



# WOODBURY CITY FIRE DEPARTMENT

33 DELAWARE STREET WOODBURY, NJ 08096

## OFFICE OF THE FIRE ADMINISTRATOR

PHONE# (856) 693-9870

EMAIL: CHIEF@MTFD22.COM

### EMPLOYMENT ANNOUNCEMENT

**Title:** Part Time Firefighter – Woodbury City Fire Department

**Function of the Job:** Under minimum supervision, respond to all dispatched emergencies in the City of Woodbury and mutual aid areas.

#### **Characteristic Duties and Responsibilities:**

Always maintain all Fire Apparatus and Equipment in good working order

Respond to all fire and rescue calls with proper apparatus as assigned

Conduct equipment and apparatus inspections daily and report issues when found to be repaired

Maintain Fire Department building and grounds in a neat and clean manner as posted on a schedule by the Fire Administrator

Perform all other related duties as required by the Fire Administrator or his designee

Utilize any down time to train on fire equipment and tactics

Ability to represent the City of Woodbury in a professional manner to deliver the most positive public image and create a positive reflection of the City and the Fire Department

#### **Working Conditions and Physical Demands:**

Rotating Shifts involving weekends and holidays

Heavy Lifting, Life Hazard Conditions and strenuous activities involved

The following are the minimum qualifications required for anyone interested in applying for the position:

- Must be at least 18 years of age and Possess a high school diploma or GED
- Have a valid unrestricted New Jersey driver's license at time of appointment
- Submit to an oral interview
- Pass medical examination
- Must be able to perform all functions of the job
- Pass a background investigation
- Be of good moral character and never convicted of a crime or of any criminal offense involving moral turpitude or dishonesty
- New Jersey Firefighter 1 Certified, I100 and I700
- Certified CPR
- After being potentially hired must complete a year as a Probationary Firefighter

Special Consideration will be given to applicants that possess the following certifications:

- Fire Inspector, Fire Investigator, New Jersey EMT, Engineer/Operator Training, Fire Instructor Training, Incident Command/Fire Officer Training

**Applicants must submit a resume and copy of New Jersey State Firefighter 1 Certificate to the Fire Administrator at [Chief@mtfd22.com](mailto:Chief@mtfd22.com). All correspondents will be conducted via email.**

#### **EQUAL OPPORTUNITY**

The City of Woodbury is committed to a policy of equal opportunity for all prospective and current employees and does not discriminate regardless of race, creed, religion, sex, age, national origin, disability or any other protected class under law.