

City of Woodbury
City Council Meeting Agenda
October 16, 2023
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.

Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Open to the Public for Agenda Items Only

Resolutions

CONSENT AGENDA

RESOLUTION NO. 23-193 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING AN AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR MUNICIPAL ALLIANCE FUNDING FOR THE FISCAL YEAR 2025

RESOLUTION NO. 23-194 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$15,569,000 OF GENERAL OBLIGATION BONDS, SERIES 2023, OF THE CITY OF WOODBURY; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID BONDS FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE BONDS

RESOLUTION NO. 23-195 RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY AWARDING A CONTRACT TO PIONEER PIPE CONTRACTORS, INC. FOR THE FY2023 WATER MAIN IMPROVEMENTS PROJECT – EUCLID STREET, NEWTON AVENUE AND BRIAR HILL LANE

RESOLUTION NO. 23-196 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS FOR THE FY2022 NJDOT LOCAL AID PROGRAM – WEST CENTRE STREET RESURFACING AND SAFETY IMPROVEMENTS

RESOLUTION NO. 23-197 RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY ADOPTING REVISED PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK TO BE USED IN THE CITY OF WOODBURY

END CONSENT AGENDA

Approval of the Bill and Voucher List

Reports

Unfinished Business

New Business

- **Approval of the Best Practices Checklist**
- **Approval of Bing and Raffle Permits**

Open to the Public

Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RESOLUTION NO. 23-193

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING AN AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR
MUNICIPAL ALLIANCE FUNDING FOR
THE FISCAL YEAR 2025**

Governor’s Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 1, 2024 – June 30, 2025

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The City Council of the City of Woodbury, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Gloucester.

NOW, THEREFORE, BE IT RESOLVED by the City of Woodbury, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of a strategic plan for the Woodbury Municipal Alliance grant for fiscal year July 1, 2024 – June 30, 2025 in the amount of:

GCADA GRANT FUND	\$ 7,000.00
Cash Match	\$ 1,750.00
In-Kind	\$ 5,250.00

2. The City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Kyle Miller, *Mayor*

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held on October 16, 2023.

CITY OF WOODBURY

By: _____
PHILIP D. HAGERTY,
Council President Pro-Tempore

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **October 16, 2023** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

CITY OF WOODBURY, NEW JERSEY

RESOLUTION NO. 23-194

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$15,569,000 OF GENERAL OBLIGATION BONDS, SERIES 2023, OF THE CITY OF WOODBURY; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID BONDS FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE BONDS

BACKGROUND

WHEREAS, pursuant to the Local Bond Law, constituting Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), the City Council of the City of Woodbury, County of Gloucester, New Jersey ("City"), has, pursuant to bond ordinances 2101-09, 2306-19, 2311-19, 2312-19, 2313-19, 2315-19, 2316-19, 2329-20, 2330-20, 2332-20, 2360-22, 2380-22, 2381-22, 2385-23, 2387-23, and 2388-23, each duly and finally adopted and published in accordance with the requirements of the Local Bond Law (collectively, the "Bond Ordinances"), authorized the issuance of general obligation bonds or bond anticipation notes of the City to finance the costs of certain capital improvements, as set forth in and authorized by the Bond Ordinances, all as more particularly described in Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, on November 29, 2022, the City issued its Bond Anticipation Notes of 2022, Series A, in the principal amount of \$10,864,750 ("Prior Notes"), to temporarily finance a portion of the costs of the improvements authorized by bond ordinances 2101-09, 2306-19, 2311-19,

2313-19, 2315-19, 2316-19, 2329-20, 2330-20, 2332-20 and 2360-22 ("Prior Improvements");
and

WHEREAS, the Prior Notes mature on November 28, 2023; and

WHEREAS, the City has not yet issued any obligations to finance the costs of certain improvements authorized by bond ordinances 2312-19, 2380-22, 2381-22, 2385-23, 2387-23, and 2388-23 ("New Improvements"; together with the Prior Improvements, the "Improvements"); and

WHEREAS, it is the desire of the City to issue its general obligation bonds in the aggregate principal amount of up to \$15,569,000, as further described in Exhibit "A", the proceeds of which, together with other available funds, will be used to: (i) permanently finance the costs of various capital improvements and the acquisition of various capital equipment by the repayment at maturity of the Prior Notes; (ii) permanently finance the costs of the New Improvements for which obligations have been authorized, but not yet issued; and (iii) pay certain costs and expenses incidental to the issuance and delivery of the bonds (collectively, the "Project"); and

WHEREAS, pursuant to the Local Bond Law and the Bond Ordinances, it is the intent of the City Council hereby to authorize, approve and direct the issuance and sale of such bonds, to ratify and confirm certain actions heretofore taken by or on behalf of the City, and to make certain related determinations and authorizations in connection with such issuance and sale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY, PURSUANT TO THE LOCAL BOND LAW, AS FOLLOWS:

Section 1. Pursuant to the Local Bond Law and the Bond Ordinances, the issuance and sale of general obligation bonds of the City, to be designated substantially "City of Woodbury, County of Gloucester, New Jersey, General Obligation Bonds, Series 2023" ("Bonds"), in an aggregate principal amount of up to \$15,569,000 for the Project, is hereby authorized and approved. The Bonds consist of: (i) \$10,215,000 General Improvement Bonds; and (iii) \$5,354,000 Water and Sewer Utility Bonds.

Section 2. The Bonds shall be dated their date of delivery and shall mature on November 1 in the years and amounts set forth below:

<u>Year</u>	<u>General Improvement</u>	<u>Water & Sewer Utility</u>	<u>Combined</u>	<u>Year</u>	<u>General Improvement</u>	<u>Water & Sewer Utility</u>	<u>Combined</u>
2024	\$325,000	\$154,000	\$479,000	2039	\$600,000	\$155,000	\$755,000
2025	325,000	150,000	475,000	2040	630,000	165,000	795,000
2026	335,000	150,000	485,000	2041	650,000	175,000	825,000
2027	350,000	150,000	500,000	2042	650,000	180,000	830,000
2028	365,000	150,000	515,000	2043	650,000	190,000	840,000
2029	380,000	150,000	530,000	2044	650,000	200,000	850,000
2030	395,000	150,000	545,000	2045		210,000	210,000
2031	415,000	150,000	565,000	2046		220,000	220,000
2032	435,000	150,000	585,000	2047		235,000	235,000
2033	455,000	150,000	605,000	2048		245,000	245,000
2034	475,000	150,000	625,000	2049		260,000	260,000
2035	495,000	150,000	645,000	2050		275,000	275,000
2036	520,000	150,000	670,000	2051		290,000	290,000
2037	545,000	150,000	695,000	2052		300,000	300,000
2038	570,000	150,000	720,000				

The term of the Bonds is equal to or less than the average period of usefulness of the Improvements being financed through the issuance of the Bonds. Interest on the Bonds shall be payable initially on May 1, 2024 and semiannually thereafter on November 1 and May 1 in each year until maturity or earlier redemption.

The Chief Financial Officer of the City is hereby authorized to adjust the maturity schedule of the Bonds set forth above in accordance with the Local Bond Law and specifically N.J.S.A. 40A:2-26(g).

Section 3. The Bonds shall be general obligations of the City. The full faith and credit of the City are irrevocably pledged to the punctual payment of the principal of and interest on the Bonds and, to the extent payment is not otherwise provided, the City shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 4. The Bonds maturing on and after November 1, 2032, shall subject to redemption prior to their stated maturity dates at the option of the City, upon notice as set forth below, as a whole or in part (and, if in part, such maturities as the City shall determine and within any such maturity by lot) on any date on and after November 1, 2031, at a redemption price equal to 100% of the principal amount of the Bonds to be redeemed, plus accrued interest to the redemption date.

Notwithstanding the foregoing, the Chief Financial Officer is hereby authorized to determine whether the Bonds shall be subject to redemption and/or to revise the dates upon which the Bonds shall be subject to redemption, all in accordance with the Local Bond Law.

Section 5. Notice of redemption with respect to the Bonds shall be given by mailing first class mail in a sealed envelope with postage pre-paid not less than thirty (30) days nor more than sixty (60) days prior to the redemption date to the owner of every Bond of which all or a portion is to be redeemed at his or her last address, if any, appearing on the registration books of the City, or its hereinafter designated paying agent, if any. So long as the Bonds are issued in

book-entry-only form, all notices of redemption will be sent only to the Securities Depository (hereinafter defined) and not be sent to the beneficial owners of the Bonds. Failure of an owner of the Bonds to receive such notice or of the Securities Depository to advise any participant or any failure of a participant to notify any beneficial owner of the Bonds shall not affect the validity of any proceedings for the redemption of the Bonds. Such notice shall specify: (i) the series and maturity of the Bonds to be redeemed; (ii) the redemption date and the place or places where amounts that are due and payable upon such redemption will be payable; (iii) if less than all of the Bonds are to be redeemed, the letters and numbers or other distinguishing marks of the Bonds to be redeemed; (iv) in the case of a Bond to be redeemed in part only, the portion of the principal amount thereof to be redeemed; (v) that on the redemption date there shall become due and payable with respect to each Bond or portion thereof to be redeemed, the redemption price; and (vi) that from and after the redemption date interest on such Bonds or portion thereof to be redeemed shall cease to accrue and be payable.

Section 6. The Bonds will be issued in fully registered book entry only form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both the principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository ("Securities Depository"). The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 through book-entries made on the books and the records of DTC and its participants. The principal

of and interest on the Bonds will be paid to DTC by the City on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of DTC as listed on the records of DTC as of the fifteenth (15th) day of the month next preceding an interest payment date. The Bonds will be executed on behalf of the City by the manual or facsimile signatures of the Mayor and Chief Financial Officer, attested by the City Clerk or the Deputy City Clerk, and shall bear the affixed, imprinted or reproduced seal of the City thereon.

Section 7. The City is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with DTC, as may be necessary in order to provide that the Bonds will be eligible for deposit with DTC and to satisfy any obligation undertaken in connection therewith.

Section 8. In the event that DTC may determine to discontinue providing its service with respect to the Bonds or is removed by the City and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds in denominations of \$5,000, or any integral multiple thereof, and in integral multiples of \$1,000 above the minimum of \$5,000 or in such amount necessary to issue the principal amount of the Bonds ("Registered Bonds"). The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The City shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

Section 9. The preparation of a preliminary official statement ("Preliminary Official Statement") relating to the Bonds, and the distribution of said Preliminary Official Statement to prospective purchasers of the Bonds and others having an interest therein, are hereby authorized

and directed. The Mayor, Administrator, Chief Financial Officer and City Clerk are each hereby authorized to deem the Preliminary Official Statement "final", as contemplated by paragraph (b)(1) of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended ("Rule 15c2-12").

Section 10. The appointment of Bowman & Company, LLP, Woodbury, New Jersey ("Printer"), to provide electronic and/or physical dissemination of the Preliminary Official Statement and Official Statement (hereinafter defined) is hereby authorized, approved, ratified and confirmed. The Chief Financial Officer of the City is hereby authorized and directed to enter into an agreement with Printer for the services to be provided.

Section 11. The appointment of Acacia Financial Group, Inc., to serve as municipal advisor and dissemination agent ("Municipal Advisor" and "Dissemination Agent") to the City in connection with the issuance and sale of the Bonds is hereby authorized, approved, ratified and confirmed. The Chief Financial Officer of the City is hereby authorized to enter into an agreement with the Municipal Advisor and Dissemination Agent for the services to be provided.

Section 12. If deemed necessary, the Chief Financial Officer is hereby authorized to solicit proposals for, and engage the services of, a qualified institution to serve as paying agent ("Paying Agent") for the Bonds. The Chief Financial Officer is hereby authorized to execute and deliver an agreement with the Paying Agent.

Section 13. Pursuant to the Local Bond Law, the Chief Financial Officer ("Sale Official") is hereby authorized to sell and award the Bonds at a public sale. The sale of the Bonds shall be in accordance with the provisions of the Local Bond Law and the advertised terms of such

public sale. If necessary or desirable, the Sale Official is hereby authorized to postpone, from time to time, the date and time established for receipt of bids for the sale of the Bonds in accordance with the Local Bond Law. If any date fixed for receipt of bids and the sale of the Bonds is postponed, the Sale Official is hereby authorized to announce an alternative sale date at least forty-eight (48) hours prior to such alternative sale date. The Sale Official is hereby authorized and directed to cause a summary notice of sale and a notice of sale of the Bonds to be prepared and disseminated in accordance with the Local Bond Law. At the next meeting of the City Council after the sale and award of the Bonds, the Sale Official shall report, in writing, to the City Council the principal amount, the rate or rates of interest, the maturity dates, the dates upon which interest on the Bonds shall be paid, the price and the purchaser or purchasers of the Bonds.

Section 14. The utilization of i-Deal LLC, New York, New York, to provide electronic bidding services to the City in connection with the competitive sale of the Bonds ("Bidding Agent") through the use of the Bidding Agent's BiDCOMP/PARITY auction system, pursuant to the Local Bond Law and the regulations promulgated thereunder, is hereby authorized, approved, ratified and confirmed.

Section 15. The preparation of a final official statement ("Official Statement") with respect to the Bonds is hereby authorized and directed. Within seven (7) business days of the sale of the Bonds and in sufficient time to accompany any confirmation that requests payment from a customer, the City will deliver sufficient copies of the Official Statement to the purchaser of the Bonds in order for the same to comply with Paragraph (b)(4) of Rule 15c2-12. The Mayor, Administrator, Chief Financial Officer and City Clerk are each hereby authorized to execute the Official Statement, and the distribution thereof to purchasers and others is hereby authorized and directed. The execution of the final Official Statement by the Mayor, Administrator, Chief

Financial Officer and City Clerk shall constitute conclusive evidence of approval by the City of the changes therein from the Preliminary Official Statement. The Mayor, Administrator, Chief Financial Officer and City Clerk are each hereby authorized to approve any amendments of or supplements to the Official Statement.

Section 16. In order to assist the underwriters of the Bonds in complying with the secondary market disclosure requirements of Rule 15c2-12, the Mayor, Administrator, Chief Financial Officer and City Clerk are each hereby authorized to execute on behalf of the City before the issuance of the Bonds an agreement with the Dissemination Agent, providing for the preparation and filing of the necessary reports in accordance with Rule 15c2-12.

Section 17. The City hereby covenants that it will not make any use of the proceeds of the Bonds or do or suffer any other action that would cause: (i) the Bonds to be "arbitrage bonds" as such term is defined in Section 148(a) of the Internal Revenue Code of 1986, as amended ("Code") and the Income Tax Regulations promulgated thereunder; (ii) the interest on the Bonds to be included in the gross income of the owners thereof for federal income taxation purposes; or (iii) the interest on the Bonds to be treated as an item of tax preference under Section 57(a)(5) of the Code.

Section 18. The City hereby covenants as follows: (i) it shall timely file such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and (ii) it shall take no action that would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 19. To the extent not otherwise exempt, the City hereby covenants that it shall make, or cause to be made, the rebate required by Section 148(f) of the Code in the manner described in Treasury Regulation Sections 1.148-1 through 1.148-11, 1.149(b)-1, 1.149(d)-1, 1.149(g)-1, 1.150-1 and 1.150-2, as such regulations and statutory provisions may be modified insofar as they apply to the Bonds.

Section 20. Application to S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, and/or Moody's Investors Service for a rating of the Bonds, and the furnishing of certain information concerning the City and the Bonds, for the purpose of qualifying the Bonds for municipal bond insurance, are hereby authorized, ratified, confirmed and approved.

Section 21. All actions heretofore taken and documents prepared or executed by or on behalf of the City by the Mayor, Administrator, Chief Financial Officer, City Clerk, other City officials or by the City's professional advisors, in connection with the issuance and sale of the Bonds are hereby ratified, confirmed, approved and adopted.

Section 22. The Mayor, Administrator, Chief Financial Officer and City Clerk are each hereby authorized to determine all matters and execute all documents and instruments in connection with the Bonds not determined or otherwise directed to be executed by the Local Bond Law, the Bond Ordinances, or by this or any subsequent resolution, and the signatures of the Mayor, Administrator, Chief Financial Officer or City Clerk on such documents or instruments shall be conclusive as to such determinations.

Section 23. All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

Section 24. This resolution shall take effect immediately upon adoption this 16th day of October, 2023.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held on October 16, 2023.

CITY OF WOODBURY

By: _____
PHILIP D. HAGERTY,
Council President Pro-Tempore

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **October 16, 2023** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

Exhibit "A"

Bond Ordinances

General Improvement

Ordinance Number	Obligations Authorized	Notes Outstanding	Bonds to be Issued
2101-09	\$2,375,000	\$1,975,000	\$1,975,000
2311-19	1,140,000	1,140,000	1,140,000
2315-19	2,658,309	2,650,000	2,650,000
2329-20	807,500	807,500	807,500
2332-20	237,500	237,500	237,500
2360-22	774,250	774,250	774,000
2312-19	950,000	0	950,000
2380-22	76,000	0	76,000
2388-23	1,605,500	0	1,605,000
TOTAL	\$10,624,059	\$7,584,250	\$10,215,000

Water & Sewer Utility

Ordinance Number	Obligations Authorized	Notes Outstanding	Bonds to be Issued
2306-19	\$250,000	\$250,000	\$250,000
2313-19	860,000	860,000	860,000
2316-19	1,420,000	1,420,000	1,420,000
2330-20	750,500	750,500	750,500
2381-22	878,750	0	878,500
2385-23	190,000	0	190,000
2387-23	1,005,000	0	1,005,000
TOTAL	\$5,354,250	\$3,280,500	\$5,354,000

RESOLUTION NO. 23-195

**RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY
AWARDING A CONTRACT TO PIONEER PIPE CONTRACTORS, INC.
FOR THE FY2023 WATER MAIN IMPROVEMENTS PROJECT –
EUCLID STREET, NEWTON AVENUE AND BRIAR HILL LANE**

WHEREAS, the City Clerk and Engineer received bids on October 12, 2023 for the FY 2023 Water Main Improvements Project, as set forth below:

<u>Contractor</u>	<u>Total Amount</u>
Pioneer Pipe Contractors, Inc.	\$468,641.68
Landberg Construction LLC	\$531,705.30
South State, Inc.	\$546,436.00
Mathis Construction Co., Inc.	\$585,795.50
Think Pavers Hardscaping, LLC	\$591,853.00
Riverfront Recycling & Aggregate, LLC	\$595,799.83
Earle Asphalt Co.	\$710,313.13

WHEREAS, the City Engineer has reviewed the bids received and by correspondence dated October 13, 2023, has recommended award of the Contract to Pioneer Pipe Contractors, Inc. for the total bid amount of \$468,641.68; and

WHEREAS, the low bid is compliant in all material non-waivable respects and the amount is consistent with the Engineer’s Estimate; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury that:

1. The contract is hereby awarded to Pioneer Pipe Contractors, Inc. for the FY2023 Water Main Improvements Project in the total bid amount of \$468,641.68.
2. That the Mayor and/or Administrator is hereby authorized to execute a contract in accordance with the project specifications, the afore-described bid, and the within Resolution.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on October 16, 2023.

CITY OF WOODBURY

By: _____
PHILIP D. HAGERTY,
Council President Pro-Tempore

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **October 16, 2023** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

RESOLUTION NO. 23-196

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS FOR
THE FY2022 NJDOT LOCAL AID PROGRAM – WEST CENTRE STREET
RESURFACING AND SAFETY IMPROVEMENTS**

WHEREAS, Bryson & Yates, LLC, Engineers for the City of Woodbury have completed the Plans, Specifications and accompanying bid documents for the “West Centre Street – S. Broad Street to S. Jackson Street Resurfacing & Safety Improvements” (the “Project”); and

WHEREAS, the City Engineer recommends advertising the Notice to Bidders on or about November 21, 2023 and proceeding with a bid opening date of December 13, 2023; and

WHEREAS, the City of Woodbury wishes to proceed in accordance with the recommendation of the City Engineer for said Project.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Engineer is hereby authorized to issue Notice to Bidders, advertise same and take any and all actions to provide the bid packages necessary in furtherance of receiving bids for the “West Centre Street – S. Broad Street to S. Jackson Street Resurfacing & Safety Improvements Project.”

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held October 16, 2023.

CITY OF WOODBURY

By: _____
PHILIP D. HAGERTY,
Council President Pro-Tempore

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
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Cassidy L. Swanson
City Clerk

RESOLUTION NO. 23-197

**RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY
ADOPTING REVISED PERSONNEL POLICIES AND PROCEDURES MANUAL
AND EMPLOYEE HANDBOOK TO BE USED IN THE CITY OF WOODBURY**

WHEREAS, the City of Woodbury maintains a Personnel Policies and Procedures Manual to set forth guidelines, policies, and practices for its supervisory employees (the “Manual”); and

WHEREAS, the City of Woodbury maintains an Employee Handbook to set forth guidelines, policies, and practices for its employees (the “Handbook”); and

WHEREAS, the Municipal Excess Liability Joint Insurance Fund, through which the City of Woodbury maintains certain coverage, requires regular updates to the Manual and the Handbook; and

WHEREAS, the City Council of the City of Woodbury has reviewed the revised Manual and the revised Handbook, and desires to adopt the forthwith revisions.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury, County of Gloucester and State of New Jersey that the revised Manual and the revised Handbook reflect the current guideline, policies, and practices of the City of Woodbury for its Officials, Supervisors, and Employees on the subjects addressed therein and shall be, and hereby adopted for use in the City of Woodbury.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on October 16, 2023.

CITY OF WOODBURY

By: _____
PHILIP D. HAGERTY,
Council President Pro-Tempore

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **October 16, 2023** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk