

**City of Woodbury**  
**City Council Meeting Agenda**  
**April 13, 2022**  
**33 Delaware Street, Woodbury, NJ 08096**  
**6:30 p.m.**

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**Pledge of Allegiance**

**Moment of Silent Reflection**

**Reading of the Open Public Meeting Statement**

**Roll Call**

**Approval of Minutes**

- February 9, 2022

**Open to the Public for Agenda Items**

**Resolutions**

**RESOLUTION 22-78** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO PENDING OR ANTICIPATED LITIGATION OR CONTRACT NEGOTIATION

**RESOLUTION 22-79** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY IN SUPPORT OF APPLICATION FOR A CLASS 5 CANNABIS RETAIL FACILITY WITHIN THE CITY OF WOODBURY (WOODBURY WELLNESS, LLC)

**Ordinances**

**ORDINANCE NO. 2360-22** BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS ROADWAY AND STORMWATER IMPROVEMENTS IN AND FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,817,240 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$774,250; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

***First Reading***

**ORDINANCE NO. 2361-22** AN ORDINANCE OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$30,000 IN FUNDING FOR THE COMPLETION OF VARIOUS IMPROVEMENTS TO VARIOUS CITY BUILDINGS AND PROPERTY

***First Reading***

**ORDINANCE NO. 2362-22** ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY AMENDING CHAPTER 20 OF THE CODE OF THE CITY OF WOODBURY, ENTITLED FIRE DEPARTMENT

*First Reading*

**Resolutions**

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CONSENT AGENDA

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**RESOLUTION NO. 22-80** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE ADOPTION OF THE 2022 GLOUCESTER COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE

**RESOLUTION NO. 22-81** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR RECREATION FACILITY IMPROVEMENTS AT WING-DICKERSON PARK

**RESOLUTION NO. 22-82** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING NEIGHBORHOOD PRESERVATION PROGRAM COORDINATOR FOR THE CITY OF WOODBURY

**RESOLUTION NO. 22-83** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT BLOCK 177.01 LOT 7 120 PROGRESS AVENUE 365 LENDER SERVICES, LLC

**RESOLUTION NO. 22-84** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO REIMBURSE WATER OVERPAYMENT ACCOUNT #13910-0 120 PROGRESS AVENUE 365 LENDER SERVICES, LLC

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END CONSENT AGENDA

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**Reports:**

- **Presentation**
  - *Public Works Department 2022 Budget presentation - Rich Leidy, Public Works Manager*
- **Committee Reports**
- **Report of the Mayor**
- **Report of the City Clerk**
- **Department Announcements**

**Unfinished Business**

**New Business**

**Open to the Public**

**Adjournment**

**NOTICE PURSUANT TO N.J.S.A 10:4-8(d)**

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION NO. 22-78**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING A CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO  
PENDING OR ANTICIPATED LITIGATION OR CONTRACT NEGOTIATION**

**WHEREAS**, the Open Public Meetings Act authorizes the exclusion of the public from that portion of a meeting involving matters related to attorney-client privilege to *N.J.S.A. 10:4-12b*; and

- (1) *Matters required by law to be confidential*: Any matter which, by express provision of Federal law, State statute, or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) *Matters involving individual privacy*: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned.
- (4) *Matters pertaining to a collective bargaining agreement*: Any matter involving a collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds*: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates, or investment of public funds, if it could adversely affect the public interest if discussion of the matters were disclosed.
- (6) *Matters of public protection*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege*: Any matter of pending or anticipated litigation or contract negotiation other than in subsection b. (4) above in which the City is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public.

(9) *Deliberations after public hearing.* Deliberations by the Authority occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor and Council of the City of Woodbury, County of Gloucester, and State of New Jersey will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Matters pertaining to pending or anticipated litigation or contract negotiation Pursuant to N.J.S.A. 10:4-12b(7)-Re: Cannabis Application Review Process

**BE IT FURTHER RESOLVED**, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury on April 13, 2022.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK,**  
**President of Council**

ATTEST:

\_\_\_\_\_

**CASSIDY L. SWANSON,**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION NO. 22-79**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY IN  
SUPPORT OF APPLICATION FOR A CLASS 5 CANNABIS RETAIL FACILITY  
WITHIN THE CITY OF WOODBURY (WOODBURY WELLNESS, LLC)**

*WHEREAS*, pursuant to P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, the City of Woodbury (“City”) adopted Ordinance 2342-21 and 2354-22 (the Cannabis Ordinances), which allow for a limited number of cannabis businesses to be located in specified locations in the City; and

*WHEREAS*, the Act established the Cannabis Regulatory Commission (“Commission”) to oversee and regulate the cannabis industry in New Jersey and the Commission promulgated Personal Use Cannabis Rules, N.J.A.C. 17:30-1.1 et. seq. on August 19, 2021; and

*WHEREAS*, the City’s Cannabis Ordinances created a Cannabis License Application Evaluation Committee to (1) receive and review applications by cannabis businesses seeking to operate in the City and (2) make recommendations to the City Council as to whether proposed cannabis businesses should be approved at the local level; and

*WHEREAS*, in order for a cannabis business to operate, it requires both State and local approval; and

**WHEREAS**, N.J.A.C. 17:30-5.1 requires that a municipality with a governing body express its support for a cannabis license applicant through a resolution of the governing body; and

**WHEREAS**, pursuant to N.J.A.C. 17:30-5.1(g), the support resolution should indicate that the proposed cannabis business location is appropriately located or otherwise suitable for activities related to the operations of the proposed cannabis business; and

**WHEREAS**, the City's Cannabis License Application Evaluation Committee has received and reviewed the application submitted by Woodbury Wellness, LLC and has recommended that the City Council approve its application and adopt a resolution in support of their application for a State license.

***NOW, THEREFORE, BE IT RESOLVED BY CITY COINCIL OF THE CITY OF WOODBURY*** that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The City recognizes that Woodbury Wellness, LLC will be operating a Class 5 cannabis retail business involved in the sale of cannabis products to consumers and that the Class 5 cannabis retail location will be located at 818 North Broad Street, Woodbury, New Jersey if approved by the State of New Jersey Cannabis Regulatory Commission; and

3. Approving Woodbury Wellness, LLC's application for a Class 5 cannabis retail license would not exceed the limit established by the City for Class 5 cannabis retail licenses located in the City.
4. Woodbury Wellness, LLC's proposed Class 5 cannabis retail use and location satisfy the City's zoning and Cannabis Ordinances.
5. Woodbury Wellness, LLC shall continuously comply with the City's ordinances governing cannabis operations and any future applicable changes that may be made thereto.
6. If Woodbury Wellness, LLC is not in compliance at any time with the City's Cannabis Ordinances and any future applicable changes thereto, the City reserves the right to withdraw its support for their operations and suspend or revoke their local license.
7. The City approves Woodbury Wellness, LLC's application submitted to the City and supports Woodbury Wellness, LLC's application to be submitted to the Commission for a Class 5 cannabis retail license at the location in the City as set forth above, which location is appropriate and suitable for a Class 5 cannabis retail business.
8. The Mayor, City Administrator, Chief Financial Officer, City Solicitor, City Clerk, and any other necessary official, officer or employee of the City be and they are hereby authorized to execute any and all documents and to make any and all actions necessary to complete and realize the intent and purpose of this Resolution.
9. This Resolution shall take effect immediately.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury  
on April 13, 2022.

**CITY OF WOODBURY**

\_\_\_\_\_  
**REED A. MERINUK,**  
**President of Council**

**ATTEST:**\_\_\_\_\_  
**CASSIDY L. SWANSON,**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Miller				
Councilwoman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **April 13, 2022** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson  
Acting City Clerk

**CITY OF WOODBURY, NEW JERSEY**

**ORDINANCE NO. 2360-22**

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**BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS ROADWAY AND STORMWATER IMPROVEMENTS IN AND FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,817,240 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$774,250; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

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**BE IT ORDAINED** by the City Council of the City of Woodbury, County of Gloucester, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

**Section 1.** The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the City of Woodbury, County of Gloucester, New Jersey ("City").

**Section 2.** It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the City from all sources for the purposes stated in Section 7 hereof is \$1,817,240; and
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$774,250.
- (c) a down payment in the amount of \$40,750 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

**Section 3.** The sum of \$774,250, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$40,750, which represents the required down payment, and the sum of \$1,002,240, which amount represents various grants from the New Jersey Department of Transportation and Community Development Block Grants from the State of New Jersey, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

**Section 4.** The issuance of negotiable bonds of the City in an amount not to exceed \$774,250 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

**Section 5.** In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the City in an amount not to exceed \$774,250, is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 6.** The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$150,000.

**Section 7.** The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<b><u>Purpose/Improvement</u></b>	<b><u>Estimated Total Cost</u></b>	<b><u>Down Payment</u></b>	<b><u>Grants</u></b>	<b><u>Amount of Obligations</u></b>	<b><u>Period of Usefulness</u></b>
A.	Reconstruction and/or Repaving of Maple Avenue, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	\$125,000	\$3,750	\$50,000	\$71,250	10 years
B.	Reconstruction and/or Repaving of Progress Avenue, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	355,325	2,500	305,325	47,500	10 years
C.	Reconstruction and/or Repaving of W. Centre Street, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	296,915	0	296,915	0	10 years
D.	Reconstruction and/or Repaving of S. Columbia Street, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	300,000	0	300,000	0	10 years

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Grants</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
E.	Reconstruction and/or Repaving of Various Streets, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	540,000	27,000	0	513,000	10 years
F.	Reconstruction and Improvements to Storm Sewer and Inlets, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto, all as more particularly described in the plans on file with the City Engineer	50,000	0	50,000	0	20 years
G.	Completion of Various Improvements to the Storm Sewer System, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	150,000	7,500	0	142,500	20 years
	<b>TOTAL</b>	<b>\$1,817,240</b>	<b>\$40,750</b>	<b>\$1,002,240</b>	<b>\$774,250</b>	

**Section 8.** The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 11.84 years.

**Section 9.** Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

**Section 10.** The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A.* 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the City, as defined in Section 43 of the Local Bond Law, *N.J.S.A.* 40A:2-43, is increased by this Bond Ordinance by \$774,250.

**Section 11.** The full faith and credit of the City are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance and, to the extent payment is not otherwise provided, the City shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

**Section 12.** The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

**Section 13.** The City hereby declares its intent to reimburse itself from the proceed of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code") for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the City prior to the issuance of such bonds or bond anticipation notes.

**Section 14.** The City hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes is exempt from the gross income of the owners thereof for federal income taxation purposed, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such terms is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Ogden, Utah Service Center of the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

**Section 15.** The improvements authorized hereby are not current expenses and are improvements that the City may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 16.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 17.** In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK**  
**President of Council**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON,**  
**Acting City Clerk**

Approved:

\_\_\_\_\_  
**PEG SICKEL,**  
**Mayor**

Date introduced: \_\_\_\_\_  
Date advertised: \_\_\_\_\_  
Date adopted: \_\_\_\_\_

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

### **CERTIFICATION OF INTRODUCTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2360-22 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson,  
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				

Council President Merinuk				
Mayor Sickel				

### **CERTIFICATION OF ADOPTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2360-22 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 26, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**CITY OF WOODBURY, NEW JERSEY**

**ORDINANCE NO. 2361-22**

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**AN ORDINANCE OF THE CITY OF WOODBURY,  
COUNTY OF GLOUCESTER, NEW JERSEY,  
APPROPRIATING \$30,000 IN FUNDING FOR THE  
COMPLETION OF VARIOUS IMPROVEMENTS TO  
VARIOUS CITY BUILDINGS AND PROPERTY**

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**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** There is hereby appropriated the sum of \$30,000 from the General Capital Fund for the completion of various improvements to various City buildings and property, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto.

**Section 2.** It is hereby determined and stated that the improvement set forth in Section 1 is a general capital improvement and not a current expense.

**Section 3.** The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the City Clerk and available for inspection.

**Section 4.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This ordinance shall take effect after final adoption and publication as required by law.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK  
President of Council**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON,  
Acting City Clerk**

Approved:

\_\_\_\_\_  
**PEG SICKEL,**  
**Mayor**

Date introduced: \_\_\_\_\_

Date advertised: \_\_\_\_\_

Date adopted: \_\_\_\_\_

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

### **CERTIFICATION OF INTRODUCTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2361-22 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson,  
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

### **CERTIFICATION OF ADOPTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2361-22 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 26, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**ORDINANCE NO. 2362-22**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY AMENDING  
CHAPTER 20 OF THE CODE OF THE CITY OF WOODBURY, ENTITLED FIRE  
DEPARTMENT**

**WHEREAS**, N.J.S.A. 40A:14-7 grants municipalities the power to provide for the maintenance, regulation and control of paid and part-paid fire departments; and

**WHEREAS**, Chapter 20 of the Code of the City of Woodbury governs the structure and organization of the City's Fire Department; and

**WHEREAS**, the City Council of the City of Woodbury, in order to better provide for efficient and effective fire prevention and suppression, desires to reorganize the Fire Department to improve coordination and streamline lines of authority;

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Woodbury, County of Gloucester, and State of New Jersey that Chapter 20 of the City Code, entitled "Fire Department" be repealed in its entirety and replaced by the following:

**Chapter 20. Fire Department**

§20-1 Department Composition and Jurisdiction

- A. The Fire Department of the City of Woodbury shall consist of paid and volunteer firefighters and other personnel as deemed necessary by the City Council and as provided for in the City Code for the effective operation of the Department.
- B. The Fire Department of the City of Woodbury shall have exclusive jurisdiction over the control, suppression, and extinguishment of any fire which occurs within the City limits or any contracted service areas to the extent allowable by law.
- C. The Fire Department shall have exclusive jurisdiction of the control and mitigation of any emergency medical and hazardous material incidents within the City limits or any contracted service areas, to the extent allowable by law.
- D. Nothing in this section shall be interpreted to limit or prevent coordination of emergency services with any county or state agency.

§20-2 Fire Administrator

- A. The City Council shall appoint a Fire Administrator, whose salary shall be determined in the Council in the annual Salary Ordinance.

- B. The Fire Administrator shall be the Department Head of the Fire Department and shall be responsible for all fire prevention and suppression duties and the general management of the Department's properties, personnel, and other resources.
- C. The Fire Administrator shall be responsible for implementation of the Department's standard operating procedures, rules, regulations, and policies and shall review these procedures, rules, regulations, and policies annually and propose such amendments to the City Administrator as may be deemed necessary.
- D. The Fire Administrator shall be responsible to ensure Department personnel is compliant with all mandatory training requirements and shall be responsible for the Department's administrative operations, including oversight of the Department budgets, billing or services, tracking of employee hours, benefits, and pay, and any other daily operations as may be required by law or the City Code.
- E. The Fire Administrator shall provide regular updates to the City Administrator and shall provide an annual financial report to the City Council. The annual financial report shall detail the funds expended by the Department in the previous year and shall include any request for appropriations for the following year's budget.
- F. The Fire Administrator shall have full and complete control of all fire scenes within the City and shall be accountable only to the City Council and City Administrator. All other Fire Department Officers shall report to the Fire Administrator.
- G. The Fire Administrator shall have supervision over all salaried members as Department Head.
- H. The Fire Administrator shall have supervision, enforcement authority, and disciplinary authority over all volunteer members of the Fire Department in all firefighting duties in accordance with the City and Department policy.

#### §20-3 Department Officers

- A. The officers of the Department shall consist of the Fire Marshal, and Line Officers.
- B. The City Council shall appoint as many Deputy Fire Administrators as it deems proper whom shall be responsible for assisting the Fire Administrator with the daily management of the Department.
- C. The Fire Marshal shall be appointed by the City Council and shall be responsible for conducting inspections, maintaining inspection results and records of payment and overseeing any inspectors allocated for by the City Council.
- D. Line officers shall consist of any Captains or Lieutenant allocated for by the City Council. Such line officers shall be appointed by the Fire Administrator. To be eligible

for appointment as Captain, a person must have at least five years of active service, not limited to the Fire Department of the City of Woodbury. To be eligible for appointment of Lieutenant, a person must have at least three years of active service, not limited to the Fire Department of the City of Woodbury.

- E. All Department officers shall comply with any State statutory and regulatory requirements for fire safety officers.
- F. The salaries of all Department officers shall be established by the City Council in its annual Salary Ordinance.

#### §20-4 Paid Members of the Department

- A. The paid members of the Fire Department shall consist of the Fire Administrator, Department Officers, firefighters, fire marshal, and other paid personnel, the number and rank of which shall be determined by the City Council.
- B. The salaries of paid members of the Fire Department shall be determined by the City Council and shall be listed under the appropriate caption in the Salary Ordinance each year.
- C. Such paid members shall be under the jurisdiction of the Fire Administrator and may be assigned by him or her according to need in any given situation, and they shall be accountable to him or her, as well as the City Administrator, for their behavior and their actions.
- D. Every person appointed as a paid member of the Fire Department, before he or she enters upon the duties of his or her office and within 10 days of such appointment, take and subscribe before the Mayor, City Clerk, City Administrator, or other officer authorized to administer same an oath or affirmation, in the form prescribed by law, to faithfully, fairly and impartially execute the duties of his or her office according to his or her knowledge, skill and ability.
- E. Every person appointed as a salaried member of the Fire Department of the City shall, before he or she enters upon the duties of his or her office and within 10 days of such appointment, take and subscribe before the Mayor, City Clerk, Administrator or other officer authorized to administer same an oath or affirmation, in the form prescribed by law, to faithfully, fairly and impartially execute the duties of his or her office according to his or her knowledge, skill and ability.

#### §20-5 Volunteer Members of the Department

- A. In order to engage in active firefighting activities volunteer fire companies must be so authorized by formal action of the City Council and must agree to be governed by this chapter and by the rules, regulations, policies, and standard operating procedures of the Fire Department.

- B. Volunteer Fire Fighters shall operate under the direction and control of the Fire Administrator and Department Officers.
- C. Nothing in this Chapter shall be interpreted to limit the authority of volunteer fire companies to organize themselves according to state law and to elect their own volunteer officers, adopt bylaws, engage in social activities or fundraise. However, volunteer fire company officers shall have no authority at active fire scenes or control over Department personnel, volunteers, or equipment, unless authorized by the Fire Administrator.

#### §20-6 Duties of Members of the Fire Department, Salaried and Volunteer

Members of the Fire Department, in carrying out the functions of the Department, shall constantly direct their best efforts to accomplish that end intelligently and efficiently in accordance with the provisions of this chapter and the rules and regulations of the City of Woodbury Personnel Policy and the Woodbury Fire Department. They shall hold themselves in readiness at all times to obey orders of their superiors, and they shall be held strictly accountable for the good order of the post or station to which they may be assigned to duty. In addition to these provisions, the following general rules and regulations are applicable to such members:

- A. Honoring assignment of duties. They shall at all times honor the assignment of duties transmitted to them by the Fire Administrator of the Fire Department and shall not question the validity of such directions or assignments.
- B. Rendering assistance. They shall render assistance for the protection of persons or property anywhere in the City. If a member of the Department finds it necessary to leave his or her post or station for personal necessity, he or she must report his or her reasons and the necessity for such action to the Fire Administrator before leaving.
- C. Preventing fires. They shall be on the alert to prevent fires or waste of water.
- D. Entering property not in discharge of duty. While on duty they shall not enter any residence or commercial establishment except where necessity requires or in the strict discharge of their duty.
- E. Recording relevant information. They shall enter on the appropriate records of the Fire Department all information of importance relative to the discharge of their official duties and the functions of the Department.
- F. Preserving public peace. They shall at all times, within the boundaries of the City, preserve the public peace, protect life and property and enforce the ordinances of the City of which the Fire Department takes cognizance.
- G. Obedience to orders. They shall promptly obey any order from any superior officer while employed at a firefighting scene.

- H. Conduct towards public. Courtesy and civility toward the public are demanded of all members of the Department, and any conduct to the contrary will not be tolerated.
- I. Courtesy toward superiors. Courtesy, civility and respect toward superior officers are at all times demanded of every member of the Department. All members shall address their superior officers by their titles.
- J. Reporting for duty. They shall be punctual in reporting for duty at the time and place designated by their superior officer. Absence without leave may be followed by forfeiture of pay for time absent, and charges may also be preferred against them by the superior officer. A salaried member who may be prevented by sickness or any other cause from reporting for duty shall immediately and without delay report or cause to be reported the reason of his or her absence to his or her immediate superior officer.

#### §20-7 Rules and Regulations

Rules and regulations, entitled "Woodbury Fire Department Standard Operating Guidelines," for the current year that they are issued are hereby adopted as the rules and regulations for the Woodbury Fire Department.

#### §20-8. Training

- A. Firefighter/line officer minimum training standard.
  - i. All firefighters must be eighteen (18) years of age or older.
  - ii. All firefighters must have obtained a Firefighter I certification from a training program recognized by the New Jersey Division of Fire Safety (N.J.A.C. 5:734.2).
  - iii. All non-Firefighter I certified personnel involved in any Fire Department activity that has the potential to be hazardous must receive the appropriate safety training before engaging in that activity.
- B. (2) Line officers.
  - i. All line officers must possess an Incident Management System 200 (JMS 200) Certification from a training program recognized by the New Jersey Division of Fire Safety (N.J.A.C. 5:736.1).
- C. Respiratory protection.
  - i. Every firefighter shall annually undergo a fit test to be provided by a qualified vendor to be selected by the City. This test will comply with 29 CFR 1910.034 (PEOSHA regulations).
  - ii. As required by the above-referenced federal regulation and/or any subsequent requirements promulgated by the City, every firefighter shall annually undergo retraining to guarantee proficiency in the use of respiratory protection gear.

- D. Bloodborne pathogens. All firefighters shall annually complete training in protection against bloodborne pathogens. This training shall be conducted by certified instructors and shall comply with the applicable Occupational Health and Safety Administration standard in effect.
- E. Community right-to-know. As provided for by federal regulation, all firefighters shall complete required training in conformance with the Community Right-to-Know Act. This training shall be completed on a bi-annual basis, unless otherwise provided for by federal or State regulation.
- F. Hazardous materials training. All firefighters shall annually complete training for hazardous materials responders as provided for in 29 C.F.R. § 1910.120.
- G. Personal accountability system.
  - i. All firefighters will be trained in the effective utilization of personal accountability system devices and procedures.
  - ii. Both the devices utilized and the training will comply with New Jersey regulations adopted on August 22, 2003.
- H. Contact training. The Fire Department shall conduct contact training for all firefighter personnel in order to familiarize personnel with basic scenarios.
- I. Should fire department personnel fail to possess the requisite certification and/or training, that individual(s) shall be removed from the fire department's roster and not permitted to engage in any firefighting and/or rescue activities or any other potentially hazardous activity. Such personnel may be placed on the roster once they have obtained the necessary certification and/or training.

#### §20-9 Qualifications for Membership as a Firefighter

Any person seeking to join the Department as a paid firefighter must be at least 21 years of age, and any person seeking to join the Department as a volunteer firefighter must be at least 18 years of age. Any person seeking to join the Department as either a paid firefighter or volunteer firefighter must pass a physical examination, be of good moral character, provide a state fingerprint-based criminal history background check from the New Jersey State Police, the cost of which shall be reimbursed by the City of Woodbury to successful applicants, and make application on the forms provided, in accordance with N.J.A.C. 5:73-4.1. Upon acceptance and completion of a state-approved Fire Fighter 1 course, he or she shall become a probationary member in accordance with the established standard operation procedures of the Department.

#### §20-10 Fire apparatus and equipment

- A. The Department shall be equipped with such apparatus and other equipment as may be required from time to time to maintain its efficiency and properly protect life and property from fire.

- B. Recommendations of apparatus and equipment needed shall be made by the Fire Administrator, and after approval by the City Council such apparatus and equipment shall be purchased in such manner as may be designated by the City Council.
- C. All equipment of the Department shall be safely and conveniently housed, and the places in which such equipment is housed shall be adequately heated during the winter season.
- D. No person shall use any fire apparatus or equipment for any private purpose, nor shall any person willfully and without authority take away or conceal any article used in any way by the Fire Department.
- E. No one shall enter any place where fire apparatus is housed or handle any equipment or apparatus belonging to the Fire Department unless accompanied by or having the special permission of an officer or authorized member of the Department.
- F. The City of Woodbury will allow only the Woodbury Fire Department to operate or store equipment in any city property. The Fire Administrator will give quarterly reports to the Council Building and Grounds representative pertaining to the overall condition of each building and the contents stored therein.

#### §20-11 Aid to Neighboring Communities

- A. The Fire Administrator is hereby authorized to extend aid to neighboring communities upon request for fire protection or to establish a mutual aid system.
- B. No apparatus shall be hired out or permitted to leave the City without consent of the Fire Administrator or his or her designee, except in response to a call for aid at a fire in a neighboring community. The officer in charge of the Department shall have power to assign equipment for response to calls for outside aid in accordance with this section and in other cases only when the absence of such equipment in his or her judgment will not jeopardize protection in the City.

#### §20-12 Duty of Police to Respond to Fire Alarms

It is hereby made the special duty of the Chief of Police or other police officers who may be on duty and available for fire duty to respond to all fire alarms and assist the Department in the protection of life and property, in regulating traffic, maintaining order and in enforcing observance of all sections of this chapter.

#### §20-13 Release of City Employees During Active Fire Alarms

- A. Active and qualified volunteer members of the Woodbury Fire Department that are employed by the City of Woodbury shall be permitted to respond to active dwelling, confirmed working, and multiple response alarms.

- B. These employees will inform their department heads and supervisors of their status as Fire Department members, they will also inform the Fire Administrator of their desire to respond while they are working.
- C. These employees will be permitted to carry pagers and monitor alarms during their work hours in case they are needed at the above listed type of alarms.
- D. The employee shall notify their department heads or supervisor of the response need and only respond once approval is given. The department head or supervisor may deny the release of the employee for a fire due to the need of that department as it would create a hardship to that department.
- E. These employees will report to the officer in charge of the scene of the alarm and once the incident has been placed under control shall be released and return to their normal duties as a City employee.
- F. These employees will be paid their normal salary or hourly wage during their normal work hours while responding to the alarm and will receive no compensation or overtime pay for hours required beyond their normal hours.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK**  
**President of Council**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON,**  
**Acting City Clerk**

Approved: \_\_\_\_\_  
**PEG SICKEL,**  
**Mayor**

Date introduced: \_\_\_\_\_  
Date advertised: \_\_\_\_\_  
Date adopted: \_\_\_\_\_

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				

Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION OF INTRODUCTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2362-22 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
 Cassidy L. Swanson,  
 Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION OF ADOPTION**

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2362-22 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 26, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
 Cassidy L. Swanson,  
 Acting City Clerk

**RESOLUTION NO. 22-80**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING THE ADOPTION OF THE 2022 GLOUCESTER COUNTY, NEW  
JERSEY HAZARD MITIGATION PLAN UPDATE**

**WHEREAS**, all jurisdictions within Gloucester County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

**WHEREAS**, a coalition of Gloucester County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Gloucester County; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that:

- 1) Adopts in its entirety, the 2022 Gloucester County Hazard Mitigation Plan Update (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.

- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

**ADOPTED** at the regular meeting of the Mayor and City Council of the City of Woodbury held on April 13, 2022.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK,  
President of Council**

ATTEST:

\_\_\_\_\_

**CASSIDY L. SWANSON,  
Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION NO. 22-81**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR RECREATION FACILITY IMPROVEMENTS AT WING-DICKERSON PARK**

**SCHEDULE I: RESOLUTION**

**WHEREAS**, the City of Woodbury desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Community Capital Needs Grant program for an amount not to exceed \$200,000 for a project to improve the recreational facilities at Wing-Dickerson Park;

**BE IT THEREFORE, RESOLVED**,

- 1) that the City of Woodbury does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Woodbury and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)	(signature)
Peg Sickel	Cassidy Swanson
Mayor	Acting City Clerk

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**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury on April 13, 2022.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK,  
President of Council**

ATTEST:

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**CASSIDY L. SWANSON,**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION 22-82**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING NEIGHBORHOOD PRESERVATION PROGRAM COORDINATOR FOR  
THE CITY OF WOODBURY**

**WHEREAS**, Mayor and Council of the City of Woodbury authorized the Interim City Administrator, Deputy Administrator and Acting City Clerk to conduct a search for the purpose of identifying an individual to appoint as Neighborhood Preservation Program Coordinator; and

**WHEREAS**, the interim City Administrator, Deputy Administrator and Acting City Clerk have received applications and conducted such interviews and investigation of applicants as appropriate and consistent with the City's policies and procedures; and

**WHEREAS**, the City Administrator, Deputy Administrator and Acting City Clerk have determined that Marc Starling possesses the character and qualifications necessary to serve the Deputy Clerk for the City of Woodbury.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that Marc Starling is hereby appointed as Neighborhood Preservation Program Coordinator, effective April 18, 2022.

**ADOPTED** at the regular meeting of the Mayor and City Council of the City of Woodbury held on April 13, 2022.

**CITY OF WOODBURY**

By: \_\_\_\_\_

**REED A. MERINUK,  
President of Council**

ATTEST:

\_\_\_\_\_

**CASSIDY L. SWANSON,  
Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **April 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION NO. 22-83**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT  
BLOCK 177.01 LOT 7 120 PROGRESS AVGP WG 365 LENDER SERVICES, LLC**

**WHEREAS;** the mortgage company made an overpayment of \$1577.67 on MARCH 17, 2022 for a payment on the 1<sup>st</sup> qt 2022 tax;

**WHEREAS,** the MORTGAGE COMPANY asked to have such overpayment refunded.

**AVENUE 365 LENDER SERVICES, LLC  
1100 VIRGINIA DRIVE  
SUITE 130  
FORT WASHINGTON, PA 19034  
For: overpayment of tax**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, that the Tax & Utility Collector is hereby authorized to reimburse the overpayment as stated.

**ADOPTED,** at a meeting of the Mayor and City Council of the City of Woodbury on APRIL 13, 2022

By: \_\_\_\_\_

**REED A. MERINUK,  
President of Council**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON,  
Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **APRIL 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION NO. 22-84**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO  
REIMBURSE WATER OVERPAYMENT ACCOUNT #13910-0 120 PROGRESS  
AVENUE 365 LENDER SERVICES, LLC**

**WHEREAS;** the MORTGAGE COMPANY made an overpayment of water on the 1ST quarter 2022 in the amount of \$216.29 for account #13910-0 120 PROGRESS AVE.

**WHEREAS,** the MORTGAGE COMPANY asked to have such overpayment refunded.

**AVENUE 365 LENDER SERVICES, LLC**

**1100 VIRGINIA DRIVE SUITE 130**

**FORT WASHINGTON, PA 19034**

**For: overpayment of WATER**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodbury, that the Tax & Utility Collector is hereby authorized to reimburse the overpayment as stated.

**ADOPTED,** at a regular meeting of the Mayor and City Council of the City of Woodbury held on APRIL 13, 2022.

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**REED A. MERINUK**

**President of Council**

ATTEST: \_\_\_\_\_

**CASSIDY L. SWANSON,**

**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **APRIL 13, 2022** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson,  
Acting City Clerk