

MINUTES
149th ANNUAL RE-ORGANIZATION MEETING OF
THE MAYOR AND CITY COUNCIL OF THE CITY OF
WOODBURY
January 5, 2022

The meeting is called to order by Woodbury Acting City Clerk at 5:01 pm via Zoom.

Clerk leads the Pledge of Allegiance followed by a moment of recognition.

The Clerk reads the Open Public Meetings Statement.

City Clerk reads the results of the 2021 General Election for Woodbury City Council:

Woodbury Council Ward 1

Tom Pisarcik - 409 votes

Brian C. Mattern - 238 votes

Woodbury Council Ward 2

Bill Fleming - 518 votes

John G. Elkins - 219 votes

Woodbury Council Ward 2 Unexpired Term

Fran Harwell - 507 votes

Lisa A Yacoub - 234 votes

Woodbury Council Ward 3

Philip Hagerty - 650 votes

George Wagoner - 428 votes

Ms. Swanson then called the first Roll Call of 2022.

Roll Call: Danielle Carter, William Fleming, Phil Hagerty, Fran Harwell, Reed Merinuk, Donna Miller, Kyle Miller, Karlene O'Connor, Tom Pisarcik, Mayor Peg Sickel. All present.

Clerk calls for Nomination of Council President Councilman Hagerty nominated Councilman Merinuk, seconded by Councilwoman Carter. Motion approved to appoint Councilman Merinuk to the position of Council President via voice vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Merinuk, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik,

Nays 1 Councilwoman O'Connor
Abstain 0
Absent 0

Council President was then sworn in by New Jersey Senate President Stephen M. Sweeney.

Ms. Swanson then handed control of the meeting to Council President Merinuk.

Introduction by City Clerk of **Thomas Pisarcik**, First Ward Council Member. Oath for Councilman Pisarcik was then performed by the honorable Senator Nilsa Cruz-Pérez of the 5th Legislative District.

Introduction by City Clerk of **Frances Harwell**, Second Ward Council Member Unexpired Term. Oath for Councilwoman Harwell was then performed by the honorable Senator Nilsa Cruz-Pérez of the 5th Legislative District

Introduction by City Clerk of **William H. Fleming Jr.**, Second Ward Council Member. Oath for Councilman Hagerty was then performed by the New Jersey Senate President Stephen M. Sweeney.

Introduction by City Clerk of **Philip D. Hagerty**, Third Ward Council Member. Oath for Councilman Hagerty was then performed by the New Jersey Senate President Stephen M. Sweeney.

Council President Merinuk took a moment to thank the honorable guests that were present this evening. New Jersey Senate President Stephen Sweeney, Senator Nilsa Cruz-Perez of the 5th Legislative District, Assemblyman William Spearman, Assemblyman William Moen Commissioner Jim Jefferson, Commissioner Deputy Director Heather Simmons, Surrogate Joe Chila, and representatives from Senator Booker's Office. Council President Merinuk thanked Senator Sweeney for his time served, especially for those with disabilities, and his work in the county.

At this time all honorable guests were given a chance to speak.

Senator Nilsa Cruz-Perez explained how excited she is for the New Year and congratulated everyone who was sworn in.

Senator Steve Sweeney thanked Council President Merinuk for his kind words and wished Council the best of luck.

Assemblyman William Spearman congratulated everyone who was sworn in and is looking forward to working together and his office in Woodbury is almost open.

Commissioner Deputy Director Heather Simmons congratulated everyone who was sworn in. She is thankful for all of the collaboration between Council and the Gloucester County Commissioners and is looking forward to continuing that.

Assemblyman William Moen wished everyone a happy new year and congratulated Council President Merinuk. Assemblyman Moen shared a story and picture when he was a Police Cadet in Woodbury 15 years ago when Council President Merinuk was Police Chief.

Commissioner Jim Jefferson congratulated everyone who was sworn in and is excited to continue work in Woodbury.

Surrogate Joe Chila congratulated everyone who was sworn in.

At this time each Councilmember was given a chance to speak.

Councilman Pisarcik explained how excited he is about this opportunity and to represent his community.

Councilman Fleming thanked all of the employees and dignitaries for their hard work. The past few years have been tough and he is hopeful that 2022 will be a great year moving forward. Councilman Fleming welcomed Councilman Pisarcik and Councilwoman Harwell to Council and thanked Mayor Sickel.

Councilwoman Harwell thanked all of the dignitaries, residents, her church family, friends and organizations, Mayor Sickel and then rest of Council. She is looking forward to 2022.

Councilman Hagerty thanked everyone on Council and the dignitaries. He is looking forward to this year and trying to make the job fun and get hard work done. Councilman Hagerty announced that Charlie Brown's restaurant is coming back.

Council President Merinuk wants Mayor and Council to know that they are all elected officials and are accountable to our residents and to be transparent. He wants to talk to all councilmembers by next meeting to go over committees, so it can be put in place next meeting. Moving forward we need to make sure we are being as transparent as could be, like work sessions as Mayor Sickel was asking. Council President Merinuk explained that there could possibly be a work session in February where department heads would do a presentation on goals and budgets for the year to Mayor and Council. He explained that Mr. Hunter has brought up the Council meetings being streamed, and that we are looking to getting the meetings streamed and will work with Mr. Sossamon to see if that is possible. Council President Merinuk wants Council to understand that everyone is individuals and not a puppet. Council is a diverse group with great people and will do their best to get things out as early as possible to review and to be the voice to the constituents.

Senator Booker submitted a video to be played during the meeting. Due to technical difficulties the video couldn't be played. Mackenzie Belling of Senator Booker's Office thanked Council and wished everyone a happy new year.

Councilwoman O'Connor thanked the dignitaries and everyone on Council. She will make sure accountability happens as old things are destroyed and new ones are out in place. She hopes everyone is open to being an example moving forward

Councilwoman Miller thanked the dignitaries and welcomed everyone back on Council. Welcome back council. She welcomed Councilman Pisarcik and said that Council is always learning. She thanked Council for all of the time that they put in.

RESOLUTIONS

Council President Merinuk announced that Resolutions 22-01 through 22-45 would be done as part of a consent agenda.

Consent Agenda

RESOLUTIONS

(If there are no objections, Resolutions No. 22-01 through Resolutions No. 22-45 and motion to pay listed vouchers will be offered as a consent agenda for Council's consideration.)

RESOLUTION NO. 22-01 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY RATIFYING AND CONFIRMING MOTION FIXING TIME OF THE ANNUAL MEETING OF THE MAYOR AND CITY COUNCIL FOR THE YEAR 2022

RESOLUTION NO. 22-02 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT CITY COUNCIL MEETINGS

RESOLUTION NO. 22-03 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A PRESIDENT "PRO TEMPORE" OF THE CITY COUNCIL WITH FULL AUTHORITY TO ACT IN ALL MATTERS AS THE PRESIDENT DURING THE COUNCIL PRESIDENT'S PERIODS OF ABSENCE {Councilman Phil Hagerty}

RESOLUTION NO. 22-04 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS OF CITY COUNCIL FOR THE LEGISLATIVE YEAR 2022

RESOLUTION NO. 22-05 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING THE SUM TO BE CHARGED FOR NOTICE OF PUBLIC MEETINGS

RESOLUTION NO. 22-06 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING THE SOUTH JERSEY TIMES AND THE COURIER POST AS THE OFFICIAL NEWSPAPERS FOR NOTICES OF PUBLIC MEETINGS

RESOLUTION NO. 22-07 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2022

RESOLUTION NO. 22-08 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING DEPOSITORIES FOR FUNDS {Ocean First Bank and the New Jersey Cash Management Fund}

RESOLUTION NO. 22-09 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING TAX SEARCH OFFICER {Theresa Mulvenna}

RESOLUTION NO. 22-10 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING GRANT COORDINATOR AND GRANT TREASURER {Robert Law}

RESOLUTION NO. 22-11 RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING SIGNATORIES FOR BANKING INSTITUTIONS {Robert Law, Peg Sickel, Theresa Mulvenna}

RESOLUTION NO. 22-12 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING HOUSING INSPECTORS {Clifton Miller and John Leech}

RESOLUTION NO. 22-13 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BUILDING INSPECTOR {John Leech}

RESOLUTION NO. 22-14 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING PLANNING/ZONING BOARD ADMINISTRATOR {John Leech}

RESOLUTION NO. 22-15 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A ZONING OFFICER {John Leech}

RESOLUTION NO. 22-16 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY FIXING INTEREST RATE FOR DELINQUENCY IN PAYMENT OF TAXES AND/OR WATER AND SEWER BILLINGS AND FIXING THE RATE OF INTEREST TO BE CHARGED ON ASSESSMENT INSTALLMENTS

RESOLUTION NO. 22-17 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND {Robert Law}

RESOLUTION NO. 22-18 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A 9-1-1 COORDINATOR {Joseph Buono}

RESOLUTION NO. 22-19 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SAFETY COORDINATOR FOR THE MUNICIPAL JOINT INSURANCE FUND {Kelli Marro}

RESOLUTION NO. 22-20 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A CERTIFIED PESTICIDE APPLICATOR {Richard Leidy}

RESOLUTION NO. 22-21 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER {Robert Law}

RESOLUTION NO. 22-22 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND {Len Sossamon}

RESOLUTION NO. 22-23 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING JOHN LEECH AS EMERGENCY MANAGEMENT COORDINATOR, AND JOSEPH BUONO AND BRIAN BOUCHER AS DEPUTY EMERGENCY MANAGEMENT COORDINATORS FOR THE CITY OF WOODBURY {John Leech, Joseph Buono, Brian Boucher}

RESOLUTION NO. 22-24 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPOINT TAX AND UTILITY COLLECTOR FOR THE CITY OF WOODBURY {Theresa Mulvenna}

RESOLUTION NO. 22-25 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING A CASH MANAGEMENT PLAN AND INTERNAL CONTROL PROCEDURES

RESOLUTION NO. 22-26 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A SOLICITOR {Timothy Scaffidi, Esq}

RESOLUTION NO. 22-27 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN AUDITOR {Mike Cesaro - Bowman & Company}

RESOLUTION NO. 22-28 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ENGINEER {Bryson & Yates}

RESOLUTION NO. 22-29 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A BOND COUNSEL {Jeffrey Winitsky, ESQ – Parker McCay}

RESOLUTION NO. 22-30 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING COMPUTER CONSULTING SERVICES FOR THE WOODBURY POLICE DEPARTMENT {Premier Technology Solutions}

RESOLUTION NO. 22-31 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A COMPUTER CONSULTANT FOR VARIOUS MUNICIPAL DEPARTMENTS {Woodbury Public School District}

RESOLUTION NO. 22-32 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A LABOR COUNSEL {Brown & Connery}

RESOLUTION NO. 22-33 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING INSURANCE AGENT FOR THE CITY OF WOODBURY AND

RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM AND CUMBERLAND COUNTY MUNICIPAL JOINT INSURANCE FUND {Chris Powell - Hardenbergh Insurance}

RESOLUTION NO. 22-34 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A REDEVELOPMENT PLANNER {Bob Melvin – Pennoni}

RESOLUTION NO. 22-35 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING A SPECIAL REDEVELOPMENT COUNSEL {Parker McCay}

RESOLUTION NO. 22-36 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A FINANCIAL ADVISOR {Acacia}

RESOLUTION NO. 22-37 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A GRANT CONSULTANT {Triad Associates}

RESOLUTION NO. 22-38 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ECONOMIC DEVELOPMENT CONSULTANT {Triad Associates}

RESOLUTION NO. 22-39 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A WATER CONTROL SPECIALIST {Complete Control Services}

RESOLUTION NO. 22-40 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING AN EMPLOYEE ASSISTANCE PROGRAM {Cooper Health}

RESOLUTION NO. 22-41 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY DESIGNATING AN ACTUARIAL CONSULTANT {Athena Actuarial Consulting}

RESOLUTION NO. 22-42 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES

RESOLUTION NO. 22-43 RESOLUTION OF CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A \$25.00 CHARGE FOR TAX SALE MAILINGS IN LIEU OF ADVERTISING

RESOLUTION NO. 22-44 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING CASSIDY SWANSON AS THE CLEAN COMMUNITIES COORDINATOR

RESOLUTION NO. 22-45 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO CONDUCT ELECTRONIC TAX SALE

Councilman Fleming presented all resolution numbers 22-01 through 22-45 as a consent agenda. Councilman Fleming made a motion to adopt all resolutions within the consent agenda as well seconded by Councilwoman Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Councilman Merinuk
Nays 1 Councilwoman O'Connor
Abstain 0
Absent 0

May Sickel thanked Councilman Hagerty for all his work as last year's Council President and is excited to get with Council President Merinuk and move forward with this year.

Mayor Sickel presented her appointments to the various Boards and Commissions within the city:

Planning and Zoning

- Sam Ferraino – 4 years
- Mark Seigel – 4 years
- Ryan Lange – 4 years
- Brian Bosworth – 2 years
- Ken McIlvaine – 3 years
- Matt Saldano – 1 year
- Charles Thomas – 3 years
- Justin Geist – 1 year
- Michael Devlin – 3 years
- Clifton Miller – 1 year

- Nicole Nocito
- Octavia Greer
- Danielle Duverney

Historic Preservation

- Wanda McIlvaine – 3 years
- Janet McMasters – 3 years
- Bonnie Dann – 2 years
- Ken McIlvaine – 2 years
- Bradley Pennypacker – 3 years
- Kristin Poole – 3 years

Human Rights Commission – 1 year terms

- Jacqueline Robinson
- Joseph Coldren

Councilman Hagerty made a motion to confirm the Mayor's appointments, seconded by, Councilman Fleming. Motion approved by unanimous voice vote.

Open to the Public

Councilman made a motion to open the floor to the Public, seconded by Councilwoman. Motion unanimously approved.

Charles Hughes – 31 N. Childs St. – Mr. Hughes went through and commented on all 45 resolutions on the agenda and emailed it to Council. He asked why the agenda wasn't posted on time. He doesn't like the consent agenda and that there is only one, open to the public portion during tonight's meeting. Mr. Hughes would like the website to be updated with the resolutions,

ordinances and meeting minutes. He would like all City officials to have resolutions during the reorganization meeting. Mr. Hughes will be submitting an OPRA request to tabulate the budget for all items listed in the 2020 Reorganization meeting. He would also like an evaluation of the services. Mr. Hughes would like an update on resolution 21-52. Councilman Hagerty, Council President Merinuk and Ms. Swanson responded.

Jared Hunter – 39 High St. – Mr. Hunter will follow up with Mr. Sossamon to discuss some policies. He congratulated the newly elected officials and exited to see what will happen this year.

Seeing no one, Councilman Fleming made a motion to close the floor to the Public, seconded by Councilman Hagerty. Motion unanimously approved.

Motion to Adjourn

Councilman Hagerty made a motion to adjourn, seconded by Councilman Fleming. Motion unanimously approved. Meeting adjourned at 5: 58 pm.

Respectfully submitted,

Cassidy L. Swanson,
Acting City Clerk