERTISING

**RESOLUTION NO. 24-44** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING CASSIDY SWANSON AS THE CLEAN COMMUNITIES COORDINATOR

**RESOLUTION NO. 24-45** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO CONDUCT ELECTRONIC TAX SALE

**RESOLUTION NO. 24-46** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING ACTING DEPUTY CLERKS {Bradley Pennypacker and Robert Law}

**RESOLUTION NO. 24-47** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE SUBMISSION OF A 2<sup>nd</sup> 3-MONTH AWARD EXTENSION REQUEST FOR LA-2022 MA WOODBURY CITY RESURFACING OF W. CENTRE STREET FROM S. JACKSON ST. TO S. BROAD ST.-08 TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

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## END OF CONSENT AGENDA

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Motion to pay listed vouchers.

Mayor Miller delivers his annual message.

Open to the Public

Motion to Adjourn

**NOTICE PURSUANT TO N.J.S.A 10:4-8(d)**

**The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.**

**RESOLUTION NO. 24-01**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
RATIFYING AND CONFIRMING MOTION FIXING TIME OF THE ANNUAL  
MEETING OF THE MAYOR AND CITY COUNCIL FOR THE YEAR 2024**

**WHEREAS**, the time for the annual meeting of the City Council of the City of Woodbury has been heretofore fixed and established by a motion of City Council fixing the hour and date for the annual meeting of the City of Woodbury for the year 2024, as January 3, 2024, same being passed at a regular meeting of said City Council; and

**WHEREAS**, it is the desire of the new City Council to ratify and confirm the acts of the old City Council insofar as they concern such annual meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury as follows:

1. That the motion adopted by the City Council of the City of Woodbury be and the same is hereby approved, ratified and confirmed insofar as may be necessary under the law to make binding and of full force and effect, all acts, motions, resolutions, appointments, confirmations of appointments, elections to fill vacancy in office, ordinances and proceedings of every nature and description which may come before said City Council at this, its annual meeting, and no act or proceeding passed, adopted or approved at this meeting shall be effected or otherwise impaired by reasons of the fact that the annual meeting of said City Council was held on a day other than January 3, 2024.

**ADOPTED** at the annual reorganizational meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-02**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO  
PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION  
AT CITY COUNCIL MEETINGS**

**WHEREAS**, under the New Jersey Open Public Meetings Act (Act), N.J.S.A. 10:4- 6 et seq., City Council meetings are open to the public with a public portion for comments by the public on governmental issues of concern to the residents; and

**WHEREAS**, the City Council encourages members of the public to address the Council in order to permit and encourage public participation at such meetings; and

**WHEREAS**, the City Council has determined that the enactment of rules and regulations for the conduct of such meetings and public participation would help clarify the process and encourage the public to participate in City business; and

**WHEREAS**, the Act permits regulations of the amount of time a person may speak in the public portions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Woodbury that the following rules shall be applied to all public comment portions of the City Council meeting:

- (1) The public is invited to attend and observe all public meetings of the City Council. Persons shall be heard at any public meeting as provided herein.
- (2) At any public meeting for which a member of the public wishes to address the Council, such person may address the Council during those portions of the meeting designated for public participation.
- (3) Those who wish to speak will form a neat line at the podium. Individuals shall not call out from their seat.
- (4) For individuals who are disabled or unable to come to the podium and wish to speak, a microphone will be brought to them.
- (5) After acknowledgment from the Council President, each person to address the Council must state his or her name and residence or business address.
- (6) Members of the public are limited to a five-minute time limit to address the Council during a Public Portion. The time limit may be extended at the discretion of the President of Council with the concurrence of the City Solicitor.



(7) All questions, comments and dialog must be directed to the Council. The council President or his/her designee will either respond or select another member of council or professional to do so. No intra-audience dialog is permitted during the open session of any meeting.

(8) Speakers may speak only once during a public portion.

(9) Speakers on both sides of the dais shall treat each other with courtesy and respect. Individuals should refrain from using foul language.

(10) At meetings with unusually large attendance, the Council President may impose such additional rules or time limitations as are deemed appropriate from time to time based on business before the Council and the number of persons wishing to speak.

(11) The Council President or City Solicitor will give one warning of improper behavior. On the next offense, the speaker will be asked to relinquish the floor.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-03**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
DESIGNATING A PRESIDENT “PRO TEMPORE” OF THE CITY COUNCIL WITH  
FULL AUTHORITY TO ACT IN ALL MATTERS AS THE PRESIDENT DURING THE  
COUNCIL PRESEDENT’S PERIODS OF ABSENCE**

**WHEREAS**, on occasions during the legislative year of 2024 because of the pressure of business or personal reasons, it is necessary that the President of City Council of the City of Woodbury, be absent from the City, therefore unable to attend a regular Council meeting during this period of absence; together with the duties and responsibilities granted by the City Charter and City Code; and

**WHEREAS**, it is the desire of the City Council of the City of Woodbury to provide for the orderly process of business that a President “pro tempore” be appointed with full authority to act in all matters as President of said City Council and as otherwise afforded by the City Charter and City Code.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, as follows:

1. That \_\_\_\_\_ be and is hereby designated as President “Pro Tempore” of the City Council of the City of Woodbury with all the authority, privileges and powers accorded by law to the President of Council during periods of absence, voluntary disqualifications or the temporary inability of the President of Council to be present at a Council meeting and in addition, together with all rights and responsibilities afforded the position pursuant to the City Charter and City Code.

2. This Resolution shall take effect immediately.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-05**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING  
THE SUM TO BE CHARGED FOR NOTICE OF PUBLIC MEETINGS**

**WHEREAS**, N.J.S.A. 10:4-19 of the Open Public Meetings Act, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually; and

**WHEREAS**, said sum is to cover the costs of providing such notice; and

**WHEREAS**, said section further permits the public body to provide such notices free of charge to news media who so request.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, as follows:

1. Each person who requests that individual notice as required under the Act be mailed to him or her shall pay annually or per occasion or request to the City of Woodbury the sum of \$10.00 to cover the costs thereof.
2. Requests for such individual notice made by news media shall be granted without costs.
3. The sum herein designated is subject to change upon the adoption of a superseding resolution by the public body.
4. This resolution shall take effect immediately.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-06**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
DESIGNATING THE SOUTH JERSEY TIMES AND THE COURIER POST AS THE  
OFFICIAL NEWSPAPERS FOR NOTICES OF PUBLIC MEETINGS**

**WHEREAS**, it is necessary to designate the official newspaper in which public notices, advertisements and requests for bids shall appear; and

**WHEREAS**, Section 3 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (N.J.S.A. 10:4-6 et seq.), requires that certain notices of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, these newspapers are designated by this body as the newspapers which have the greatest likelihood of informing the public within the jurisdictional boundaries of the body of such meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, as follows:

1. That the South Jersey Times, 161 Bridgeton Pike, Bldg. E, Mullica Hill, New Jersey 08062, be designated as the official publication for the City of Woodbury and the Courier Post, P.O. Box 5300, Cherry Hill, New Jersey 08034, is hereby designated the secondary newspaper, and they are designated to receive all notices of meetings as required under the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.
2. That this Resolution shall take effect immediately.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-07**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
DESIGNATING DEPOSITORIES FOR FUNDS**

**BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, as follows:

1. That **Ocean First Bank, Fulton Bank of New Jersey, and the New Jersey Cash Management Fund** are hereby designated as the depositories of the funds for the City of Woodbury for all accounts as may be required and necessary to properly see to the fiscal operation of the City of Woodbury for the year 2024.
2. That the Chief Financial Officer of the City of Woodbury is hereby authorized to deposit funds in any of the above listed financial institutions and further that the City's Chief Executive Financial Officer may receive informal bids as to the amount of interest to be paid on such monies deposited and deposit such sums as the Chief Financial Officer may deem advisable in those approved financial institutions which offer the highest interest rate of return to the City of Woodbury.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-08**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A TAX SEARCH OFFICER**

**BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, that **THERESA MULVENNA** be and is hereby appointed Tax Search Officer for the City of Woodbury for a term of one (1) year ending December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-09**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING GRANT COORDINATOR AND GRANT TREASURER**

**WHEREAS**, the City of Woodbury has need to appoint a Grant Coordinator and Grant Treasurer to serve the City in the capacity of obtaining grant funds from various sources for such purposes as housing rehabilitation, neighborhood preservation, park area acquisition, lake restoration, crime prevention and law enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that **ROBERT LAW** be appointed Grant Coordinator and Grant Treasurer for the City of Woodbury for a term of one (1) year beginning January 1, 2024, and ending December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-10**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING SIGNATORIES FOR BANKING INSTITUTIONS**

**WHEREAS**, it is necessary to appoint signatories in order to properly conduct the fiscal affairs of the City for the year 2024; and

**WHEREAS**, Ocean First Bank, Fulton Bank of New Jersey, and the New Jersey Cash Management Fund have been designated as depositories of funds for the City of Woodbury for all accounts of the City of Woodbury for the year 2024; and

**NOW, THEREFORE, BE IT RESOLVED** that the following City Employees are hereby appointed and designated as signatories for the within institutions:

**Chief Financial Officer**

**Robert Law**

**Tax & Utility Collector**

**Theresa Mulvenna**

**Mayor**

**Kyle Miller**

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.



**RESOLUTION NO. 24-11**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING HOUSING INSPECTORS**

**BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, that **JOHN LEECH** be appointed Senior Housing Inspector, and **CLIFTON MILLER** be appointed Housing Inspector for the City of Woodbury for a period of one (1) year commencing January 1, 2024, and terminating December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-12**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A BUILDING INSPECTOR**

**WHEREAS**, there exists a need for Building Inspector for the City of Woodbury; and

**WHEREAS, JOHN LEECH** possesses the necessary licenses to perform the duties of such positions.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, that **JOHN LEECH** be appointed to act as the Building Inspector and Sub-Code Official for the City of Woodbury for a period of one (1) year commencing January 1, 2024, and terminating December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-13**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING PLANNING/ZONING BOARD ADMINISTRATOR**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **JOHN LEECH** is hereby appointed Planning/Zoning Board Administrator for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-14**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING ZONING OFFICERS**

**WHEREAS**, there exists a need to appoint a Zoning Officers for the City of Woodbury;  
and

**WHEREAS, JOHN LEECH** and **CLIFTON MILLER** possess the necessary licenses to perform the duties of such position.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury, the Mayor concurring, that **JOHN LEECH** and **CLIFTON MILLER** be and are hereby appointed to act as Zoning Officers commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-15**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING  
INTEREST RATE FOR DELINQUENCY IN PAYMENT OF TAXES AND/OR WATER  
AND SEWER BILLINGS AND FIXING THE RATE OF INTEREST TO BE CHARGED  
ON ASSESSMENT INSTALLMENTS**

**WHEREAS**, N.J.S.A. 54:4-67 permits this governing body to affix the rate of interest to be charged for the nonpayment of taxes, assessments and water and sewer billings on or after the date when they would become delinquent; and

**WHEREAS**, N.J.S.A. 40A:2-23 provides for the method by which the interest on assessment installments is calculated; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury, the Mayor concurring, that the interest rate of eight (8%) percent per annum be charged on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount of delinquency in excess of \$1,500.00 for nonpayment of taxes, assessments and water and sewer billings on or after the date when they shall become delinquent as provided by law. In addition, there shall be a penalty of six (6%) percent on all delinquencies in excess of \$10,000.00 as permitted by N.J.S.A. 54:4-67.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-16**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE  
FUND**

**WHEREAS**, the City of Woodbury is a member of the Gloucester, Salem and Cumberland County Municipal Joint Insurance Fund, hereinafter referred to as the “FUND”; and

**WHEREAS**, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

**WHEREAS**, the City of Woodbury recommends the appointment of **CASSIDY SWANSON** to serve as Fund Commissioner in accordance with the FUND Bylaws.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury, the Mayor concurring, that **CASSIDY SWANSON**, be and he is hereby appointed Fund Commissioner to the Gloucester, Salem and Cumberland County Municipal Joint Insurance Fund.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-17**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A 9-1-1 COORDINATOR**

**WHEREAS**, in accordance with N.J.A.C. 17:24-5.1 the governing body of each municipality shall appoint a Municipal 9-1-1 Coordinator; and

**WHEREAS**, the position of Municipal 9-1-1 Coordinator does not require an individual salary; and

**WHEREAS**, the City of Woodbury is in need of a Municipal 9-1-1 Coordinator; and

**WHEREAS, BRANDON VOLK** is currently the Emergency Management Coordinator for the City of Woodbury; and

**WHEREAS, BRANDON VOLK** has the requisite skills and experience to serve as the Municipal 9-1-1 Coordinator for the City of Woodbury;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury, that **BRANDON VOLK** is hereby appointed as the City of Woodbury 9-1-1 Coordinator for a term of one (1) year ending December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-18**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A SAFETY COORDINATOR FOR THE MUNICIPAL JOINT  
INSURANCE FUND**

**WHEREAS**, the City of Woodbury is a member of the Gloucester, Salem and Cumberland County Municipal Joint Insurance Fund, hereinafter referred to as the “FUND”; and

**WHEREAS**, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies; and

**WHEREAS**, the City of Woodbury recommends the appointment of **KELLI MARRO** to serve as Safety Coordinator, in accordance with the FUND requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury that it does hereby appoint **KELLI MARRO** as Safety Coordinator, to the Gloucester, Salem and Cumberland County Municipal Joint Insurance Fund.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.



**RESOLUTION NO. 24-19**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A CERTIFIED PESTICIDE APPLICATOR**

**WHEREAS**, there exists a need for a Certified Pesticide Applicator for the City of Woodbury; and

**WHEREAS, RICHARD LEIDY** possesses the necessary licenses to perform the duties of such position.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, the Mayor concurring, that **RICHARD LEIDY** be appointed to act as the Certified Pesticide Applicator for the City of Woodbury for a one-year term commencing January 1, 2024, and ending December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-20**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, the City of Woodbury has a need to appoint a Public Agency Compliance Officer to implement Affirmative Action Regulations as required by P.L. 1975, c. 175.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **ROBERT LAW** is hereby appointed as Public Agency Compliance Officer for the City of Woodbury with a term commencing January 1, 2024, and ending December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-21**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE  
MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the City of Woodbury is a member of the Gloucester, Salem, and Cumberland County Municipal Joint Insurance Fund, hereinafter referred to as the “FUND”; and

**WHEREAS**, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

**WHEREAS**, City Council appointed **CASSIDY SWANSON** to serve as Fund Commissioner and an Alternate Fund Commissioner must be appointed to be available in cases of absence of the Fund Commissioner.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury, the Mayor concurring, that the **BRADLEY PENNYPACKER** is hereby appointed Alternate Fund Commissioner to the Gloucester, Salem, and Cumberland County Municipal Joint Insurance Fund effective *nunc pro tunc* to January 1, 2024, through December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-23**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING SPECIAL OPRA COUNSEL**

**WHEREAS**, there exists a need for the appointment of Special OPRA Counsel for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **GARY M. MAREK of the Law Offices of Gary M. Marek** is appointed as Special OPRA Counsel for the City of Woodbury commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024, or until his successor is appointed and qualified; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids, and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-24**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING  
COUNCILPERSON TO THE PLANNING/ZONING BOARD**

**WHEREAS**, there exists a need for a Councilperson to be appointed as a representative to the Planning/Zoning Board of the City of Woodbury.

**NOW, THEREFORE, BE IT RESOLVED** that **COUNCILMAN SAM FERRAINO** be appointed as the Council Representative to the Planning/Zoning Board for the year 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-25**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING  
A TEMPORARY BUDGET FOR THE YEAR 2024**

**WHEREAS**, it is necessary for the governing body of the City of Woodbury, in order to properly conduct the affairs of the City from the present time until the final adoption of the 2024 budget, to make certain contracts and commitments and to authorize the payment of certain obligations and expenditures; and

**WHEREAS**, the provisions of Section 40A:4-19 of the Revised Statutes provide for temporary appropriations not in excess of 26.25% of the total appropriations made for all purposes in the budget for the preceding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges, capital improvement fund and public assistance; and

**WHEREAS**, the temporary appropriations hereinafter made and established are entirely within all limitations imposed by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury as follows:

1. That the sum of **Four Million One Hundred Ninety-Five Thousand One Hundred Twenty-Five and 20/100 Dollars (\$4,195,125.20)** is hereby appropriated to meet and pay the contracts, obligations, commitments and operating expenditures for the Current Fund hereinafter enumerated.
2. The appropriations made hereunder shall be allotted for the following governmental operations in the following sums:

	<u>Salaries &amp; Wages</u>	<u>Other Expenses</u>
<b>Administration</b>	\$ 70,000.00	\$ 15,000.00
<b>Governing Body</b>	\$ 8,000.00	\$ 1,000.00
<b>Municipal Clerk's Office</b>	\$ 16,500.00	\$ 6,000.00
<b>Registrar of Vital Statistics</b>	\$ 12,500.00	\$ 1,000.00
<b>Elections</b>	\$ -	\$ 2,000.00
<b>Financial Administration</b>	\$ 34,000.00	\$ 20,000.00
<b>Audit Services</b>	\$ -	\$ 20,000.00
<b>Information Technology</b>	\$ -	\$ 50,000.00
<b>Collection of Taxes</b>	\$ 20,000.00	\$ 6,000.00
<b>Legal Services and Costs</b>	\$ -	\$ 35,000.00
<b>Engineering Services and Costs</b>	\$ -	\$ 35,000.00
<b>Joint Municipal Court Interlocal</b>	\$ -	\$ 77,500.00
<b>Municipal Land Use Law:</b>		

Planning and Zoning	\$ -	\$ 9,000.00
<b>Housing Inspection</b>	\$ 25,000.00	\$ 1,500.00
<b>Insurance:</b>		
Other Insurance Premiums	\$ -	\$ 1,000.00
General Liability	\$ -	\$ 77,000.00
Workers' Compensation	\$ -	\$ 151,500.00
Group Insurance for Employees	\$ -	\$ 425,000.00
Health Benefits Waiver	\$ -	\$ 5,000.00
	Salaries & Wages	Other Expenses
<b>Police</b>	\$ 800,000.00	\$ 70,000.00
<b>Vehicle Lease Purchase</b>	\$ -	\$ 50,000.00
<b>Emergency Management Services</b>	\$ 3,000.00	\$ 20,000.00
<b>Fire</b>	\$ 140,000.00	\$ 20,000.00
<b>JIF Safety Budget</b>	\$ 3,000.00	\$ 5,000.00
<b>Property Maintenance</b>	\$ -	\$ 2,000.00
<b>Road Repairs and Maintenance</b>	\$ 410,000.00	\$ 25,000.00
<b>Community Forestry</b>	\$ -	\$ 25,000.00
<b>Solid Waste Collection</b>	\$ -	\$ 105,000.00
<b>Recycling</b>	\$ -	\$ 15,000.00
<b>Buildings and Grounds</b>	\$ -	\$ 30,000.00
<b>Vehicle Maintenance</b>	\$ -	\$ 65,000.00
<b>Board of Health</b>	\$ 500.00	\$ -
<b>Recreation</b>	\$ -	\$ 8,000.00
<b>Parks</b>	\$ -	\$ 16,500.00
<b>Celebration of Public Events</b>	\$ -	\$ 3,000.00
<b>Senior Citizen Transportation</b>	\$ 9,000.00	\$ -
<b>Unclassified:</b>		
Electricity	\$ -	\$ 50,000.00
Street Lighting	\$ -	\$ 55,000.00
Telephone	\$ -	\$ 15,000.00
Gasoline	\$ -	\$ 30,000.00
<b>Statutory Expenditures:</b>		
Public Employees Retirement System	\$ -	\$ 321,649.60
Social Security System	\$ -	\$ 80,000.00
Defined Contribution Retirement Plan	\$ -	\$ 1,000.00

Police & Fire Retirement System	\$ -	\$ 100,000.00
<b>Maintenance of Free Public Library</b>	\$ -	\$ 71,500.00
<b>Length of Service Award Program (LOSAP)</b>	\$ -	\$ 6,000.00
<b>Interlocal Municipal Service Agreements</b>		
Woodbury Board of Education SRO Interlocal	\$ -	\$ 37,500.00
Police Services - Woodbury Heights	\$ 190,000.00	\$ 60,000.00
Housing/Zoning Services - Woodbury Heights	\$ 2,500.00	\$ -
Fire Administrator - Mantua Township	\$ -	\$ 5,000.00
West Deptford Joint Construction Office	\$ -	\$ 30,000.00
<b>Public &amp; Private Programs Offset by Revenues:</b>		
Body Armor Grant	\$ -	\$ 2,675.60
<b>Municipal Debt Service</b>		
Payment of Bond Principal	\$ -	\$ 150,000.00
Interest on Bonds	\$ -	\$ 10,000.00
Principal & Interest on Green Trust Loans	\$ -	\$ 27,800.00
Totals for Current Fund	\$ 1,744,000.00	\$ 2,451,125.20

3. There is hereby appropriated pursuant to the condition of said local budget law relating to temporary budgets, the sum of **One Million Two Hundred Forty-Six Thousand Two Hundred Twelve and 40/100 Dollars (\$1,246,212.40)** to meet and pay the operating expenditures of the Water and Sewer Consolidated Utility of the City of Woodbury as follows:

Water/Sewer Utility Salaries and Wages		\$ 200,000.00
Water/Sewer Utility Other Expenses		\$ 430,000.00
Payments to Gloucester County Utilities Authority		\$ 390,000.00
Capital Outlay		\$ 50,000.00
Debt Service - NJEIT Loan Principal		\$ 60,800.00
Debt Service - NJEIT Loan Interest		\$ 20,000.00
Public Employees Retirement System		\$ 80,412.40
Social Security System		\$ 15,000.00
Total for Water and Sewer Consolidated Utility		\$ 1,246,212.40



4. The total sum of the temporary appropriations made here shall be included under appropriate headings in the amounts appropriated in the budget as finally adopted for the fiscal year 2024, pursuant to Section 40A: 4-19 of the Revised Statutes.

This resolution shall take effect immediately

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-26**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING  
A CASH MANAGEMENT PLAN AND INTERNAL CONTROL PROCEDURES**

**WHEREAS**, N.J.S.A. 40A:5-14 of Local Fiscal Affairs Law requires that every local unit shall adopt a "Cash Management Plan" and shall deposit in interest bearing accounts all available public funds pursuant to the plan; and

**WHEREAS**, the municipal auditor recommended that the City of Woodbury develop and adopt Internal Control Procedures; and

**WHEREAS**, the municipal auditor has recommended that said plan, procedures and policies be reviewed, amended and adopted annually.

**NOW THEREFORE, BE IT RESOLVED** that the Council of the City of Woodbury hereby adopts the "Cash Management Plan" and the "Internal Control Procedures" to be utilized by the City of Woodbury attached hereto and made a part hereof.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-27**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A SOLICITOR**

**WHEREAS**, there exists a need for the appointment of a Solicitor for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **TIMOTHY SCAFFIDI of The Law Offices of Timothy Scaffidi** is appointed Solicitor for the City of Woodbury commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024, or until his successor is appointed and qualified; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids, and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-28**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN AUDITOR**

**WHEREAS**, there exists a need for the appointment of an Auditor for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that of the firm of **BOWMAN AND COMPANY, LLP** represented by **MICHAEL CESARO** is hereby appointed Auditor for the City of Woodbury. The term of the contract commences January 1, 2024, for a term to allow sufficient time for the filing of the December 31, 2024, audited financial statements; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-29**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN ENGINEER**

**WHEREAS**, there exists a need for the appointment of a City Engineer for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that the firm of **BRYSON & YATES** is hereby appointed Engineer for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-30**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A BOND COUNSEL**

**WHEREAS**, there exists a need for the appointment of a Bond Counsel for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **JEFF WINITSKY of PARKER, MCCAY P.A.**, be and are hereby appointed Bond Counsel for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-31**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING COMPUTER CONSULTING SERVICES FOR THE WOODBURY  
POLICE DEPARTMENT**

**WHEREAS**, there exists a need for the appointment of computer consulting services for the City of Woodbury Police Department for the year 2024; and

**WHEREAS**, **PREMIER TECHNOLOGY SOLUTIONS, LLC** has submitted a proposal indicating they will provide Computer Consultant Services to the City of Woodbury Police Department; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Woodbury authorizes the Mayor and/or City Administrator to enter into a professional services contract with **PREMIER TECHNOLOGY SOLUTIONS, LLC** as described herein in accordance with the proposal.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-32**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING COMPUTER CONSULTING SERVICES FOR VARIOUS MUNICIPAL  
DEPARTMENTS**

**WHEREAS**, there exists a need for the appointment of computer consulting services for various departments for the City of Woodbury for the year 2024; and

**WHEREAS**, **PREMIER TECHNOLOGY SOLUTIONS, LLC** has submitted a proposal indicating they will provide Computer Consultant Services to the City of Woodbury; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Woodbury authorizes the Mayor and/or City Administrator to enter into a professional services contract with **PREMIER TECHNOLOGY SOLUTIONS, LLC** as described herein in accordance with the proposal.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.



**RESOLUTION NO. 24-33**

**RESOLUTION OF THE CITY THE COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A LABOR COUNSEL**

**WHEREAS**, there exists a need for the appointment of a Labor Attorney for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **BROWN AND CONNERY, LLP**, is hereby appointed Labor Attorney for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-34**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING INSURANCE AGENT FOR THE CITY OF WOODBURY AND RISK  
MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM AND  
CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, there exists a need for the appointment of an Insurance Agent and Risk Management Consultant for the City of Woodbury for the year 2024; and

**WHEREAS**, the Governing Body of **City of Woodbury** is a member of the **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund require that each Municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the **JIF Bylaws indicate a fee not to exceed six percent (6%)** of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Woodbury, the Mayor concurring, that the Governing Body of the City of Woodbury does hereby appoint **HARDENBERG INSURANCE GROUP** represented by **CHRIS POWELL** as its Insurance Agent and Risk Management Consultant in accordance with 40A:11-5; and

**BE IT FURTHER RESOLVED** that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i) and this appointment and/or contract is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-35**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A REDEVELOPMENT PLANNER**

**WHEREAS**, there exists a need for the appointment of a Redevelopment Planner for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that the firm of **PENNONI ASSOCIATES** is hereby appointed Redevelopment Planner for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-36**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
DESIGNATING A SPECIAL REDEVELOPMENT COUNSEL**

**WHEREAS**, there exists a need for the appointment of a Special Redevelopment Counsel for the City of Woodbury for 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract for a redevelopment counsel was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **KEVIN SHEEHAN OF PARKER, MCCAY P.A.**, is appointed Special Redevelopment Counsel for the City of Woodbury; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-37**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A FINANCIAL ADVISOR**

**WHEREAS**, there exists a need for the appointment of a Financial Advisor for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **ACACIA** is hereby appointed Financial Advisor for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-38**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING A GRANT CONSULTANT**

**WHEREAS**, there exists a need for the appointment of a Grant Consultant for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **TRIAD ASSOCIATES** is hereby appointed Grant Consultant for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-39**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN ECONOMIC DEVELOPMENT CONSULTANT**

**WHEREAS**, there exists a need for the appointment of an Economic Development Consultant for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **TRIAD ASSOCIATES** is hereby appointed Economic Development Consultant for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-40**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
DESIGNATING AN EMPLOYEE ASSISTANCE PROGRAM**

**WHEREAS**, there exists a need for the appointment of an Employee Assistance Program for the City of Woodbury for 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract for a redevelopment counsel was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **COOPER HEALTH** is the designated provider for the Employee Assistance Program for the City of Woodbury; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.



**RESOLUTION NO. 24-41**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN ENVIRONMENTAL CONSULTANT**

**WHEREAS**, there exists a need for the appointment of an Environmental Consultant for the City of Woodbury for the year 2024; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that **ENVIRONMENTAL RESOLUTIONS INC.**, is hereby appointed Environmental Consultant for the City of Woodbury, commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-42**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING  
THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES**

**WHEREAS**, the City Council of the City of Woodbury recognizes the threat that natural hazards pose to people and property within the City of Woodbury; and

**WHEREAS**, the City of Woodbury has participated in the preparation of the Mitigation Plan for Four New Jersey Counties, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the Mitigation Plan for Four New Jersey Counties includes an Appendix that identifies mitigation goals, strategies, and measures specifically for the City of Woodbury to reduce or eliminate long-term risk to people and property from the impacts of future hazard events and disasters; and

**WHEREAS**, adoption by the City Council of the City of Woodbury demonstrates commitment to hazard mitigation and achieving the goals outlined in the Mitigation Plan for Four New Jersey Counties.

**NOW, THEREFORE, BE IT RESOLVED**, in accordance with Mayor and City Council of the City of Woodbury, be it resolved by the City of Woodbury, Gloucester County, New Jersey, that:

The City of Woodbury adopts the Mitigation Plan for Four New Jersey Counties and the City of Woodbury Appendix including authorizing the formation and duties of the City of Woodbury Hazard Mitigation Working Group (“Working Group”) as follows:

1. The Working Group shall be convened by the City of Woodbury Emergency Management Coordinator and will include representatives of the following departments, agencies, and organizations and other interested parties determined by the Emergency Management Coordinator:
  - a. Police Department
  - b. Fire Department
  - c. Public Works Department
  - d. City Administration
2. The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the City of Woodbury Appendix including monitoring, evaluation, and updating the City of Woodbury Appendix and providing annual reports to the City of Woodbury and the Gloucester Office of Emergency Management.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-43**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING A \$25.00 CHARGE FOR TAX SALE MAILINGS IN LIEU OF  
ADVERTISING**

**WHEREAS**, Chapter 99, P.L. of 1997 known as N.J.S.A. 54:5-19 directs the Tax Collector to hold a yearly tax sale; and

**WHEREAS**, Chapter 99, P.L. of 1997 known as N.J.S.A. 54:5-26 AND N.J.S.A. 54:5-104.48 permits a maximum fee of \$25.00 for mailing of notice of tax sale for each of two weeks preceding the date of the tax sale; and

**WHEREAS**, the Tax Collector is responsible for property tax collection,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Woodbury, County of Gloucester, State of New Jersey, authorize the Tax Collector to charge \$25.00 for each of two tax sale mailings in lieu of advertisement.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-44**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING CASSIDY SWANSON AS THE CLEAN COMMUNITIES  
COORDINATOR**

**WHEREAS**, the City of Woodbury participates in New Jersey's Clean Communities Program, which is a comprehensive, statewide liter-abatement program; and

**WHEREAS**, as part of City of Woodbury's participation in the Clean Communities Program, the City of Woodbury receives grants; and

**WHEREAS**, in order to participate in the Clean Communities Program, the City must designate a Clean Communities Coordinator; and

**WHEREAS**, Cassidy Swanson possesses the requisite knowledge, skills and aptitude to serve as the City of Woodbury Clean Communities Coordinator.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Woodbury that Cassidy Swanson is hereby designated as the City of Woodbury Clean Communities commencing January 1, 2024, for a term of one (1) year terminating on December 31, 2024, or until her successor is appointed and qualified, whichever last occurs.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-45**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO  
CONDUCT ELECTRONIC TAX SALE**

**WHEREAS**, N.J.S.A 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

**WHEREAS**, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

**WHEREAS**, the rules and regulations authorize a municipality to conduct an electronic tax sale; and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

**WHEREAS**, The City of Woodbury wishes to conduct an electronic tax sale.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury, that the Tax Collector is hereby authorized to conduct an electronic tax sale.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-46**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING ACTING DEPUTY CLERKS**

**WHEREAS**, there exists a need to appoint Acting Deputy Clerks for City of Woodbury;  
and

**WHEREAS, BRADLEY PENNYPACKER and ROBERT LAW** possess the character and qualifications necessary to serve as Acting Deputy Clerks for the City of Woodbury.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that **BRADLEY PENNYPACKER and ROBERT LAW**, are hereby appointed to as Acting Deputy Clerks commencing January 1, 2024, terminating on December 31, 2024.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.

**RESOLUTION NO. 24-47**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING THE SUBMISSION OF A 2<sup>nd</sup>  
3-MONTH AWARD EXTENSION REQUEST FOR  
LA-2022 MA WOODBURY CITY RESURFACING OF W. CENTRE STREET  
FROM S. JACKSON ST. TO S. BROAD ST.-08  
TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the City of Woodbury has been awarded a grant in the amount of \$296,915 from the New Jersey Department of Transportation (NJDOT) for the “West Centre Street Resurfacing & Safety Improvements” project (the “Project”); and

**WHEREAS**, in accordance with the adoption of the recent Municipal Aid regulations on July 29, 2021 whereby municipalities are required to award the Municipal Aid projects within 2 years of grant notification; and

**WHEREAS**, the City of Woodbury was, therefore, required to award the FY2022 Municipal Aid project for West Centre Street Resurfacing by October 21, 2023; and

**WHEREAS**, the Municipal Aid regulations allow for a maximum of six (6) months for an Award Extension, and the City of Woodbury previously requested, and received, a three (3) month extension from October 21, 2023 to January 21, 2024; and

**WHEREAS**, the final construction plans have not been approved by the NJDOT for the Bid Phase, and the Bid Opening and Award of the Contract will be scheduled for a date after January 21, 2024.

**THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Woodbury that the Council formally approves the request for a 2<sup>nd</sup> Three (3) month award extension for the Project until April 21, 2024.



**BE IT FURTHER RESOLVED** that the Mayor and City Clerk, or those authorized on their behalf, are to submit a formal request for a 2<sup>nd</sup> Three (3) month award extension for the Project to the New Jersey Department of Transportation.

**BE IT FURTHER RESOLVED** that the Mayor, City Administrator and City Clerk are hereby authorized to sign the Three (3) month award extension request on behalf of the City of Woodbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

**ADOPTED** at the annual reorganization meeting of the Mayor and City Council of the City of Woodbury held January 3, 2024.