

**City of Woodbury**  
**City Council Meeting Agenda**  
33 Delaware Street, Woodbury, NJ 08096  
December 8, 2021  
6:30 p.m.

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Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Presentations and Discussions

**RESOLUTION NO. 21-161 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY HIRING A FULL-TIME PATROL OFFICER FOR THE WOODBURY CITY POLICE DEPARTMENT**

**RESOLUTION NO. 21-167 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY HIRING A SLEO II FOR THE WOODBURY CITY POLICE DEPARTMENT**

Approval of the Minutes

- June 09, 2021
- August 18, 2021

Open to the Public for Agenda Items

**Ordinances**

**ORDINANCE NO. 3251-21 AN ORDINANCE AMENDING CHAPTER 190, VEHICLES AND TRAFFIC, OF THE CODE BOOK OF THE CITY OF WOODBURY**

**ORDINANCE NO. 3252-21 AN ORDINANCE AMENDING CHAPTER 162, SOLID WASTE, OF THE CODE BOOK OF THE CITY OF WOODBURY**

**Resolutions**

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CONSENT AGENDA

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**RESOLUTION NO. 21-160 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A HOUSING MARKET STUDY**

**RESOLUTION NO. 21-162 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**

**WOODBURY AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE LOCAL BUDGET OF THE CITY OF WOODBURY FOR THE YEAR 2021**

**RESOLUTION NO. 21-163 RESOLUTION OF THE CITY OF WOODBURY AWARDDING CONTRACT TO ENTERPRISE FLEET MANAGEMENT FOR THE PROCUREMENT OF AN OPEN ENDED VEHICLE LEASE FOR CITY VEHICLES**

**RESOLUTION NO. 21-164 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A MASTER EQUITY LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT**

**RESOLUTION NO. 21-165 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF A OPERATIONS EFFICIENCY & PRELIMINARY MANAGEMENT PLAN**

**RESOLUTION NO. 21-166 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDDING A CONTRACT TO VORTEX SERVICES, LLC FOR THE FY 2021 SANITARY SEWER IMPROVEMENTS PROJECT WOOD STREET SEWER LINING**

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END CONSENT AGENDA

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**Unfinished Business**

**New Business**

**Open to the Public**

**Adjournment**

**NOTICE PURSUANT TO N.J.S.A 10:4-8(d)**

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION NO. 21-161**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
HIRING A FULL-TIME PATROL OFFICER FOR THE WOODBURY CITY POLICE  
DEPARTMENT**

**WHEREAS**, due to vacancy, Mayor and Council of the City of Woodbury authorized the City Administrator, Chief of Police and Police Captain to conduct a search for the purpose of identifying an individual to hire as a Full-Time Patrol Officer; and

**WHEREAS**, the City Administrator, Chief of Police and Police Captain have received applications and conducted such interviews and investigation of applicants as appropriate and consistent with the City's policies and procedures; and

**WHEREAS**, the City Administrator, Chief of Police and Police Captain have determined that Joshua Blackiston possesses the character and qualifications necessary to serve as a Full-Time Patrol Officer for the Woodbury City Police Department

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that Joshua Blackiston is hereby hired as a Full-Time Patrol Officer, effective December 8, 2021,

**CITY OF WOODBURY**

**By:** \_\_\_\_\_

**Philip D. Hagerty,  
Council President**

**ATTEST:**

\_\_\_\_\_  
**Cassidy L. Swanson,  
Acting City Clerk**

<b>Council Member</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O' Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 8 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson  
Acting City Clerk

**RESOLUTION NO. 21-167**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
HIRING A SLEO II HQT"THE WOODBURY CITY POLICE DEPARTMENT**

**WHEREAS**, due to vacancy, Mayor and Council of the City of Woodbury authorized the City Administrator, Chief of Police and Police Captain to conduct a search for the purpose of identifying an individual to hire as a SLEO II; and

**WHEREAS**, the City Administrator, Chief of Police and Police Captain have received applications and conducted such interviews and investigation of applicants as appropriate and consistent with the City's policies and procedures; and

**WHEREAS**, the City Administrator, Chief of Police and Police Captain have determined that Justin M. Gehring possesses the character and qualifications necessary to serve as a SLEO II for the Woodbury City Police Department

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that Justin M. Gehring is hereby hired as a Full-Time Patrol Officer, effective December 8, 2021,

**CITY OF WOODBURY**

**By:** \_\_\_\_\_

**Philip D. Hagerty,  
Council President**

**ATTEST:**

\_\_\_\_\_  
**Cassidy L. Swanson,  
Acting City Clerk**

<b>Council Member</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O' Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 8 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson  
Acting City Clerk

**CITY OF WOODBURY, NEW JERSEY**

**ORDINANCE NO. 2351-21**

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**AN ORDINANCE AMENDING CHAPTER 190, VEHICLES AND TRAFFIC, OF THE  
CODE BOOK OF THE CITY OF WOODBURY**

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**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodbury, County of Gloucester and State of New Jersey as follows:

**Section 1.** Chapter 190, Vehicle and Traffic, of the Code of the City of Woodbury is hereby amended by adding a new Schedule XXI to read as follows:

XXI. Municipal Parking Lots.

**Section 2.** Municipal parking lot regulations.

- A. No person shall park a tractor trailer or tractor trailer combo, semi-trailer, recreational vehicle, bus or a commercial box truck upon any municipal parking lot in the City of Woodbury or any other vehicle over four ton gross vehicle weight.
- B. No person shall park, whether attached to a car and/or truck, or unattached to a car and/or truck, any utility trailer(s) and/or box trailer(s) in any municipal parking lot.
- C. No person shall be permitted to sleep overnight (i.e., between the hours of 10:00 p.m. and 6:00 a.m.) in any vehicle legally parked in a municipal parking lot.
- D. Municipal parking lots are to be used only for the parking of passenger automobiles and/or passenger pick-up trucks.

**Section 3. Repealer:** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**Section 4. Severability:** Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon final passage and publication as required by law

**CITY OF WOODBURY, NEW JERSEY**

[SEAL]

By: \_\_\_\_\_  
**PHILIP D. HAGERTY, Council President**

**ATTEST:**

\_\_\_\_\_  
**CASSIDY L. SWANSON, Acting City Clerk**

**APPROVED:**

By: \_\_\_\_\_  
**PEG SICKEL, MAYOR**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION OF INTRODUCTION**

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 3253-21 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 8, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				



Councilwoman Harwell				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION OF ADOPTION**

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 2351-21 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 22, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
 Cassidy L. Swanson, Acting City Clerk

**ORDINANCE NO. 2352-21**

**AN ORDINANCE AMENDING CHAPTER 162, SOLID WASTE, OF THE CODE BOOK OF THE CITY OF WOODBURY**

*NOW, THEREFORE, BE IT ORDAINED* by the City of Woodbury in the County of Gloucester, and State of New Jersey as follows:

**Section 1:** Chapter 162, Solid Waste, Section 162-11, Preparation of garbage and refuse for collection, of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-11. Preparation of garbage and refuse for collection.

The occupant or owner of any building within the City of Woodbury who shall place for disposal, removal or collection the following named items shall do so in strict conformity with the following regulations:

A. On regularly scheduled trash days, residents are permitted to place up to three (3) trash cans (meeting the specifications set forth in (C) below) in the designated location for pick up. All trash must be placed in bags and be inside of the trash cans.

B. On regularly scheduled trash days, residents are permitted to place up to two (2) City-provided recycling cans in the designated location for pick up. All recycling materials must be placed in the recycling cans provided by the City, except for large cardboard items which may be bundled and placed out for collection separately and free of any styrofoam or plastic. Any cardboard soiled from food sources will not be collected for recycling and must be placed in the trash.

(1) Acceptable items for recycling include: Newspaper/paper, plastic bottles, glass bottles/jars, aluminum/tin cans, phone books, junk mail, magazines, and cardboard.

(2) Items that may not be placed out for recycling collection include: Plastic bags, used oil containers, styrofoam, trash, food contaminated paper/cardboard, electronics, ceramics, porcelain, cookware, coat hangers, rigid plastic (kid's toys), tires or rims, appliances, and batteries.

C. Trash cans must have a lid and handles and cannot exceed 50 pounds or 45 gallons.

D. Trash, debris and garbage shall be placed in plastic bags securely tied, with a total weight not to exceed 50 pounds.

E. Plastic containers, paper products, glass and aluminum items shall be placed in the reusable recycling cans supplied by the City of Woodbury.

F. Brush. Branches shall be tied in bundles not to exceed four feet in length and of sufficient size and weight, not to exceed 50 pounds, to be handled by one person. Any vines or brushes with thorns must be placed in a container meeting the requirements for trash cans in (C) above.

G. Large nonmetal items provisions are as follows:

- (1) Upholstered furniture, box springs, and mattresses are to be placed in plastic bags and sealed or wrapped in plastic and securely taped so that the contents are fully enclosed.
- (2) Rugs are to be cut into five-foot lengths, rolled and securely taped or tied.
- (3) Tires shall be considered bulk trash and shall be placed out for collection in compliance with Section (I) below. Residents shall be limited to one tire placed out for collection per bulk trash pick up day.
- (4) Syringes needles must be broken off and both parts must be placed inside a sealed heavy container and disposed of with the trash. Empty laundry detergent bottles are recommended.

H. Yard and tree refuse. Grass clippings, lawn thatchings and leaves shall be placed separately in black plastic, clear plastic, or paper open-topped bags for collection. Dirt, stone, wood, fencing, creosote-soaked wood, root balls, or any type of pottery shall not be collected.

I. On designated bulk trash pick up days, residents may place, in addition to the trash and recycling cans permitted under (A) and (B) above, up to five (5) additional tied trash bags and up to two (2) bulk items (e.g. couch, refrigerator, mattress, etc.) in the designated right of way for collection. The use of 55 gallon drums is not permitted.

J. The following items may not be placed out for collection by Public Works: Cement, bricks, asphalt, drywall, sheetrock, construction debris, pianos, organs, vinyl siding, shingles, roofing tiles, cabinets, plywood, flooring, porcelain fixtures (ex. toilets, sinks, bathtubs etc.), oil, water, and gas tanks, fencing, pressure treated wood, creosote soaked wood, fire extinguishers, batteries (car, button, rechargeable), propane tanks, paint (water based paint cans should be dried out with lid off for pickup). Oil based paints and solvents will not be collected and are considered special household waste, any type of spray or chemical is also considered special household waste.

K. On designated metal collection pick up days, residents may place, in addition to the trash and recycling cans permitted under (A) and (B) above, metal items not to exceed fifty (50) pounds in the designated right of way for collection.

- (1) The following metal items may not be placed out for collection by Public Works, regardless of whether it is a metal collection day: oil tanks, gas tanks, propane tanks, fire extinguishers.

(2) Any items with a locking/sealed closure (ex. refrigerator, freezer, dishwasher units, etc.), must have doors removed before placing in right of way for pick up. All glass must be removed from any such items.

L. On designated electronic waste pick up days, residents may place, in addition to the trash and recycling cans permitted under (A) and (B) above, and after contacting public works to specially schedule a pick up, place electronic waste, including flat screen TVs (excluding tube TVs), computer towers, flat computer monitors, radios, DVD players, VCRs, Stereos, CD players, microwaves, cell phones (battery must be taken out), speakers, printers, scanners, chargers, iPods, game consoles, calculators, vacuums, and other electronics, in the designated right of way for collection.

(1) The following metal items may not be placed out for collection by Public Works, regardless of whether it is an electronic waste collection day:  
Conventional ovens, tube TVs, projection TVs, batteries of any kind, old computer monitors.

M. Nothing in this subsection shall prevent the hiring by a resident of a private contractor for removal or collection of trash, debris or garbage, provided that proper collection vehicles or receptacles are used. Such receptacle shall have affixed or painted upon it the identity of the party which has contracted for such service. Such party shall be responsible for the placement and maintenance of the receptacle and maintenance of the surrounding area.

**Section 2:** Chapter 162, Solid Waste, Section 162-15, Responsibility of contractors for hire, subsection (C), of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-15. Responsibility of contractors for hire.

C. Nothing herein shall be interpreted to preclude the pickup of construction debris and/or waste generated by work physically performed by a resident at the property which he or she owns or in which he or she resides in the City of Woodbury. However, the owner or occupant must make arrangements with the City of Woodbury Public Works Department to have the debris removed in compliance with trash pick up limitations set forth in §162-11.

**Section 3:** Chapter 162, Solid Waste, Section 162-18, Discarding, throwing or storing of debris and litter, subsection (D), of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-15. Responsibility of contractors for hire.

D. No person shall store in any area within the City of Woodbury any bulky household item such as an appliance, furniture or mattresses, tanks or barrels except in a fully enclosed structure.

**Section 4:** Chapter 162, Solid Waste, Section 162-35, Definitions, of the Code of the City of Woodbury is hereby amended to amend the definition of 'Electronic Waste' to read as follows:

§ 162-35. Definitions.

ELECTRONIC WASTE — A computer central processing unit and associated hardware, including keyboards, modems, printers, scanners and fax machines; a flat panel display or similar video display device with a screen that is greater than four inches measured diagonally and that contains one or more circuit boards, including a television, and cell phones;

**Section 5:** Chapter 162, Solid Waste, Section 162-37, Collection of recyclable materials, subsection (B), of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-37. Collection of recyclable materials.

B. All Recycling items must be placed in City provided recycling cans, and shall not exceed two cans per weekly pick up as set forth in section §162-11.

**Section 6:** Chapter 162, Solid Waste, Section 162-38, Residential dwelling compliance requirements, of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-38. Residential dwelling compliance requirements.

(A) The owner of any property shall be responsible for compliance with this article. For multifamily units, the management or owner is responsible for setting up and maintaining the recycling system, including collection of recyclable materials, in accordance with guidelines or regulations established by the appropriate municipal office. Violations and penalty notices will be directed to the owner and/or management, in those instances where the violator is not easily identifiable. The owner and/or management shall issue notification and collection rules to new tenants when they arrive and every six months during their occupancy.

(B) Multi-family dwellings are limited to two (2) City-provided recycling cans per unit.

**Section 7:** Chapter 162, Solid Waste, Section 162-43, Violations and penalties, subsection (A), of the Code of the City of Woodbury is hereby amended to read as follows:

§ 162-43. Violations and penalties.

A. Any person, corporation, occupant, or entity that violates or fails to comply with any provision of this article or any of the rules and regulations promulgated hereunder shall, upon conviction thereof, be punishable by a fine not less than \$250, nor more

than \$1,000 or by a period of community service not to exceed 90 days. Each day for which a violation of this article occurs shall be considered a separate offense.

**Section 8. Repealer:** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**Section 9. Severability:** Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon final passage and publication as required by law.

**CITY OF  
WOODBURY, NEW JERSEY**

[SEAL]

By: \_\_\_\_\_  
**PHILIP D. HAGERTY, Council President**

**ATTEST:**

\_\_\_\_\_  
**CASSIDY L. SWANSON, Acting City Clerk**

**APPROVED:**

By: \_\_\_\_\_  
**PEG SICKEL, MAYOR**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilman Miller				

Councilwoman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION OF INTRODUCTION**

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 3252-21 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 8, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION OF ADOPTION**

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 2352-21 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 22, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson, Acting City Clerk

**RESOLUTION NO. 21-160**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
APPOINTING AN HOUSING MARKET STUDY PLANNER**

**WHEREAS**, there exists a need for the appointment of an Housing Market Study Planner for the City of Woodbury; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the City of Woodbury considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Woodbury that of the firm of **URBAN PARTNERS** is hereby appointed Affordable Housing Planner for the City of Woodbury.

**BE IT FURTHER RESOLVED** that the term of the contract commences September 8, 2021 for a term of one-year; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee, in the form attached hereto, and such contract be awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be published in the South Jersey Times as required by law within ten (10) days of its passage.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury held December 8, 2021.

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**PHILIP D. HAGERTY**  
**President of Council**

ATTEST: \_\_\_\_\_  
**CASSIDY L. SWANSON**  
**Acting City Clerk**



Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O' Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

## CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 8, 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

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Cassidy L. Swanson  
Acting City Clerk

**RESOLUTION NO. 21-162**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE LOCAL BUDGET  
OF THE CITY OF WOODBURY FOR THE YEAR 2021**

**WHEREAS**, Section 40A: 4-58 of the Revised Statutes of New Jersey authorizes the transfer of appropriations, during the last two (2) months of the fiscal year, to said budget where adopted heretofore by the governing body by two-thirds vote thereof.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Woodbury, as follows:

1. That the excess in the appropriations listed in the column designed "FROM" be transferred to the appropriations listed in the column designated "TO" as follows:

<b><u>CURRENT FUND</u></b>		<b><u>FROM</u></b>	<b><u>TO</u></b>
20-100-101	Administration - Salaries and Wages	\$ 40,000.00	-
20-115-299	Economic Development - Other Expenses	\$ 20,000.00	
20-120-299	Municipal Clerk - Other Expenses	\$ 5,000.00	
20-146-299	Liquidation of Tax Title Liens & Foreclosed Property - Other Expenses	\$ 5,000.00	
22-196-101	Housing Inspection - Salaries and Wages	\$ 300.00	
23-210-299	Other Insurance Premiums - Other Expenses	\$ 5,000.00	
23-220-290	Insurance - Group Health	\$ 60,000.00	
25-265-299	Fire - Other Expenses	\$ 20,000.00	
26-307-298	Recycling - Other Expenses	\$ 20,000.00	
30-420-299	Celebration of Public Event - Other Expenses	\$ 5,000.00	
31-435-275	Street Lighting - Other Expenses	\$ 15,000.00	
36-472-100	Social Security - Other Expenses	\$ 14,000.00	
20-122-299	Elections - Other Expenses		\$ 15,000.00

20-155-227	Legal Services - Other Expenses		\$110,000.00
20-165-228	Engineering - Other Expenses		\$ 35,000.00
21-180-102	Planning Board - Salaries and Wages		\$ 200.00
21-180-299	Planning Board - Other Expenses		\$ 5,000.00
25-252-102	Emergency Management - Salaries and Wages		\$ 100.00
31-460-274	Gasoline - Other Expenses		\$ 15,000.00
36-471-100	PERS Pension Adjustment		\$ 29,000.00
	<b>TOTAL</b>	\$ 209,300.00	\$209,300.00

**WATER AND SEWER UTILITY FUND**

		<b><u>FROM</u></b>	<b><u>TO</u></b>
55-501-101	Operating - Salaries & Wages	\$ 25,000.00	
55-502-299	Operating - Other Expenses		25,000.00
	<b>TOTAL</b>	\$ 25,000.00	\$ 25,000.00

2. The City Clerk is hereby authorized and directed to transmit to the Chief Financial Officer, of the City of Woodbury, a certified copy of this resolution.
  
3. This resolution shall take effect immediately.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury on December 8, 2021

**CITY OF WOODBURY**

\_\_\_\_\_  
**Philip D. Hagerty**  
**President of Council**

ATTEST: \_\_\_\_\_  
**Cassidy L. Swanson**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 8, 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson,  
Acting City Clerk

**RESOLUTION NO. 21-163**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING A MASTER EQUITY LEASE AGREEMENT WITH ENTERPRISE  
FLEET MANAGEMENT**

**WHEREAS**, the City Administration has researched vendors that would achieve the city's goals for fleet management and determined that the sought-after equipment may be procured through a nationally-recognized and accepted cooperative purchasing contract between Sourcewell (NJPA) and Enterprise Fleet Management ("Enterprise"); and

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2b(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

**WHEREAS**, Sourcewell is a regional organization of governments operating under the laws of the State of Minnesota and is a political subdivision of the State of Minnesota; and

**WHEREAS**, the subject cooperative purchasing contract was awarded by Sourcewell utilizing a competitive contracting process; and

**WHEREAS**, also pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Woodbury, County of Gloucester, as follows:

1. The foregoing "WHEREAS" clauses are hereby incorporated as if fully restated.
2. The Mayor, City Administrator and City Clerk are hereby authorized and directed to execute the Master Equity Lease Agreement, the Maintenance Management and Fleet Rental Agreement, the Company Owned Vehicle Service Agreement, the Consignment Auction Agreement, and any other forms necessary for the fulfilment of this contract with Enterprise pursuant to the terms of its nationally-recognized and accepted cooperative purchasing agreement with Sourcewell.
3. The form and terms of the End User Agreement shall be consistent with this resolution and is subject to the approval of the City Solicitor.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury held on December 8, 2021.

**CITY OF WOODBURY**

By: \_\_\_\_\_  
**PHILIP D. HAGERTY**  
**Council President**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **December 8, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson  
Acting City Clerk

**RESOLUTION NO. 21-164**

**RESOLUTION OF THE CITY OF WOODBURY AWARDING CONTRACT TO  
ENTERPRISE FLEET MANAGEMENT FOR THE PROCUREMENT OF AN OPEN  
ENDED VEHICLE LEASE FOR CITY VEHICLES**

**WHEREAS**, the City Administration recommends the procurement of five (5) vehicles for use by the Police, Public Works and Fire Department; and

**WHEREAS**, the City Administration has researched vendors that would achieve the city's goals and determined that the sought-after equipment may be procured through a nationally-recognized and accepted cooperative purchasing contract between Sourcewell (NJPA) and Enterprise Fleet Management ("Enterprise"); and

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2b(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

**WHEREAS**, Sourcewell is a regional organization of governments operating under the laws of the State of Minnesota and is a political subdivision of the State of Minnesota; and

**WHEREAS**, the subject cooperative purchasing contract was awarded by Sourcewell utilizing a competitive contracting process; and

**WHEREAS**, also pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

**WHEREAS**, the CFO has determined that the city's use of the Sourcewell cooperative purchasing contract to procure the five (5) new vehicles will result in cost savings to the city; and

**WHEREAS**, consistent with the Sourcewell cooperative purchasing contract and needs of the city, Enterprise has submitted a proposal to provide five (5) new city vehicles; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Woodbury, County of Gloucester, as follows:

1. The foregoing "WHEREAS" clauses are hereby incorporated as if fully restated.
2. A contract for the purchase of five (5) new 2022 vehicles is hereby awarded to Enterprise without public bidding as permitted by law.

3. The Mayor, City Administrator and City Clerk are hereby authorized and directed to execute an Agreement and any other forms necessary for the fulfilment of this contract with Enterprise pursuant to the terms of its nationally-recognized and accepted cooperative purchasing agreement with Sourcewell.
4. The form and terms of the End User Agreement shall be consistent with this resolution and is subject to the approval of the City Solicitor.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury held on December 8, 2021.

**CITY OF WOODBURY**

By: \_\_\_\_\_  
**PHILIP D. HAGERTY**  
**Council President**

ATTEST:

\_\_\_\_\_  
**CASSIDY L. SWANSON**  
**Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **December 8, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy Swanson  
Acting City Clerk



**RESOLUTION NO. 21-165**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR  
PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF A OPERATIONS  
EFFICIENCY & PRELIMINARY MANAGEMENT PLAN**

*WHEREAS*, there exists a need to retain a Provider for a Operations Efficiency and Preliminary Management Plan for the City of Woodbury under a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

*WHEREAS*, the Chief Financial Officer has determined and verified that the value of the professional services contract will not exceed \$17,500.00; and

*WHEREAS*, Municipal Solutions, LLC has submitted a proposal indicating they will provide the Operations Efficiency and Preliminary Management Plan; and

*WHEREAS*, Municipal Solutions, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Municipal Solutions, LLC has not made any reportable contributions to a political or candidate committee in the City of Woodbury in the previous one year and that the contract will prohibit Municipal Solutions, LLC from making any reportable contributions through the term of the contract; and

*WHEREAS*, funds are available for this purpose; and

*WHEREAS*, funding for this contract shall be encumbered by the City of Woodbury Chief Financial Officer in accordance with N.J.A.C. 5:30-5.4.

*NOW, THEREFORE, BE IT RESOLVED*, by the Mayor and Council of the City of Woodbury, County of Gloucester, and State of New Jersey as follows:

1. That Municipal Solutions, LLC be and is hereby appointed as Provider for a Operations Efficiency and Preliminary Management Plan for the City of Woodbury.

2. That the cost for the Operations Efficiency and Preliminary Management Plan is as follows:
  - a. \$16,950
3. That the Mayor and/or City Council President be and is hereby authorized to execute a Contract for said services on behalf of the City of Woodbury.

**ADOPTED** at a meeting of the Mayor and City Council of the City of Woodbury held December 8, 2021.

\_\_\_\_\_  
**PHILIP D. HAGERTY**  
 President of Council

ATTEST: \_\_\_\_\_  
**CASSIDY L. SWANSON**  
 Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilwoman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O' Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 8, 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
 Cassidy L. Swanson  
 Acting City Clerk

**RESOLUTION NO. 21-166**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY  
AWARDING A CONTRACT TO VORTEX SERVICES, LLC FOR THE  
FY 2021 SANITARY SEWER IMPROVEMENTS PROJECT  
WOOD STREET SEWER LINING**

**WHEREAS**, the City Clerk and Engineer received bids on December 2, 2021 for the FY 2021 Sanitary Sewer Improvements Project – Wood Street Sewer Lining, as set forth below:

<b><u>Contractor</u></b>	<b><u>Total Amount</u></b>
Vortex Services, LLC	<b>\$126,101.00</b>
Standard Pipe Services, LLC	\$149,400.00
Mobile Dredging & Video Pipe, LLC	\$187,819.50

**WHEREAS**, the City Engineer has reviewed the bids received and by correspondence dated December 3, 2021, and December 8, 2021, has recommended award of the Contract to Vortex Services, LLC for the total bid amount of \$126,101.00; and

**WHEREAS**, the low bid is compliant in all material non-waivable respects and the amount is consistent with the Engineer’s Estimate; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Woodbury that:

1. The contract is hereby awarded to Vortex Services, LLC for FY2021 Sanitary Sewer Improvements Project – Wood Street Sewer Lining in the total bid amount of \$126,101.00.
2. The Mayor and/or Administrator is hereby authorized to execute a contract in accordance with the project specifications, the afore-described bid, and the within Resolution.

**ADOPTED** at a regular meeting of the Mayor and City Council of the City of Woodbury on December 8, 2021.

**CITY OF WOODBURY**

By: \_\_\_\_\_  
**Philip D. Hagerty, Council President**

ATTEST:

\_\_\_\_\_  
**Cassidy L. Swanson, Acting City Clerk**

<b>Council Member</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Councilwoman Carter				
Councilman Fleming				
Councilman Harwell				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

**CERTIFICATION**

I, Cassidy L. Swanson, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Woodbury, in the County of Gloucester and State of New Jersey, at a meeting held on **December 8, 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

\_\_\_\_\_  
Cassidy L. Swanson, Acting City Clerk