

City of Woodbury
City Council Meeting Agenda
33 Delaware Street, Woodbury, NJ 08096
August 18, 2021
6:30 p.m.

Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Open to the Public for Agenda Items

Public Hearing on the 2021 Amended Budget of the City of Woodbury *Resolution No. 21-113*

Resolutions

Second
Reading

**RESOLUTION NO. 21-113 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY TO AMEND THE BUDGET**

**RESOLUTION NO. 21-122 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY ADOPTING THE 2021 BUDGET**

Open to the Public

**RESOLUTION NO. 21-123 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY AUTHORIZING A CLOSED SESSION TO DISCUSS MATTERS RELATING TO
EMPLOYMENT RELATIONSHIP**

Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RESOLUTION 21-113
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO
AMEND BUDGET

WHEREAS, the local municipal budget for the year 2021 was approved on the 26th day of May, 2021, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Woodbury, County of Gloucester, that the following amendments to the approved budget of 2021 be made:

Recorded Vote

Aye

Nay

Abstained

Absent

RESOLUTION 21-113

										<u>From</u>	<u>To</u>
GENERAL REVENUES											
1. Surplus Anticipated										690,000.00	974,000.00
Total Surplus Anticipated										690,000.00	974,000.00
Summary of Revenues											
1. Surplus Anticipated (Sheet 4, #1)										690,000.00	974,000.00
7. Total General Revenues										14,428,897.06	14,712,897.06
CURRENT FUND - APPROPRIATIONS										<u>From</u>	<u>To</u>
8. General Appropriations											
(A) Operations - within "CAPS"											
General Government											
Adminstration											
Salaries and Wages										126,900.00	76,900.00
Other Expenses										40,000.00	90,000.00
Joint Municipal Court - Township of Deptford											
Other Expenses										148,000.00	229,291.00
Total Operations {Item 8(A)} within "CAPS"										9,653,000.00	9,734,291.00
Total Operations Including Contingent - within "CAPS"										9,653,000.00	9,734,291.00
Detail:											
Salaries & Wages										5,453,200.00	5,403,200.00
Other Expenses (Including Contingent)										4,199,800.00	4,331,091.00
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"											
(1) Deferred Charges											
Anticipated Deficit Water/Sewer Utility										0.00	250,000.00
(2) Statutory Expenditures:											
Contribution to:											
Prior Year PFRS Pension Adjustment Fund										0.00	34,000.00
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"										1,452,105.00	1,736,105.00
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"										11,105,105.00	11,470,396.00
8. General Appropriations											
(A) Operations - Excluded from "CAPS"											
Shared Service Agreements											
Joint Municipal Court - Township of Deptford											
Other Expenses										162,000.00	80,709.00
Total Shared Service Agreements										374,812.00	293,521.00
Total Operations Excluded from "CAPS"										845,392.61	764,101.61
Detail:											
Other Expenses										705,180.61	623,889.61
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"										2,176,124.78	2,094,833.78
(O) Total General Appropriations - Excluded from "CAPS"										2,176,124.78	2,094,833.78

RESOLUTION 21-113

CURRENT FUND - APPROPRIATIONS							<u>From</u>	<u>To</u>
(L) Subtotal General Appropriations {Items (H-1) and (O)}							13,281,229.78	13,565,229.78
9. Total General Appropriations							14,428,897.06	14,712,897.06
Summary of Appropriations								
(H-1) Totals General Appropriations for Municipal Purposes Within "CAPS"							11,105,105.00	11,470,396.00
(a) Operations - Excluded from "CAPS"								
Shared Service Agreements							374,812.00	293,521.00
Total Operations-Excluded from "CAPS"							845,392.61	764,101.61
Total General Appropriations							14,428,897.06	14,712,897.06

							<u>From</u>	<u>To</u>
DEDICATED WATER-SEWER UTILITY BUDGET								
10. DEDICATED REVENUES FROM WATER-SEWER UTILITY								
Operating Surplus Anticipated							400,000.00	152,000.00
Total Operating Surplus Anticipated							400,000.00	152,000.00
Miscellaneous							20,000.00	18,000.00
Deficit (General Budget)							0.00	250,000.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the South Jersey Times in the issue of August 14, 2021, and that said publication shall contain notice of public hearing on said amendment to be held at the Municipal Building, 33 Delaware Street, Woodbury on August 18, 2021.

ADOPTED at a regular meeting of the Mayor and City Council, of the City of Woodbury, held on August 18, 2021.

Philip D. Hagerty
President of Council

ATTEST _____
Cassidy L. Swanson
Acting Municipal Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION

I, Cassidy L. Swanson, hereby certify that the foregoing Resolution was adopted after public hearing by the City Council of the City of Woodbury in the County of Gloucester and State of New Jersey at a regular business meeting held on **August 18, 2021** at City Hall, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2021

RESOLUTION 21-122

Be it Resolved by the COUNCIL MEMBERS of the CITY
of WOODBURY, County of GLOUCESTER that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 9,489,608.19 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ 205,017.80 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

	Ayes	Nays	
			Abstained
			Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100		\$ 974,000.00
Miscellaneous Revenues Anticipated	13-099		\$ 3,344,271.07
Receipts from Delinquent Taxes	15-499		\$ 700,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190		\$ 9,489,608.19
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	205,017.80
Total Revenues	13-299	\$	14,712,897.06

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 9,734,291.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,736,105.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 764,101.61
(c) Capital Improvements	44-999	\$ 75,000.00
(d) Municipal Debt Service	45-999	\$ 1,255,732.17
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 1,147,667.28
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 14,712,897.06

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2021, _____, Clerk

Signature

RESOLUTION NO. 21-123

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A CLOSED SESSION TO DISCUSS MATTERS RELATING TO EMPLOYMENT RELATIONSHIP

WHEREAS, the Open Public Meetings Act authorizes the exclusion of the public from that portion of a meeting involving matters related to attorney-client privilege to *N.J.S.A. 10:4-12b*; and

- (1) *Matters required by law to be confidential*: Any matter which, by express provision of Federal law, State statute, or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) *Matters involving individual privacy*: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance, and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by an institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress, or condition of any individual, unless the individual concerned.
- (4) *Matters pertaining to a collective bargaining agreement*: Any matter involving a collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds*: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates, or investment of public funds, if it could adversely affect the public interest if discussion of the matters were disclosed.
- (6) *Matters of public protection*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege*: Any matter of pending or anticipated litigation or contract negotiation other than in subsection b. (4) above in which the City is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public.

(9) *Deliberations after public hearing.* Deliberations by the Authority occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the City of Woodbury, County of Gloucester, and State of New Jersey will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Matters relating to *Go r mq{ o gpvTgrvklpuj kr "* Pursuant to N.J.S.A. 10:4-12b(8)

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on August 18, 2021.

CITY OF WOODBURY

By: _____

Phillip D. Hagerty, Council President

ATTEST:

Cassidy L. Swanson, City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION

I, Cassidy L. Swanson, hereby certify that the foregoing Resolution was adopted after public hearing by the City Council of the City of Woodbury in the County of Gloucester and State of New Jersey at a regular business meeting held on **August 18, 2021** at City Hall, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk