

**CITY OF WOODBURY**  
**COUNTY OF GLOUCESTER**  
**REPORT OF AUDIT**



**FOR THE YEAR ENDED**  
**DECEMBER 31, 2018**

**CITY OF WOODBURY**  
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**CITY OF WOODBURY**  
**PART I**  
**REPORT OF AUDIT OF FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the City Council  
City of Woodbury  
Woodbury, New Jersey 08096

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the City of Woodbury, in the County of Gloucester, State of New Jersey, as of December 31, 2018 and 2017, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in note 1 to the financial statements, the financial statements are prepared by the City on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

*Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the City of Woodbury, in the County of Gloucester, State of New Jersey, as of December 31, 2018 and 2017, or the results of its operations and changes in fund balance for the years then ended.

*Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the City of Woodbury, in the County of Gloucester, State of New Jersey, as of December 31, 2018 and 2017, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2018, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

**Emphasis of Matter**

*Adoption of New Accounting Principles*

As discussed in note 1 to the financial statements, during the year ended December 31, 2018, the City adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The adoption of this new accounting principle resulted in a material note disclosure (see note 9). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this Statement only required financial statement disclosures. Our opinions are not modified with respect to this matter.

**Other Matters**

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 28, 2020 on our consideration of the City of Woodbury's, in the County of Gloucester, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Woodbury's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Michael D. Cesaro  
Certified Public Accountant  
Registered Municipal Accountant

Woodbury, New Jersey  
April 28, 2020

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the City Council  
City of Woodbury  
Woodbury, New Jersey 08096

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the City of Woodbury, in the County of Gloucester, State of New Jersey, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 28, 2020. That report indicated that the City of Woodbury's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting pronouncement.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Woodbury's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Woodbury's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Woodbury's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying *Schedule of Findings and Recommendations*, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying *Schedule of Findings and Recommendations* as 2018-001 and 2018-002 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying *Schedule of Findings and Recommendations* as 2018-003 to be a significant deficiency.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Woodbury's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and which are described in the accompanying *Schedule of Findings and Recommendations* as 2018-001, 2018-002, and 2018-003.

**The City of Woodbury's Response to Findings**

The City of Woodbury's response to the findings identified in our audit is described in the accompanying *Schedule of Findings and Recommendations*. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Michael D. Cesaro  
Certified Public Accountant  
Registered Municipal Accountant

Woodbury, New Jersey  
April 28, 2020

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>Assets</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Cash			
Treasurer	SA-1	\$ 5,257,006.00	\$ 3,244,919.55
Collector	SA-2	113,448.23	864,674.90
Change Funds	SA-3	475.00	475.00
		5,370,929.23	4,110,069.45
Receivables and Other Assets with			
Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	1,055,030.75	866,560.12
Tax Title Liens Receivable	SA-5	220,506.27	150,237.21
Property Acquired for Taxes--Assessed Valuation	SA-6	1,053,900.00	1,053,900.00
Miscellaneous Accounts Receivable	SA-9	4,200.00	4,200.00
Due Trust--Animal Control Fund	SB-5	9,849.64	7,159.18
Due Trust--Other Funds	SB-7	8,394.22	4,069.87
Due Water-Sewer Utility Operating Fund	SD-6	454,445.68	34,803.72
		2,806,326.56	2,120,930.10
		8,177,255.79	6,230,999.55
Federal and State Grant Fund:			
Due from Current Fund	SA-21	6,661.19	34,576.61
Due from General Capital Fund	SC-13	14,539.00	
Federal and State Grants Receivable	SA-22	457,583.48	202,118.73
		478,783.67	236,695.34
		\$ 8,656,039.46	\$ 6,467,694.89

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>Liabilities, Reserves and Fund Balance</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3 & SA-11	\$ 256,567.58	\$ 521,051.14
Reserve for Encumbrances	A-3 & SA-12	183,630.11	141,762.07
Accounts Payable	SA-15	23,376.39	54,356.65
Prepaid Taxes	SA-13	324,873.63	709,043.37
Tax Overpayments	SA-14	51,549.12	65,752.48
Due to State of New Jersey--Veterans' and Senior Citizens' Deductions (Ch. 73, P.L. 1976)	SA-7	24,299.09	25,049.09
Due to State of New Jersey--License Fees	SA-17	853.00	678.00
Due County for Added and Omitted Taxes	SA-19	7,581.01	6,427.25
Due to Federal and State Grant Fund	SA-21	6,661.19	34,576.61
Due to General Capital Fund	SC-14	2,927,092.03	360,835.41
Reserve for Sale of Assets	A	5,853.81	5,853.81
		<u>3,812,336.96</u>	<u>1,925,385.88</u>
Reserve for Receivables and Other Assets	A	2,806,326.56	2,120,930.10
Fund Balance	A-1	<u>1,558,592.27</u>	<u>2,184,683.57</u>
		<u>8,177,255.79</u>	<u>6,230,999.55</u>
Federal and State Grant Fund:			
Due to City of Woodbury Library	A	5,798.30	5,798.30
Reserve for Encumbrances	SA-20	304,689.00	19,771.20
Reserve for Federal and State Grants--Unappropriated	SA-23	30,000.00	48,499.78
Reserve for Federal and State Grants--Appropriated	SA-24	138,296.37	162,626.06
		<u>478,783.67</u>	<u>236,695.34</u>
		<u>\$ 8,656,039.46</u>	<u>\$ 6,467,694.89</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statements of Operations and Changes in Fund Balance--Regulatory Basis  
 For the Years Ended December 31, 2018 and 2017

Revenue and Other Income Realized	2018	2017
Fund Balance Utilized	\$ 1,080,000.00	\$ 1,080,000.00
Miscellaneous Revenues Anticipated	3,475,785.26	3,143,219.19
Receipts from Delinquent Taxes	854,431.73	661,777.41
Receipts from Current Taxes	25,799,587.89	25,640,675.23
Non-Budget Revenues	250,838.50	215,762.93
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	456,472.20	224,047.35
Accounts Payable Cancelled	16,830.96	33,646.74
Statutory Excess in Reserve for Animal Control Fund Expenditures	2,690.46	3,532.88
Tax Overpayments Cancelled		81,167.56
<b>Total Income</b>	<b>31,936,637.00</b>	<b>31,083,829.29</b>
<u>Expenditures</u>		
Budget Appropriations:		
Operations Within "CAPS"		
Salaries and Wages	5,407,437.24	5,292,600.00
Other Expenses	4,210,037.76	4,341,725.00
Deferred Charges and Statutory Expenditures Within "CAPS"	1,237,885.00	1,173,013.00
Operations Excluded from "CAPS":		
Salaries and Wages	79,040.00	68,795.00
Other Expenses	1,073,631.88	900,248.02
Capital Improvements Excluded from "CAPS"	75,000.00	75,000.00
Municipal Debt Service Excluded from "CAPS"	1,189,244.43	1,101,616.91
County Taxes	3,939,824.21	3,918,998.72
Due County for Added and Omitted Taxes	7,581.01	6,427.25
Local School Taxes	13,833,390.00	13,659,097.00
Due State of New Jersey--Senior Citizens' Deductions Disallowed by the Tax Collector--Prior Year Taxes	3,000.00	1,750.00

(continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statements of Operations and Changes in Fund Balance--Regulatory Basis  
 For the Years Ended December 31, 2018 and 2017

<u>Revenue and Other Income Realized</u>	<u>2018</u>	<u>2017</u>
Total Income (Brought Forward)	\$ 31,936,637.00	\$ 31,083,829.29
<u>Expenditures (Cont'd)</u>		
Create Reserves for:		
Due from Animal Control Fund	2,690.46	3,530.33
Due from Trust Other Fund	4,324.35	4,069.87
Due from Water Sewer Utility Operating Fund	419,641.96	34,803.72
Total Expenditures	31,482,728.30	30,581,674.82
Excess in Revenues	453,908.70	502,154.47
<u>Fund Balance</u>		
Balance Jan. 1	2,184,683.57	2,762,529.10
Decreased by:	2,638,592.27	3,264,683.57
Utilized as Revenue	1,080,000.00	1,080,000.00
Balance Dec. 31	\$ 1,558,592.27	\$ 2,184,683.57

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2018

	<u>Anticipated</u>		<u>Realized</u>	Excess or <u>(Deficit)</u>
	<u>Budget</u>	Special <u>N.J.S. 40A:4-87</u>		
Fund Balance Anticipated	\$ 1,080,000.00		\$ 1,080,000.00	
Miscellaneous Revenue				
Licenses:				
Alcoholic Beverages	14,000.00		14,350.00	\$ 350.00
Other	3,500.00		3,784.00	284.00
Fees and Permits:				
Other	252,200.00		226,381.37	(25,818.63)
Interest and Cost on Taxes	172,800.00		173,852.55	1,052.55
Anticipated Utility Operating Surplus	190,000.00		190,000.00	
Cable Television Franchise Fees	135,800.00		135,845.17	45.17
Elections	19,050.00		18,356.00	(694.00)
Consolidated Municipal Property Relief Aid	124,765.00		124,765.00	
Energy Receipts Tax	1,307,434.00		1,307,434.00	
Shared Service Agreements Off-set with Appropriations:				
Fire Official - Borough of Wenonah	2,650.00			(2,650.00)
Economic Development - GCIA	40,000.00			(40,000.00)
Joint Municipal Court - Township of East Greenwich	242,500.00		211,466.22	(31,033.78)
State and Federal Revenues Off-Set with Appropriations:				
Recycling Tonnage Grant		\$ 18,499.78	18,499.78	
Labor Day Drive Sober Grant		4,950.00	4,950.00	
Holiday Drive Sober Grant		4,400.00	4,400.00	
Clean Communities Program		19,963.10	19,963.10	
Municipal Alliance of Alcoholism and Drug Abuse	15,242.00		15,242.00	
Safe and Secure Communities Program-P.L. 1994 Chapter 220	60,000.00		60,000.00	
Pedestrian Safety and Education Initiative Grant	8,250.00		8,250.00	
COPS in Shop	2,640.00		2,640.00	
Gloucester County Department of Human Services Art in Street	4,750.00		4,750.00	
Distracted Driving Crackdown	5,500.00		5,500.00	
FEMA - Assistance to Firefighters Grant Program		280,516.00	280,516.00	
Other Special Items:				
Uniform Fire Safety Act	26,100.00		36,486.81	10,386.81
Payment in Lieu of Taxes - Woodbury Mews	450,000.00		597,528.26	147,528.26
JIF Safety Award	9,575.00		9,575.00	
JIF Wellness Program Award	1,250.00		1,250.00	
Miscellaneous Revenue Anticipated	3,088,006.00	328,328.88	3,475,785.26	59,450.38
Receipts from Delinquent Taxes	700,000.00		854,431.73	154,431.73
Amounts to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes including				
Reserve for Uncollected Taxes	8,987,215.65		8,930,003.82	(57,211.83)
Minimum Library Tax	193,327.56		193,327.56	
	9,180,543.21		9,123,331.38	(57,211.83)
Budget Totals	14,048,549.21	328,328.88	14,533,548.37	156,670.28
Non-Budget Revenues			250,838.50	250,838.50
	\$ 14,048,549.21	\$ 328,328.88	\$ 14,784,386.87	\$ 407,508.78

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2018

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 25,799,587.89
Allocated to:	
School, County and Special District Taxes	17,780,795.22
Balance to Support Municipal Budget Appropriations	8,018,792.67
Add: Appropriation "Reserve for Uncollected Taxes"	1,104,538.71
	\$ 9,123,331.38
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	\$ 817,416.60
Penalty Surcharge Receivable	12,420.65
Tax Title Lien Collections	24,594.48
	\$ 854,431.73

Analysis of Non-Budget Revenues

Miscellaneous Revenues not Anticipated:

Treasurer:

Maps, Copies & Zoning Books	\$ 4.00
Interest on Investments	78,144.35
Prior Year Refunds	16,785.68
Open Public Records Act Fees	67.00
Board Up Property Fees	4,970.26
Grass Cutting Billing	1,278.11
Police Training Revenue from Other Municipalities	7,144.85
NSF Checks Fees	160.00
Notary Fees	229.00
Senior Citizens and Veterans Deductions Administrative Costs	1,260.00
Rental of City Property	1,000.00
Court Restitution	190.00
Sale of Municipal Assets	10,623.50
PILOT Administrative Fees	8,275.30
Tax Premium Forfeiture	22,400.00
Construction Code Interlocal Revenues	60,503.30
Other	37,803.15
	\$ 250,838.50
	\$ 250,838.50

The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations			Expended		Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b>OPERATIONS - WITHIN "CAPS"</b>						
<u>General Government</u>						
General Administration						
Salaries and Wages	\$ 118,500.00	\$ 83,235.41	\$ 83,234.46	\$ 0.95		
Other Expenses	55,000.00	55,000.00	41,796.14	856.21	\$ 12,347.65	
Governing Body						
Salaries and Wages	27,000.00	26,860.56	26,860.56			
Other Expenses	4,000.00	4,000.00	3,784.20	200.00	15.80	
Economic Development						
Salaries and Wages	5,100.00	5,100.00	4,925.97		174.03	
Other Expenses	2,000.00	2,000.00	2,000.00			
Municipal Clerk						
Salaries and Wages	65,000.00	64,480.75	64,480.75			
Other Expenses - Elections	15,000.00	15,000.00	13,520.69	25.00	1,454.31	
Registrar of Vital Statistics						
Salaries and Wages	49,000.00	48,907.49	48,907.49			
Other Expenses	3,000.00	3,000.00	851.77		2,148.23	
Elections						
Other Expenses	19,050.00	19,050.00	8,190.00		10,860.00	
Financial Administration						
Salaries and Wages	96,000.00	96,081.08	96,081.08			
Other Expenses	59,000.00	54,000.00	41,218.33	2,186.37	10,595.30	
Audit Services	54,500.00	54,500.00	54,500.00			
Revenue Administration (Tax Collection)						
Salaries and Wages	77,000.00	67,383.84	67,383.36	0.48		
Other Expenses	20,000.00	20,000.00	13,230.18		6,769.82	
Liquidation of Tax title Liens & Foreclosed Property						
Other Expenses	5,000.00	5,000.00	1,204.19		3,795.81	
Legal Services						
Other Expenses	130,000.00	130,000.00	125,260.37	4,014.95	724.68	
Engineering Services						
Other Expenses	100,000.00	115,000.00	111,460.75	1.00	3,538.25	
Joint Municipal Court - Township of Greenwich						
Other Expenses	67,500.00	67,500.00	67,500.00			
<u>Land Use Administration</u>						
Planning Board						
Salaries and Wages	17,500.00	15,986.20	15,986.20			
Other Expenses	25,000.00	17,162.76	13,914.93	0.48	3,247.35	
<u>Code Enforcement and Administration</u>						
Housing Inspection						
Salaries and Wages	120,000.00	93,357.79	93,355.89	1.90		
Other Expenses	10,000.00	5,000.00	1,579.15		3,420.85	
<u>Insurance</u>						
General Liability	117,000.00	117,000.00	117,000.00			
Other Insurance Premiums	12,000.00	7,000.00	3,000.00		4,000.00	
Workers Compensation	282,000.00	282,000.00	281,634.36		365.64	
Employee Group Health	1,550,000.00	1,550,000.00	1,509,692.29		40,307.71	
Health Benefits Waiver	55,000.00	57,562.27	57,562.27			
Unemployment Insurance	10,000.00	5,000.00			5,000.00	

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
<u>OPERATIONS - WITHIN "CAPS" (CONT'D)</u>						
<u>Public Safety Functions</u>						
Police						
Salaries and Wages	\$ 3,150,000.00	\$ 3,201,888.91	\$ 3,201,848.43		\$ 40.48	
Other Expenses	290,000.00	265,000.00	201,068.42	\$ 61,034.07	2,897.51	
Office of Emergency Management						
Salaries and Wages	16,000.00	13,800.70	13,800.70			
Other Expenses	8,000.00	8,000.00	6,146.99	1,810.00	43.01	
Fire						
Salaries and Wages	205,000.00	179,827.06	179,824.68	2.38	0.00	
Other Expenses	70,000.00	55,000.00	46,630.23	1,054.49	7,315.28	
Uniform Fire Safety Act						
Salaries and Wages	108,000.00	97,481.98	97,481.50	0.48		
Other Expenses	7,000.00	7,000.00	6,578.19		421.81	
JIF Safety Budget						
Salaries and Wages	8,000.00	7,683.86	7,683.86			
Other Expenses	10,825.00	10,825.00	8,030.23	2,794.77		
Property Maintenance						
Other Expenses	20,000.00	15,000.00	5,352.80		9,647.20	
<u>Public Works Functions</u>						
Streets and Roads Maintenance						
Salaries and Wages	1,204,500.00	1,314,967.74	1,313,218.14		1,749.60	
Other Expenses	85,000.00	70,000.00	53,441.60	3,189.87	13,368.53	
Shade Tree Program (Community Forestry)						
Other Expenses	40,000.00	40,000.00	23,402.00	1,500.00	15,098.00	
Solid Waste Collection						
Other Expenses	360,000.00	365,000.00	351,219.58	13,465.41	315.01	
Building and Grounds						
Other Expenses	90,000.00	80,000.00	66,448.43	9,144.24	4,407.33	
Vehicle Maintenance						
Other Expenses	195,000.00	215,000.00	183,098.15	22,466.35	9,435.50	
<u>Health and Human Services</u>						
Public Health Service (Board of Health)						
Salaries and Wages	500.00	500.00	480.00		20.00	
<u>Park and Recreation Functions</u>						
Playgrounds						
Other Expenses	20,000.00	20,000.00	15,297.93		4,702.07	
Parks						
Other Expenses	44,000.00	49,000.00	47,201.36	971.13	827.51	

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations			Expended		Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b>OPERATIONS - WITHIN "CAPS" (Cont'd)</b>						
<b>Other Common Operating Functions (Unclassified)</b>						
Celebration of Public Events, Anniversary or Holidays						
Other Expenses	\$ 1,000.00	\$ 1,000.00	\$ 933.61		\$ 66.39	
Senior Citizen Transportation						
Salaries and Wages	37,500.00	32,331.60	32,331.60			
<b>Utility Expenses and Bulk Purchases</b>						
Electricity	168,000.00	168,000.00	145,646.54		22,353.46	
Street Lighting	189,000.00	189,000.00	188,837.31		162.69	
Telephone and Telegraph	50,000.00	50,000.00	30,168.58		19,831.42	
Gasoline	70,000.00	75,000.00	73,161.03		1,838.97	
<b>Total Operations within "CAPS"</b>	<b>9,617,475.00</b>	<b>9,617,475.00</b>	<b>9,269,447.27</b>	<b>\$ 124,720.53</b>	<b>223,307.20</b>	<b>-</b>
Detail:						
Salaries and Wages	5,359,600.00	5,407,437.24	5,405,446.94	6.19	1,984.11	-
Other Expenses (Including Contingent)	4,257,875.00	4,210,037.76	3,864,000.33	124,714.34	221,323.09	-
<b>Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</b>						
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	258,930.00	258,930.00	258,929.66		0.34	
Social Security System	245,000.00	245,000.00	245,000.00			
Police and Firemen's Retirement System of N.J.	728,955.00	728,955.00	728,955.00			
Defined Contribution Retirement Program	5,000.00	5,000.00	5,000.00			
<b>Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	<b>1,237,885.00</b>	<b>1,237,885.00</b>	<b>1,237,884.66</b>	<b>-</b>	<b>0.34</b>	<b>-</b>
<b>Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>10,855,360.00</b>	<b>10,855,360.00</b>	<b>10,507,331.93</b>	<b>124,720.53</b>	<b>223,307.54</b>	<b>-</b>
<b>OPERATIONS - EXCLUDED FROM "CAPS"</b>						
Length of Service Awards Program	15,000.00	15,000.00			15,000.00	
Maintenance of Free Public Library (PL 1985 Ch 82 & 541)						
Other Expenses	304,000.00	304,000.00	304,000.00			
Recycling Tax	10,000.00	10,000.00			10,000.00	
<b>Total Other Operations - Excluded from "CAPS"</b>	<b>329,000.00</b>	<b>329,000.00</b>	<b>304,000.00</b>	<b>-</b>	<b>25,000.00</b>	<b>-</b>

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations			Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>Interlocal Municipal Service Agreements</b>						
Economic Development - GCIA						
Other Expenses	\$ 40,000.00	\$ 40,000.00	\$ 8,289.58	\$ 31,710.42		
Fire Official - Borough of Wenonah						
Salaries and Wages	2,650.00	2,650.00			\$ 2,650.00	
Joint Municipal Court - Township of East Greenwich						
Other Expenses	242,500.00	242,500.00	209,690.80	27,199.16	5,610.04	
Joint Construction Code - Township of West Deptford						
Other Expenses	110,000.00	110,000.00	110,000.00			
<b>Total Interlocal Municipal Service Agreements - Excluded from "CAPS"</b>	<b>395,150.00</b>	<b>395,150.00</b>	<b>327,980.38</b>	<b>58,909.58</b>	<b>8,260.04</b>	<b>-</b>
<b>Public and Private Programs Offset by Revenues</b>						
Clean Communities Program (+\$19,963.10 40A:4-87)		19,963.10	19,963.10			
Municipal Alliance Program	19,053.00	19,053.00	19,053.00			
Recycling Tonnage Grant (+\$18,499.78 40A:4-87)		18,499.78	18,499.78			
Safe and Secure Communities Program	60,000.00	60,000.00	60,000.00			
Pedestrian Safety and Education Initiative Grant	8,250.00	8,250.00	8,250.00			
Labor Day Drive Sober Grant (+\$4,950.00 40A:4-87)		4,950.00	4,950.00			
Holiday Drive Sober Grant (+\$4,400.00 40A:4-87)		4,400.00	4,400.00			
Art in Street	4,750.00	4,750.00	4,750.00			
Distracted Driving Statewide Crackdown	5,500.00	5,500.00	5,500.00			
COPS in Shop	2,640.00	2,640.00	2,640.00			
FEMA - Assistance to Firefighters Grant Program (+\$280,516.00 40A:4-87)		280,516.00	280,516.00			
<b>Total Public and Private Programs Offset by Revenues</b>	<b>100,193.00</b>	<b>428,521.88</b>	<b>428,521.88</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Operations - Excluded from "CAPS"</b>	<b>824,343.00</b>	<b>1,152,671.88</b>	<b>1,060,502.26</b>	<b>58,909.58</b>	<b>33,260.04</b>	<b>-</b>
<b>Detail:</b>						
Salaries and Wages	79,040.00	79,040.00	76,390.00	-	2,650.00	-
Other Expenses	745,303.00	1,073,631.88	984,112.26	58,909.58	30,610.04	-
<b>Capital Improvements - Excluded from "CAPS"</b>						
Capital Improvement Fund	75,000.00	75,000.00	75,000.00			
<b>Total Capital Improvements Excluded from "CAPS"</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Municipal Debt Service - Excluded from "CAPS"</b>						
Payment of Bond Principal	635,000.00	635,000.00	635,000.00			
Green Trust Loan Program						
Loan Repayments for Principal and Interest	63,200.00	63,200.00	63,136.93			\$ 63.07
Interest on Bonds	491,107.50	491,107.50	491,107.50			
<b>Total Municipal Debt Service - Excluded from "CAPS"</b>	<b>1,189,307.50</b>	<b>1,189,307.50</b>	<b>1,189,244.43</b>	<b>-</b>	<b>-</b>	<b>63.07</b>
<b>Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	<b>2,088,650.50</b>	<b>2,416,979.38</b>	<b>2,324,746.69</b>	<b>58,909.58</b>	<b>33,260.04</b>	<b>63.07</b>

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations		Expended			Unexpended
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Balance Canceled</u>
Subtotal General Appropriations	\$ 12,944,010.50	\$ 13,272,339.38	\$ 12,832,078.62	\$ 183,630.11	\$ 256,567.58	\$ 63.07
Reserve for Uncollected Taxes	1,104,538.71	1,104,538.71	1,104,538.71			
Total General Appropriations	\$ 14,048,549.21	\$ 14,376,878.09	\$ 13,936,617.33	\$ 183,630.11	\$ 256,567.58	\$ 63.07
Appropriation by 40A:4-87 Budget		\$ 328,328.88 14,048,549.21				
		\$ 14,376,878.09				
Reserve for Federal and State Grants--Appropriated			\$ 428,521.88			
Reserve for Uncollected Taxes Disbursed			1,104,538.71 12,403,556.74			
			\$ 13,936,617.33			

The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**TRUST FUND**  
 Statements of Assets, Liabilities and Reserves--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Animal Control Fund:			
Cash	SB-1	\$ 18,704.74	\$ 16,392.48
		<u>18,704.74</u>	<u>16,392.48</u>
Other Funds:			
Cash	SB-1	974,532.23	1,235,551.31
Due from Bank	B	7,272.07	7,272.07
Community Development Block Grant Receivable	SB-3	152,300.00	102,300.00
Due from Water-Sewer Operating Fund	SD-23	80,525.25	
Reserve for NPP Escrow Deposits - Overpaid	B	125.00	125.00
		<u>1,214,754.55</u>	<u>1,345,248.38</u>
Length of Service Award Program:			
Investments - Length of Service Award Program	SB-2	243,676.19	254,087.83
		<u>243,676.19</u>	<u>254,087.83</u>
		<u>\$ 1,477,135.48</u>	<u>\$ 1,615,728.69</u>

(Continued)

**CITY OF WOODBURY**  
**TRUST FUND**  
 Statements of Assets, Liabilities and Reserves--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>LIABILITIES AND RESERVES</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Animal Control Fund:			
Reserve for Animal Control Fund Expenditures	SB-4	\$ 8,841.30	\$ 9,233.30
Due State of New Jersey	SB-6	13.80	
Due to Current Fund	SB-5	9,849.64	7,159.18
		<u>18,704.74</u>	<u>16,392.48</u>
Other Funds:			
Reserve for Performance Bonds	SB-27	10,607.50	10,000.00
Reserve for Summer Program Donations	B	2,585.00	2,585.00
Reserve for Canoe	B	587.11	587.11
Reserve for Community Forestry Donations NJSA 40A:5-29	SB-22	4,511.76	4,411.76
Due to Current Fund	SB-7	8,394.22	4,069.87
Reserve for Recycling Fees	SB-8	40,274.26	35,671.86
Reserve for Regional Contributions Agreement Trust	SB-9	43,152.95	43,152.95
Reserve for Community Development Block Grant	SB-10	112,050.54	92,050.54
Reserve for Tax Sale Premiums	SB-11	589,700.00	694,100.00
Reserve for Disposal of Forfeited Property - County	SB-12	6,267.61	19,195.16
Reserve for Tax Title Lien Redemption	SB-13	20,902.63	77,040.21
Reserve for Parking Offenses Adjudication Act	SB-14	2.00	
Reserve for Outside Employment of Off-Duty Municipal Police Officer	SB-15	19,584.90	15,348.32
Reserve for Recreation Donations NJSA 40A:5-29	SB-16	74,373.48	74,747.17
Reserve for Elections	SB-17	7,131.90	7,871.90
Reserve for Street Opening Deposits	SB-18	18,805.05	16,992.25
Reserve for Subdivision Escrow Deposits	SB-19	76,737.58	71,189.64
Reserve for New Jersey Unemployment Compensation Insurance	SB-20	54,137.39	72,219.00
Reserve for Fire Safety Penalty Monies	SB-21	1,849.34	1,849.34
Payroll Deductions Payable	SB-23	123,099.33	86,774.17
Reserve for Payroll	SB-24		6,501.18
Reserve for Storm Recovery Trust Fund	SB-25		8,700.00
Reserve for Disposal of Forfeited Property - Local	SB-26		190.95
		<u>1,214,754.55</u>	<u>1,345,248.38</u>
Length of Service Award Program:			
Reserve for Length of Service Award Program	SB-28	243,676.19	254,087.83
		<u>243,676.19</u>	<u>254,087.83</u>
		<u>\$ 1,477,135.48</u>	<u>\$ 1,615,728.69</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Cash	SC-1	\$ 91,445.94	\$ 4,185,853.64
Deferred Charges to Future Taxation:			
Funded	SC-3	12,712,034.02	13,402,713.38
Unfunded	SC-4	4,984,566.72	3,418,757.72
Due from N.J. Green Acres Program - Grant	SC-9	849,042.00	849,042.00
Due from NJ DOT - E. Red Bank Ave	SC-5	6,876.92	6,876.92
Due from NJ DOT - West Centre Street	SC-6	78,347.38	
Due from NJ DOT - W. Barber Ave	SC-7	633.58	633.58
Due from Current Fund	SC-14	2,927,092.03	360,835.41
		<u>\$ 21,650,038.59</u>	<u>\$ 22,224,712.65</u>
 <u>LIABILITIES, RESERVES and FUND BALANCE</u> 			
Capital Improvement Fund	SC-8	\$ 44,379.97	\$ 51,790.97
Improvement Authorizations:			
Funded	SC-10	721,400.82	838,210.64
Unfunded	SC-10	3,888,045.06	3,258,856.54
Reserve for Encumbrances	SC-11	309,181.57	712,682.97
Green Acres Loan Payable	SC-12	490,020.52	545,699.88
Reserve for Spot Blight	SC-2	30,000.00	30,000.00
General Serial Bonds	SC-15	12,235,000.00	12,870,000.00
Due to Federal and State Grant Fund	SC-13	14,539.00	
Due to Water-Sewer Capital Fund	SD-22	3,915,000.00	3,915,000.00
Fund Balance	C-1	2,471.65	2,471.65
		<u>\$ 21,650,038.59</u>	<u>\$ 22,224,712.65</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Schedule of Fund Balance - Regulatory Basis  
As of December 31, 2018

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Balance Dec. 31, 2018	<u>\$ 2,471.65</u>
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The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>ASSETS</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Operating Fund:			
Cash			
Treasurer	SD-1	\$ 479,439.88	\$ 389,239.70
Collector	SD-2		194,967.89
Change Fund--Collector	D	25.00	25.00
Due from Water-Sewer Utility Capital Fund	SD-16	1,889,875.02	1,810,167.78
		<u>2,369,339.90</u>	<u>2,394,400.37</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	SD-4	64,721.79	88,330.25
Utility Liens Receivable	SD-5	29,963.14	23,040.40
		<u>94,684.93</u>	<u>111,370.65</u>
Total Operating Fund		<u>2,464,024.83</u>	<u>2,505,771.02</u>
Capital Fund:			
Cash	SD-1 & SD-3	31,012.18	582,295.22
Due from General Capital Fund	SD-22	3,915,000.00	3,915,000.00
Fixed Capital			
Water	SD-9	19,262,921.98	19,178,944.93
Sewer	SD-10	6,881,916.20	6,881,916.20
Fixed Capital Authorized and Uncompleted	SD-11	12,017,080.56	11,172,080.56
Total Capital Fund		<u>42,107,930.92</u>	<u>41,730,236.91</u>
		<u>\$ 44,571,955.75</u>	<u>\$ 44,236,007.93</u>

(Continued)

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis  
 As of December 31, 2018 and 2017

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4 & SD-12	\$ 44,023.55	\$ 74,087.27
Prepaid Rents	SD-8	3,749.34	4,120.53
Overpayments	SD-7	53,260.36	7,130.17
Reserve for Encumbrances	SD-13	68,942.26	124,374.10
Accounts Payable	SD-14	11,079.96	8,621.59
Accrued Interest on Bonds, Notes, and Loans	SD-15	80,843.95	137,007.89
Due Current Fund	SD-6	454,445.68	34,803.72
Due to Trust Other Payroll	SD-23	80,525.25	
		<u>796,870.35</u>	<u>390,145.27</u>
Reserve for Receivables	D	94,684.93	111,370.65
Fund Balance	D-1	<u>1,572,469.55</u>	<u>2,004,255.10</u>
Total Operating Fund		<u>2,464,024.83</u>	<u>2,505,771.02</u>
Capital Fund:			
Serial Bonds	SD-24	8,230,000.00	8,860,000.00
NJ Environmental Infrastructure Trust Loan Payable	SD-25	3,539,589.94	3,811,693.31
Improvement Authorizations:			
Funded	SD-20	1,975,891.56	2,174,111.76
Unfunded	SD-20	937,016.03	548,948.44
Reserve for Encumbrances	SD-21	36,261.99	12,099.66
Capital Improvement Fund	SD-18	444,105.18	444,105.18
Due to Water-Sewer Utility Operating Fund	SD-16	1,889,875.02	1,810,167.78
Reserves for:			
Amortization	SD-17	24,773,864.98	23,787,784.56
Deferred Amortization	SD-19	191,575.00	191,575.00
Fund Balance	D-2	<u>89,751.22</u>	<u>89,751.22</u>
Total Capital Fund		<u>42,107,930.92</u>	<u>41,730,236.91</u>
		<u>\$ 44,571,955.75</u>	<u>\$ 44,236,007.93</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statements of Operations and Changes in Fund Balance--Regulatory Basis**  
**For the Years Ended December 31, 2018 and 2017**

<u>Revenue and Other Income Realized</u>	<u>2018</u>	<u>2017</u>
Fund Balance Utilized	\$ 590,000.00	\$ 590,000.00
Rents	5,017,663.80	5,160,649.94
Miscellaneous	34,804.31	35,835.02
Non-Budget Revenues	93,027.73	73,811.46
Other Credits to Income:		
Accounts Payable Cancelled	2,491.59	8,601.15
Unexpended Balance of Appropriation Reserves	38,011.45	265,430.35
<b>Total Income</b>	<b>5,775,998.88</b>	<b>6,134,327.92</b>
<u>Expenditures</u>		
Operating	3,970,000.00	3,820,000.00
Capital Improvements	80,265.00	192,500.00
Debt Service	1,252,784.43	1,267,834.18
Deferred Charges and Statutory Expenditures	314,735.00	316,500.00
<b>Total Expenditures</b>	<b>5,617,784.43</b>	<b>5,596,834.18</b>
Excess (Deficit) in Revenue	158,214.45	537,493.74
<u>Fund Balance</u>		
Balance Jan. 1	2,004,255.10	2,056,761.36
	2,162,469.55	2,594,255.10
Decreased by:		
Utilized by Water-Sewer Operating Budget	590,000.00	590,000.00
<b>Balance Dec. 31</b>	<b>\$ 1,572,469.55</b>	<b>\$ 2,004,255.10</b>

The accompanying Notes to Financial Statements are an integral part of these statements.

**CITY OF WOODBURY**  
WATER - SEWER UTILITY CAPITAL FUND  
Schedule of Fund Balance - Regulatory Basis  
As of December 31, 2018

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Balance Dec. 31, 2018	<u>\$ 89,751.22</u>
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The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of Revenues--Regulatory Basis**  
**For the Year Ended December 31, 2018**

	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	\$ 590,000.00	\$ 590,000.00	
Rents	5,010,000.00	5,017,663.80	\$ 7,663.80
Miscellaneous	20,000.00	34,804.31	14,804.31
	<hr/>	<hr/>	
	5,620,000.00	5,642,468.11	22,468.11
Non-Budget Revenues		93,027.73	93,027.73
	<hr/>	<hr/>	
	\$ 5,620,000.00	\$ 5,735,495.84	\$ 115,495.84

Analysis of Realized Revenue

Consumer Accounts Receivable	\$ 5,015,960.64
Utility Lien Collections	1,703.16
	<hr/>
	\$ 5,017,663.80
	<hr/>
Miscellaneous:	
Penalties on Delinquent Accounts	\$ 20,066.39
Drainage Fees	14,737.92
	<hr/>
	\$ 34,804.31
	<hr/>
Non-budget Revenues:	
MRNA - Turn Off/On Fees	\$ 45,352.24
NSF Check Fees	420.03
Wenonah Water Transfer	1,221.02
Meter Cost	10,594.94
Meter Testing	50.00
Water-Sewer Attachment Permits	900.00
Sump Pump	15,831.98
Miscellaneous	18,657.52
	<hr/>
	\$ 93,027.73
	<hr/>

The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2018

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
Operating:						
Salaries and Wages	\$ 620,000.00	\$ 620,000.00	\$ 611,495.99		\$ 8,504.01	
Other Expenses	2,100,000.00	1,760,000.00	1,678,329.38	\$ 60,808.06	20,862.56	
Payment to Gloucester County Utilities Authority	1,250,000.00	1,590,000.00	1,588,431.53		1,568.47	
<b>Total Operating</b>	<b>3,970,000.00</b>	<b>3,970,000.00</b>	<b>3,878,256.90</b>	<b>60,808.06</b>	<b>30,935.04</b>	<b>-</b>
Capital Improvements:						
Capital Outlay	80,265.00	80,265.00	72,130.80	8,134.20		
<b>Total Capital Improvements</b>	<b>80,265.00</b>	<b>80,265.00</b>	<b>72,130.80</b>	<b>8,134.20</b>	<b>-</b>	<b>-</b>
Debt Service:						
Payment of Bond Principal	630,000.00	630,000.00	630,000.00			
Interest on Bonds	288,000.00	288,000.00	287,912.03			\$ 87.97
NJEIT Infrastructure Loan	337,000.00	337,000.00	334,872.40			2,127.60
<b>Total Debt Service</b>	<b>1,255,000.00</b>	<b>1,255,000.00</b>	<b>1,252,784.43</b>	<b>-</b>	<b>-</b>	<b>2,215.57</b>
Deferred Charges and Statutory Expenditures:						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System	64,735.00	64,735.00	64,732.41		2.59	
Social Security System (O.A.S.I.)	48,000.00	48,000.00	45,523.19		2,476.81	
Unemployment Compensations Insurance	10,000.00	10,000.00			10,000.00	
Defined Contribution Retirement Plan	2,000.00	2,000.00	1,390.89		609.11	
Surplus (General Budget)	190,000.00	190,000.00	190,000.00			
<b>Total Deferred Charges and Statutory Expenditures</b>	<b>314,735.00</b>	<b>314,735.00</b>	<b>301,646.49</b>	<b>-</b>	<b>13,088.51</b>	<b>-</b>
	<b>\$ 5,620,000.00</b>	<b>\$ 5,620,000.00</b>	<b>\$ 5,504,818.62</b>	<b>\$ 68,942.26</b>	<b>\$ 44,023.55</b>	<b>\$ 2,215.57</b>
Interest on Bonds, Notes and Loans Disbursed			\$ 350,681.06			
			5,154,137.56			
			<u>\$ 5,504,818.62</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
**GENERAL FIXED ASSETS ACCOUNT GROUP**  
Statement of General Fixed Asset Group of Accounts -- Regulatory Basis  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2018</u>
General Fixed Assets:				
Land	\$ 5,491,400.00			\$ 5,491,400.00
Buildings and Improvements	10,464,800.00	\$ 245,365.05		10,710,165.05
Vehicles and Equipment	6,319,337.64	356,359.35	\$ 697,398.00	5,978,298.99
Total General Fixed Assets	<u>\$ 22,275,537.64</u>	<u>\$ 601,724.40</u>	<u>\$ 697,398.00</u>	<u>\$ 22,179,864.04</u>
Total Investment in General Fixed Assets	<u>\$ 22,275,537.64</u>			<u>\$ 22,179,864.04</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**CITY OF WOODBURY**  
Notes to Financial Statements  
For the Year Ended December 31, 2018

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The City of Woodbury (hereafter referred to as the "City") was incorporated in January, 1871 and is located in southwest New Jersey approximately ten miles southeast of the City of Philadelphia. The population according to the 2010 census is 10,174.

The City has a form of government known as the Mayor-Council Plan A under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. The Mayor is separately elected. Executive and administrative responsibility rests with the Mayor, who is assisted by the City Administrator, Deputy City Administrator and City Clerk.

**Component Units** - The financial statements of the component units of the City are not presented in accordance with Governmental Accounting Standards Board GASB Statement No. 14, *The Financial Reporting Entity*, as amended. If the provisions of the aforementioned GASB Statement, as amended had been complied with, the financial statements of the following component unit would have been either blended or discretely presented with the financial statements of the City, the primary government:

Woodbury Public Library  
33 Delaware Street  
Woodbury, New Jersey 08096

Annual financial reports may be inspected directly at the office of this component unit during regular business hours.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the City contain all funds and account groups in accordance with the *Requirements of Audit ("Requirements")* as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the City accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

**Current Fund** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

**Water - Sewer Utility Operating and Capital Funds** - The water - sewer utility operating and capital funds account for the operations and acquisition of capital facilities of the municipally owned water and sewer operations.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

**General Fixed Asset Group of Accounts** - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The City must adopt an annual budget for its current and water-sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the City's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded. Investments recorded in the trust fund for the City's length of service awards program, however, are stated at fair value.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the City requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The City has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The City is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the City's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Utility Fixed Assets** - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment, improvements, and contributed capital.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund balances included in the current fund and water-sewer utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the City's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the City's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the City which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the City's annual budget, but also the amounts required in support of the budgets of the County of Gloucester and the City of Woodbury School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The City is responsible for levying, collecting, and remitting school taxes for the City of Woodbury School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Gloucester. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the City's annual budget protects the City from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.



**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

**Comparative Schedule of Tax Rates**

	<u>Year Ended</u>				
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Tax Rate	<u>\$ 4.666</u>	<u>\$ 4.587</u>	<u>\$ 4.523</u>	<u>\$ 4.449</u>	<u>\$ 4.379</u>
Apportionment of Tax Rate:					
Municipal	\$ 1.555	\$ 1.531	\$ 1.484	\$ 1.469	\$ 1.469
Municipal Library	.033	.033	.035	.035	.036
County	.642	.634	.661	.644	.628
County Open Space Preservation Trust Fund	.041	.041	.043	.044	.044
Local School	2.395	2.348	2.300	2.257	2.202

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2018	\$ 577,763,282.00
2017	581,707,125.00
2016	586,645,741.00
2015	587,653,054.00
2014	591,432,151.00

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2018	\$ 27,010,214.18	\$ 25,799,587.89	95.52%
2017	26,726,540.05	25,640,675.23	95.94%
2016	26,561,722.24	25,642,317.11	96.54%
2015	26,206,867.00	25,150,909.32	95.97%
2014	25,940,870.68	24,815,524.55	95.66%

**Note 3: PROPERTY TAXES (CONT'D)****Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$ 220,506.27	\$ 1,055,030.75	\$ 1,275,537.02	4.72%
2017	150,237.21	866,560.12	1,016,797.33	3.80%
2016	68,310.40	690,031.04	758,341.44	2.86%
2015	524,214.20	799,009.89	1,323,224.09	5.05%
2014	448,908.84	942,173.92	1,391,082.76	5.36%

**Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 1,053,900.00
2017	1,053,900.00
2016	1,141,600.00
2015	429,700.00
2014	429,700.00

**Note 5: WATER-SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of water-sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2018	\$ 88,330.25	\$ 23,040.40	\$ 5,000,978.08	\$ 5,112,348.73	\$ 5,017,663.80
2017	82,375.96	14,755.53	5,174,519.04	5,271,650.53	5,160,649.94
2016	105,485.42	58,287.65	5,099,933.00	5,263,706.07	5,119,066.20
2015	143,847.35	40,096.14	5,231,588.59	5,415,532.08	5,253,915.75
2014	87,378.74	53,562.32	5,290,008.46	5,430,949.52	5,069,179.82

**Note 6: FUND BALANCES APPROPRIATED**

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

**Current Fund**

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2018	\$ 1,558,592.27	\$ 1,080,000.00	69.29%
2017	2,184,683.57	1,080,000.00	49.44%
2016	2,762,529.10	1,080,000.00	39.09%
2015	3,066,794.49	1,080,000.00	35.22%
2014	2,699,219.50	975,000.00	36.12%

**Water - Sewer Utility Fund**

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2018	\$ 1,572,469.55	\$ 827,228.36	52.61%
2017	2,004,255.10	590,000.00	29.44%
2016	2,056,761.36	590,000.00	28.69%
2015	1,988,250.25	400,000.00	20.12%
2014	2,056,531.43	400,000.00	19.45%

**Note 7: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2018:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 472,689.54	\$ 2,933,753.22
Federal and State Grant	21,200.19	
Trust - Animal Control		9,849.64
Trust - Other	80,525.25	8,394.22
General Capital	2,927,092.03	3,929,539.00
Water - Sewer Utility - Operating	1,889,875.02	534,970.93
Water - Sewer Utility - Capital	3,915,000.00	1,889,875.02
	<u>\$ 9,306,382.03</u>	<u>\$ 9,306,382.03</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2019, the City expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 8: PENSION PLANS**

A substantial number of the City's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several City employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>

**General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the City, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

**Police and Firemen's Retirement System** - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the City. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Police and Firemen's Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

**Tier Definition**

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10% in State fiscal year 2018. Employers' contribution are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The City's contractually required contribution rate for the year ended December 31, 2018 was 16.29% of the City's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2018, the City's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$343,641.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2017, the City's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$319,391.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$158,778.65.

**Police and Firemen's Retirement System** - The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the active member contribution rate was 10% in State fiscal year 2018. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Police and Firemen's Retirement System (Cont'd) - Special Funding Situation Component** - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The City's contractually required contribution rate for the year ended December 31, 2018 was 28.23% of the City's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2018, the City's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$760,334.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2017, the City's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$728,955.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$274,020.00.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the City, for the year ended December 31, 2018 was 3.14% of the City's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the City, to the pension plan for the year ended December 31, 2018 is \$84,660.00, and was payable by April 1, 2019. Based on the PFRS measurement date of June 30, 2017, the State's contractually required contribution, on-behalf of the City, to the pension plan for the year ended December 31, 2017 was \$71,219.00, which was paid on April 1, 2018.

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the City contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2018, employee contributions totaled \$11,716.63, and the City's contributions were \$6,390.89. There were no forfeitures during the year.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2018, the City's proportionate share of the PERS net pension liability was \$6,802,329.00. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2018 measurement date, the City's proportion was 0.0345480018%, which was an increase of 0.0000711728% from its proportion measured as of June 30, 2017.

At December 31, 2018, the City's proportionate share of the PERS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$185,281.00. This expense is not recognized by the City because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the City's contribution to PERS was \$319,391.00, and was paid on April 1, 2018.

**Police and Firemen's Retirement System** - At December 31, 2018, the City's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

City's Proportionate Share of Net Pension Liability	\$ 10,523,808.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the City	<u>1,429,485.00</u>
	<u>\$ 11,953,293.00</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2018 measurement date, the City's proportion was 0.0777718073%, which was a decrease of (0.0045942714%) from its proportion measured as of June 30, 2017. Likewise, at June 30, 2018, the State of New Jersey's proportion, on-behalf of the City, was 0.0777718073%, which was a decrease of (0.0045942714%) from its proportion, on-behalf of the City, measured as of June 30, 2017.

At December 31, 2018, the City's proportionate share of the PFRS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$627,856.00. This expense is not recognized by the City because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the City's contribution to PFRS was \$728,955.00, and was paid on April 1, 2018.

At December 31, 2018, the State's proportionate share of the PFRS pension expense, associated with the City, calculated by the Plan as of the June 30, 2018 measurement date is \$169,320.00. This on-behalf expense is not recognized by the City because of the regulatory basis of accounting as described in note 1.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the City had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	PERS	PFRS	Total	PERS	PFRS	Total
Differences between Expected and Actual Experience	\$ 129,721.00	\$ 107,066.00	\$ 236,787.00	\$ 35,075.00	\$ 43,550.00	\$ 78,625.00
Changes of Assumptions	1,120,911.00	903,327.00	2,024,238.00	2,175,023.00	2,697,070.00	4,872,093.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	63,806.00	57,575.00	121,381.00
Changes in Proportion and Differences between City Contributions and Proportionate Share of Contributions	60,338.00	41,791.00	102,129.00	502,136.00	789,032.00	1,291,168.00
City Contributions Subsequent to the Measurement Date	171,821.00	380,167.00	551,988.00	-	-	-
	<u>\$ 1,482,791.00</u>	<u>\$ 1,432,351.00</u>	<u>\$ 2,915,142.00</u>	<u>\$ 2,776,040.00</u>	<u>\$ 3,587,227.00</u>	<u>\$ 6,363,267.00</u>

\$171,821.00 and \$380,167.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2019. These amounts were based on an estimated April 1, 2020 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2018 to the City's year end of December 31, 2018.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The City will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	5.00	-	5.00	-
June 30, 2016	5.00	-	5.00	-
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
Changes in Proportion and Differences between City Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<b>Year Ending Dec 31,</b>	<b><u>PERS</u></b>	<b><u>PFRS</u></b>	<b><u>Total</u></b>
2019	\$ (146,109.00)	\$ (97,865.00)	\$ (243,974.00)
2020	(247,463.00)	(485,542.00)	(733,005.00)
2021	(543,412.00)	(1,000,638.00)	(1,544,050.00)
2022	(399,781.00)	(686,987.00)	(1,086,768.00)
2023	(128,305.00)	(264,011.00)	(392,316.00)
	<u>\$ (1,465,070.00)</u>	<u>\$ (2,535,043.00)</u>	<u>\$ (4,000,113.00)</u>

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<b><u>PERS</u></b>	<b><u>PFRS</u></b>
Inflation Rate	2.25%	2.25%
Salary Increases:		
Through 2026	1.65% - 4.15% Based on Age	2.10% - 8.98% Based on Age
Thereafter	2.65% - 5.15% Based on Age	3.10% - 9.98% Based on Age
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial Assumptions were Based	July 1, 2011 - June 30, 2014	July 1, 2010 - June 30, 2013

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

For PERS, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent modified 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For PFRS, preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvements assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvements assumed.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2018 are summarized in the following table:

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2018 was 5.66% for PERS and 6.51% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current Plan members through 2046 for PERS and through 2062 for PFRS; therefore, the long-term expected rate of return on Plan investments was applied to projected benefit payments through 2046 for PERS and through 2062 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

**Note 8: PENSION PLANS (CONT'D)****Sensitivity of City's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Public Employees' Retirement System (PERS)** - The following presents the City's proportionate share of the net pension liability at June 30, 2018, the Plan's measurement date, calculated using a discount rate of 5.66%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>PERS</b>		
	<b>1% Decrease (4.66%)</b>	<b>Current Discount Rate (5.66%)</b>	<b>1% Increase (6.66%)</b>
City's Proportionate Share of the Net Pension Liability	<u>\$ 8,553,145.00</u>	<u>\$ 6,802,329.00</u>	<u>\$ 5,333,507.00</u>

**Police and Firemen's Retirement System (PFRS)** - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the City's annual required contribution. As such, the net pension liability as of June 30, 2018, the Plan's measurement date, for the City and the State of New Jersey, calculated using a discount rate of 6.51%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<b>PFRS</b>		
	<b>1% Decrease (5.51%)</b>	<b>Current Discount Rate (6.51%)</b>	<b>1% Increase (7.51%)</b>
City's Proportionate Share of the Net Pension Liability	\$ 14,084,811.00	\$ 10,523,808.00	\$ 7,586,629.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the City	<u>1,913,188.28</u>	<u>1,429,485.00</u>	<u>1,030,517.90</u>
	<u>\$ 15,997,999.28</u>	<u>\$ 11,953,293.00</u>	<u>\$ 8,617,146.90</u>

**Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS and PFRS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.nj.gov/treasury/pensions/financial-reports.shtml>.

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the City's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
City's Proportion of the Net Pension Liability	0.0345480018%	0.0344768290%	0.0342851077%
City's Proportionate Share of the Net Pension Liability	\$ 6,802,329.00	\$ 8,025,655.00	\$ 10,154,266.00
City's Covered Payroll (Plan Measurement Period)	\$ 2,364,060.00	\$ 2,357,556.00	\$ 2,360,252.00
City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	287.74%	340.42%	430.22%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.60%	48.10%	40.14%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
City's Proportion of the Net Pension Liability	0.0384752545%	0.0405159927%	0.0400341310%
City's Proportionate Share of the Net Pension Liability	\$ 8,636,924.00	\$ 7,585,702.00	\$ 7,651,318.00
City's Covered Payroll (Plan Measurement Period)	\$ 2,659,060.00	\$ 2,739,728.00	\$ 2,812,020.00
City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	324.81%	276.88%	272.09%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the City's Contributions - Public Employees' Retirement System (PERS) (Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
City's Contractually Required Contribution	\$ 343,641.00	\$ 319,391.00	\$ 304,584.00
City's Contribution in Relation to the Contractually Required Contribution	<u>(343,641.00)</u>	<u>(319,391.00)</u>	<u>(304,584.00)</u>
City's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Covered Payroll (Calendar Year)	\$ 2,109,824.00	\$ 2,273,975.00	\$ 2,355,219.00
City's Contributions as a Percentage of Covered Payroll	16.29%	14.05%	12.93%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
City's Contractually Required Contribution	\$ 330,784.00	\$ 334,008.00	\$ 301,649.00
City's Contribution in Relation to the Contractually Required Contribution	<u>(330,784.00)</u>	<u>(334,008.00)</u>	<u>(301,649.00)</u>
City's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Covered Payroll (Calendar Year)	\$ 2,373,870.00	\$ 2,613,991.00	\$ 2,702,834.00
City's Contributions as a Percentage of Covered Payroll	13.93%	12.78%	11.16%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the City's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
City's Proportion of the Net Pension Liability	0.0777718073%	0.0823660787%	0.0831570274%
City's Proportionate Share of the Net Pension Liability	\$ 10,523,808.00	\$ 12,715,730.00	\$ 15,885,119.00
State's Proportionate Share of the Net Pension Liability associated with the City	1,429,485.00	1,424,269.00	1,333,956.00
<b>Total</b>	<b>\$ 11,953,293.00</b>	<b>\$ 14,139,999.00</b>	<b>\$ 17,219,075.00</b>
City's Covered Payroll (Plan Measurement Period)	\$ 2,585,472.00	\$ 2,666,164.00	\$ 2,564,700.00
City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	407.04%	476.93%	619.38%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.48%	58.60%	52.01%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
City's Proportion of the Net Pension Liability	0.0831013469%	0.0861774062%	0.0846628071%
City's Proportionate Share of the Net Pension Liability	\$ 13,841,788.00	\$ 10,840,318.00	\$ 11,255,156.00
State's Proportionate Share of the Net Pension Liability associated with the City	1,213,878.00	1,167,320.00	1,049,117.00
<b>Total</b>	<b>\$ 15,055,666.00</b>	<b>\$ 12,007,638.00</b>	<b>\$ 12,304,273.00</b>
City's Covered Payroll (Plan Measurement Period)	\$ 2,599,744.00	\$ 2,721,904.00	\$ 2,645,540.00
City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	532.43%	398.26%	425.44%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the City's Contributions - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
City's Contractually Required Contribution	\$ 760,334.00	\$ 728,955.00	\$ 678,013.00
City's Contribution in Relation to the Contractually Required Contribution	<u>(760,334.00)</u>	<u>(728,955.00)</u>	<u>(678,013.00)</u>
City's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Covered Payroll (Calendar Year)	\$ 2,693,272.00	\$ 2,619,948.00	\$ 2,657,229.00
City's Contributions as a Percentage of Covered Payroll	28.23%	27.82%	25.52%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
City's Contractually Required Contribution	\$ 675,490.00	\$ 661,902.00	\$ 617,681.00
City's Contribution in Relation to the Contractually Required Contribution	<u>(675,490.00)</u>	<u>(661,902.00)</u>	<u>(617,681.00)</u>
City's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Covered Payroll (Calendar Year)	\$ 2,532,514.00	\$ 2,600,055.00	\$ 2,645,494.00
City's Contributions as a Percentage of Covered Payroll	26.67%	25.46%	23.35%

**Note 8: PENSION PLANS (CONT'D)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

None

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017 and 5.66% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the Plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

For 2015, the social security wage base was set at \$118,500.00 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000.00 for 2015, increasing 3.00% per annum, compounded annually.

***Police and Firemen's Retirement System (PFRS)***Changes in Benefit Terms

In 2017, Chapter 26, P.L. 2016 increased the accidental death benefit payable to children if there is no surviving spouse to 70% of final compensation.

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 6.32% 2014, 5.79% 2015, 5.55% 2016, 6.14% 2017 and 6.51% 2018.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, the mortality improvement scale incorporated the Plan actuary's modified 2014 projection scale. Further, salary increases were assumed to increase between 2.10% and 8.98% (based on age) through fiscal year 2026 and 3.10% and 9.98% (based on age) for each fiscal year thereafter.

For 2015, demographic assumptions were revised in accordance with the results of the July 1, 2010 - June 30, 2013 experience study.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS**

**Plan Description and Benefits Provided** - The City provides a postretirement health care benefit for retirees, which includes reimbursement of the Medicare Part B premium for retirees or surviving spouses. The City provides a single employer post-employment healthcare plan, which is not administered through a trust that meets the criteria in paragraph 4 of the GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*, and covers the following retiree population: police officers, firemen, and employees of the department of public works with the City and who have at least twenty-five (25) years of public employment, of which at least twenty (20) are in service with the City. Reimbursement of Medicare Part B premiums are provided to eligible retired employees and their surviving spouses. Currently, medical and prescription drug benefits are provided by the State Health Benefits Plan. Therefore, the liabilities are not included in this valuation. The reimbursement of the Medicare Part B premium for retirees or surviving Spouses upon the death of the retiree is included in this valuation for the Police (PBA) and Fire (FMBA) unions. Those covered under DPW with 25 years of service as of November 27, 2018 are also entitled to receive the Medicare reimbursement. Dental benefits and life insurance are not provided to retired employees or spouses.

**Employees Covered by Benefit Terms** - As of December 31, 2018, the most recent actuarial valuation date, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefit Payments	21
Inactive Employees Entitled to but Not Yet Receiving Benefit Payments	-
Active Employees	35
	56

**Total OPEB Liability**

The City's total OPEB liability of \$896,020.00 was measured as of December 31, 2018 and was determined by an actuarial valuation as of this same date.

**Actuarial Assumptions and Other Inputs** - The following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Mortality Rate	RP-2000 Combined Mortality Table
Discount Rate	3.64%
Age at Retirement	No earlier than age 55
Healthcare Cost Trend Rates	Medical: Gross costs will increase an annual rate of 7.0% for Pre-Medicare medical benefits and 5% for Post-Medicare medical benefits.
Administration Expenses	Annual cost to administer the retiree claims is approximately 2% and is included in the annual health care costs.

The discount rate was based on the 20-Bond General Obligation (GO) Index.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Changes in Total OPEB Liability**

Balance at December 31, 2017		\$	704,305.00
Changes for the Year:			
Service Cost	\$	33,088.00	
Interest Cost		25,015.00	
Benefit Payments		(34,146.00)	
Changes in Assumptions		(80,395.00)	
Difference Between Expected and Actual Experience		<u>248,153.00</u>	
Net Changes			<u>191,715.00</u>
Balance at December 31, 2018		\$	<u><u>896,020.00</u></u>

**Sensitivity of Total OPEB Liability to Changes in Discount Rate** - The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated for using a discount rate that is 1-percentage -point lower or 1-percentage-point higher than the current discount rate:

	<b>1.00% Decrease (2.44%)</b>	<b>Current Discount Rate (3.44%)</b>	<b>1.00% Increase (4.44%)</b>
Total OPEB Liability	<u>\$ 1,074,813.00</u>	<u>\$ 896,020.00</u>	<u>\$ 756,634.00</u>

**Sensitivity of Total OPEB Liability to Changes in Healthcare Cost Trend Rates** - The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<b>1.00% Decrease</b>	<b>Healthcare Cost Trend Rate</b>	<b>1.00% Increase</b>
Total OPEB Liability	<u>\$ 731,539.00</u>	<u>\$ 896,020.00</u>	<u>\$ 1,121,795.00</u>

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended December 31, 2018, the City recognized OPEB expense of \$58,103.00. As of December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Changes of Assumptions	\$ -	\$ -
Difference Between Expected and Actual Experience	-	-
Contributions Subsequent to the Measurement Date	<u>3,301,240.00</u>	<u>-</u>
	<b><u>\$ 3,301,240.00</u></b>	<b><u>\$ -</u></b>

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the City's OPEB Plan. This schedule is presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

**Total OPEB Liability**

Service Cost	\$ 33,088.000
Interest Cost	25,015.00
Benefit Payments	(34,146.00)
Changes in Assumptions	(80,395.00)
Difference Between Expected and Actual Experience	<u>248,153.00</u>
Net Change in Total OPEB Liability	191,715.00
Total OPEB Liability - Beginning of Year	<u>704,305.00</u>
Total OPEB Liability - End of Year	<u>\$ 896,020.00</u>
Covered-Employee Payroll	\$ 4,803,096.00
Total OPEB Liability as a Percentage of Covered-Employee Payroll	18.66%

## Notes to Schedule:

Changes of Benefit Terms:  
None

## Changes of Assumptions:

The mortality, discount rate and retirement age assumptions were changed from the prior valuation to more closely represent current actuarial trends and requirements under GASB 75.

The assumption was changed that retirees and spouses would both receive Medicare Part B reimbursements.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The City contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug benefit coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Contributions** - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The City was billed monthly by the Plan and paid \$1,242,274.56 for the year ended December 31, 2018, representing 25.86% of the City's covered payroll. During the year ended December 31, 2018, retirees were required to contribute \$411.00.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Contributions (Cont'd) - Special Funding Situation Component** - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the City, is not known, however, under the Special Funding Situation, the State's OPEB expense, on-behalf of the City, is \$205,204.00 for the year ended December 31, 2018 representing 4.27% of the City's covered payroll.

**OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

**OPEB Liability** - At December 31, 2018 the City's and State's proportionate share of the net OPEB liability were as follows:

City's Proportionate Share of Net OPEB Liability	\$ 17,094,160.00
State of New Jersey's Proportionate Share of Net OPEB Liability Associated with the City	<u>6,778,869.00</u>
	<u>\$ 23,873,029.00</u>

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018.

The City's proportion of the net OPEB liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the City's proportion was 0.109112% which was an increase of 0.000454% from its proportion measured as of the June 30, 2017 measurement date.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**OPEB Liability (cont'd)** - The State's proportion of the net OPEB liability, on-behalf of the City was based on the ratio of the plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the State's proportion on-behalf of the City was 0.109093% which was an increase of 0.004908% from its proportion measured as of the June 30, 2017 measurement date.

**OPEB Expense** - At December 31, 2018, the City's proportionate share of the OPEB expense, calculated by the Plan as of the June 30, 2018 measurement date is \$426,412.00. This expense is not recognized by the City because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the City made contributions to the Plan totaling \$1,242,274.56.

At December 31, 2018, the State's proportionate share of the OPEB expense, associated with the City, calculated by the Plan as of the June 30, 2018 measurement date is \$205,204.00. This on-behalf expense is not recognized by the City because of the regulatory basis of accounting as described in note 1.

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2018, the City had deferred outflows of resources and deferred inflows of resources related to the OPEB liability from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between Expected and Actual Experience	\$ -	\$ 3,470,724.00
Changes of Assumptions	-	4,336,158.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	9,034.00	-
Changes in Proportion and Differences between City Contributions and Proportionate Share of Contributions	90,310.00	1,519,263.00
City Contributions Subsequent to the Measurement Date	724,273.04	-
	<u>\$ 823,617.04</u>	<u>\$ 9,326,145.00</u>

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - \$724,273.04 reported as deferred outflows of resources resulting from the City's contributions subsequent to the measurement date will be included as a reduction of the City's net OPEB liability during the year ending December 31, 2019. The City will amortize the above other deferred outflow of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
Net Difference between Projected and Actual Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
Changes in Proportion and Differences between City Contributions and Proportionate Share of Contributions		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14

Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

<b>Year Ending Dec. 31,</b>	
2019	\$ (1,383,896.00)
2020	(1,383,896.00)
2021	(1,383,896.00)
2022	(1,384,851.00)
2023	(1,386,393.00)
Thereafter	(2,303,869.00)
	<u>\$ (9,226,801.00)</u>

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2018 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
Through 2026	1.65% - 8.98%
Thereafter	2.65% - 9.98%

\* Salary Increases are Based on the Defined Benefit Plan that the Member is Enrolled in and his or her Age.

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the July 1, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan – the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) at the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pays interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB Liability at June 30, 2018 was 3.87%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

**Health Care Trend Assumptions** - For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

As previously mentioned, the OPEB Plan has a special funding situation where the State of New Jersey pays a portion of the City's contributions for certain eligible employees. As such, the proportionate share of the net OPEB liability as of June 30, 2018, the Plans measurement date, for the City and the State of New Jersey, calculated using a discount rate of 3.87%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	<b>1% Decrease <u>(2.87%)</u></b>	<b>Current Discount Rate <u>(3.87%)</u></b>	<b>1% Increase <u>(4.87%)</u></b>
City's Proportionate Share of the Net OPEB Liability	\$ 20,055,969.00	\$ 17,094,160.00	\$ 14,728,345.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the City	<u>7,953,406.00</u>	<u>6,778,869.00</u>	<u>5,840,680.00</u>
	<u>\$ 28,009,375.00</u>	<u>\$ 23,873,029.00</u>	<u>\$ 20,569,025.00</u>

**Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The City's and State's proportionate share of the net OPEB Liability as of June 30, 2018, the Plans measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
City's Proportionate Share of the Net OPEB Liability	\$ 14,259,270.00	\$ 17,094,160.00	\$ 20,762,929.00
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the City	<u>5,654,664.00</u>	<u>6,778,869.00</u>	<u>8,233,758.00</u>
	<u>\$ 19,913,934.00</u>	<u>\$ 23,873,029.00</u>	<u>\$ 28,996,687.00</u>

**OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the City's Proportionate Share of the net OPEB Liability (Last 2 Years)***

	<u>Measurement Date Ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
City's Proportion of the Net OPEB Liability	0.109112%	0.108658%
City's Proportionate Share of the Net OPEB Liability	\$ 17,094,160.00	\$ 22,183,388.00
State's Proportionate Share of the Net OPEB Liability Associated with the City	<u>6,778,869.00</u>	<u>9,059,316.00</u>
Total	<u>\$ 23,873,029.00</u>	<u>\$ 31,242,704.00</u>
City's Covered Payroll (Plan Measurement Period)	\$ 4,814,954.00	\$ 5,006,782.00
City's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	355.02%	443.07%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%	1.03%

***Schedule of the City's Contributions (Last 2 Years)***

	<u>Year Ended December 31,</u>	
	<u>2018</u>	<u>2017</u>
City's Required Contributions	\$ 1,242,274.56	\$ 1,224,308.78
City's Contributions in Relation to the Required Contribution	<u>(1,242,274.56)</u>	<u>(1,224,308.78)</u>
City's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>
City's Covered Payroll (Calendar Year)	\$ 4,803,096.00	\$ 4,893,923.00
City's Contributions as a Percentage of Covered Payroll	25.86%	25.02%

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**

**Other Notes to Supplementary OPEB Information**

Changes in Benefit Terms

None

Changes in Assumptions

In 2017, the discount rate changed to 3.58% from 2.85%. In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

**Note 10: COMPENSATED ABSENCES**

Vacation days and unused sick leave may not be accumulated and carried forward to the subsequent year.

The City of Woodbury does not compensate employees for unused sick leave upon termination or retirement.

**Note 11: DEFERRED COMPENSATION SALARY ACCOUNT**

The City offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the City or its creditors. Since the City does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the City's financial statements.

**Note 12: CAPITAL DEBT**

**Long Term Loans - General Capital Fund**

**State of New Jersey Green Acres Assistance Loan Payable:**

The City of Woodbury has entered into loan agreements with the State of New Jersey under the Green Acres Program. The loans shall be repaid in semi-annual installments over a period not to exceed 20 years. Interest shall accrue at a rate of not more than 2.00%.

	<u>Interest Rate</u>	<u>Original Amounts</u>	<u>Last Maturity Date</u>	<u>Balance Dec. 31, 2018</u>
Green Acres Assistance Loans	2.00%	\$ 1,166,000.00	2030	\$ 490,020.50

**Note 12: CAPITAL DEBT (CONT'D)****Long-Term Loans – Water-Sewer Utility Capital Fund****State of New Jersey Environmental Infrastructure Loan Payable:**

The City of Woodbury entered into a loan agreements with the State of New Jersey Environmental Infrastructure Trust in 2010 and 2013. The loan consists of two parts- a Trust Loan repayable at market interest rates and a Fund Loan repayable with no interest.

	Interest Rate	Last Maturity Date	Amount Issued	Balance Dec. 31, 2018
2013 Trust Loan	3% to 5%	2032	\$ 1,265,000.00	\$ 1,015,000.00
2013 Fund Loan	None	2032	1,339,883.00	946,763.38
2010 Trust Loan	4% to 5%	2029	725,000.00	465,000.00
2010 Fund Loan	None	2028	2,217,010.00	1,112,826.56
			<u>\$ 5,546,893.00</u>	<u>\$ 3,539,589.94</u>

**Schedule of Annual Debt Service for Principal and Interest for Long-Term Loans**

Year	General		Water-Sewer Utility		Total
	Principal	Interest	Principal	Interest	
2019	\$ 48,809.75	\$ 6,672.64	\$ 270,103.37	\$ 60,120.00	\$ 385,705.76
2020	49,533.15	5,949.26	280,103.37	56,600.00	392,185.78
2021	50,271.06	5,211.34	279,103.37	52,680.00	387,265.77
2022	51,023.83	4,458.58	285,103.37	48,800.00	389,385.78
2023	51,791.69	3,690.70	285,103.37	44,680.00	385,265.76
2024-2028	219,360.24	6,928.64	1,495,050.21	154,780.00	1,876,119.09
2029-2032	19,230.78	-	645,022.88	45,385.00	709,638.66
	<u>\$ 490,020.50</u>	<u>\$ 32,911.16</u>	<u>\$ 3,539,589.94</u>	<u>\$ 463,045.00</u>	<u>\$ 4,525,566.60</u>

**General Improvement Bonds**

Taxable Refunding Bonds, Series 2003 - On April 1, 2003, the City issued \$1,345,000.00 of taxable refunding bonds, with interest rates ranging from 5.60% to 5.70%. The bonds were issued in accordance with the Early Retirement Refinancing Act, P.L. 2002, c.42 to fund the costs and expenses of retiring the present value of the unfunded accrued liability due and owing for early retirement incentive benefits. The final maturity of the bonds is April 1, 2025. The bonds will be paid from property taxes.

General Obligation Bonds, Series 2009 - On November 4, 2009, the City issued \$6,550,000.00 of general obligation bonds consisting of \$2,665,000.00 General Capital Improvement Bonds and \$3,885,000.00 Water and Sewer Utility Bonds, with interest rates ranging from 3.00% to 4.25%. The final maturity of these bonds is November 1, 2029. The General Capital bonds will be paid from property taxes and the Water and Sewer Utility Bonds will be paid from rents.

**Note 12: CAPITAL DEBT (CONT'D)****General Improvement Bonds (Cont'd)**

General Obligation Refunding Bonds, Series 2011 - On September 28, 2011, the City issued \$4,655,000.00 of general obligation bonds consisting of \$1,720,000.00 General Capital Improvement Bonds and \$2,935,000.00 Water and Sewer Utility Bonds, with interest rates ranging from 2.00% to 4.00%. The final maturity of these bonds is August 1, 2022. The General Capital bonds will be paid from property taxes and the Water and Sewer Utility Bonds will be paid from rents.

General Obligation Bonds, Series 2017 - On June 7, 2017, the City issued \$14,800,000.00 of general obligation bonds consisting of \$10,335,000.00 General Capital Improvement Bonds and \$4,465,000.00 Water and Sewer Utility Bonds, with interest rates ranging from 1.25% to 3.00%. The final maturity of these bonds is May 1, 2037. The General Capital bonds will be paid from property taxes and the Water and Sewer Utility Bonds will be paid from rents.

**Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding**

<u>Year</u>	<u>General</u>		<u>Water-Sewer Utility</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2019	\$ 765,000.00	\$ 363,875.00	\$ 675,000.00	\$ 272,837.50	\$ 2,076,712.50
2020	790,000.00	340,455.00	705,000.00	249,187.50	2,084,642.50
2021	815,000.00	316,180.00	730,000.00	224,437.50	2,085,617.50
2022	845,000.00	290,455.00	765,000.00	198,787.50	2,099,242.50
2023	875,000.00	264,287.50	440,000.00	171,837.50	1,751,125.00
2024-2028	3,770,000.00	936,335.00	2,290,000.00	639,100.00	7,635,435.00
2029-2033	3,640,000.00	382,200.00	1,475,000.00	277,400.00	5,774,600.00
2034-2037	735,000.00	11,025.00	1,150,000.00	70,050.00	1,966,075.00
	<u>\$ 12,235,000.00</u>	<u>\$ 2,904,812.50</u>	<u>\$ 8,230,000.00</u>	<u>\$ 2,103,637.50</u>	<u>\$ 25,473,450.00</u>

**Note 12: CAPITAL DEBT (CONT'D)**

The following schedule represents the City's summary of debt for the current and two previous years:

	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b><u>Issued</u></b>			
General:			
Bonds and Notes	\$ 12,725,020.52	\$ 13,415,699.88	\$ 13,893,038.46
Water - Sewer Utility:			
Bonds and Notes	11,769,589.94	12,671,693.31	11,618,796.68
Total Issued	<u>24,494,610.46</u>	<u>26,087,393.19</u>	<u>25,511,835.14</u>
<b><u>Authorized but not Issued</u></b>			
General:			
Bonds and Notes	4,984,566.72	3,418,757.72	2,726,257.72
Water - Sewer Utility:			
Bonds and Notes	1,427,377.72	582,377.72	2,007,377.72
Total Authorized but not Issued	<u>6,411,944.44</u>	<u>4,001,135.44</u>	<u>4,733,635.44</u>
Total Issued and Authorized but not Issued	<u>30,906,554.90</u>	<u>30,088,528.63</u>	<u>30,245,470.58</u>
<b><u>Deductions</u></b>			
Cash Pledged to the Payment of Bonds –			
General Fund	12,986.50	12,986.50	12,986.50
Water-Sewer Utility	488.90	488.90	488.90
Self-Liquidating	13,196,478.76	13,253,582.13	13,625,685.50
Total Deductions	<u>13,209,954.16</u>	<u>13,267,057.53</u>	<u>13,639,160.90</u>
<b>Net Debt</b>	<u>\$ 17,696,600.74</u>	<u>\$ 16,821,471.10</u>	<u>\$ 16,606,309.68</u>

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 3.052%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 4,190,000.00	\$ 4,190,000.00	
Water - Sewer Utility	13,196,967.66	13,196,967.66	
General	17,709,587.24	12,986.50	\$ 17,696,600.74
	<u>\$ 35,096,554.90</u>	<u>\$ 17,399,954.16</u>	<u>\$ 17,696,600.74</u>

Net debt \$17,696,600.74 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$579,817,479.00, equals 3.052%.

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 20,293,611.77
Less: Net Debt	<u>17,696,600.74</u>
Remaining Borrowing Power	<u>\$ 2,597,011.03</u>

**Note 12: CAPITAL DEBT (CONT'D)**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for the Year	\$ 5,735,495.84
Deductions:	
Operating and Maintenance Costs	\$ 4,094,735.00
Debt Service	1,252,784.43
Total Deductions	<u>5,347,519.43</u>
Excess in Revenue	<u>\$ 387,976.41</u>

A revised Annual Debt Statement should be filed by the Chief Financial Officer.

**Note 13: RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**New Jersey Unemployment Compensation Insurance** - The City has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the City is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The City is billed quarterly for amounts due to the State.

The following is a summary of City contributions, reimbursements to the State for benefits paid and the ending balance of the City's trust fund for the current and previous two years:

<u>Year</u>	<u>City Contributions</u>	<u>Interest Earnings</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2018	\$ -	\$ -	\$ 18,081.61	\$ 54,137.39
2017	25,000.00	42.00	9,462.61	72,219.00
2016	30,000.00	8.08	15,856.50	56,639.61

**Joint Insurance Pool** - The City is a member of the Gloucester, Salem and Cumberland County Insurance Pool Joint Insurance Fund. The Fund provides its members with the following coverage:

- General Liability
- Automobile Liability
- Property (Including Auto Physical Damage)
- Fidelity and Performance (Blanket)
- Boiler and Machinery
- Workers' Compensation
- Police Professional
- Public Officials and Employment Practices Liability (EPL)
- Motor Vehicles

**Note 13: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Pool (cont'd)** - Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Fund publishes its own financial report for the year ended December 31, 2018, which can be obtained from:

Gloucester, Salem, Cumberland Counties  
Municipal Joint Insurance Fund  
P.O. Box 345  
Voorhees, New Jersey 08043

**Note 14: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amount, if any, to be immaterial.

**Litigation** - The City is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the City, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Note 15: LENGTH OF SERVICE AWARDS PROGRAM**

**Plan Description** - The City's length of service awards program (the "Plan"), which is a defined contribution plan reported in the City's trust fund, was created by a City Resolution adopted on May 11, 1993 pursuant to Section 457(e)(11)(B) of the Internal Service Code of 1986, as amended, except for provisions added by reason of the length of service award program as enacted into federal law in 1997. The City also submitted notification on March 12, 1998 of a LOSAP program to the Division of Local Government Services for a program established prior to the 1997 provisions. The Plan provides tax deferred income benefits to active volunteer firefighters and emergency medical personnel, and is administered by Lincoln National Life Insurance Company ("Plan Administrator"), a State of New Jersey approved length of service awards program provider. The City's practical involvement in administering the Plan is essentially limited to verifying the eligibility of each participant and remitting the funds to the Plan Administrator. The accumulated assets of the Plan are not administered through a trust that meets the criteria of paragraph 4 of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*.

The tax deferred income benefits for active volunteer firefighters and emergency medical personnel come from contributions made solely by the governing body of the City, on behalf of those volunteers who meet the criteria of the Plan created by that governing body. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

**Note 15: LENGTH OF SERVICE AWARDS PROGRAM (CONT'D)**

**Plan Amendments** - The City may make minor amendments to the provisions of the Plan at any time, provided, however, that no amendment affects the rights of participants or their beneficiaries regarding vested accumulated deferrals at the time of the amendment. The Plan can only be amended by resolution of the governing body of the City, and the following procedures must be followed: (a) any amendment to the Plan shall be submitted for review and approval by the Director of Local Government Services, State of New Jersey (the "Director") prior to implementation by the City's governing body, provided, however, that any amendment required by the IRS, may be adopted by the City's governing body without the advance approval of the Director (although such amendment shall be filed with the Director); (b) the documentation submitted to the Director shall identify the regulatory authority for the amendment and the specific language of the change; and (c) the City shall adopt the amendment by resolution of the governing body, and a certified copy of the resolution shall be forwarded to the Director. The City may amend the Plan agreement to accommodate changes in the Internal Revenue Code, Federal statutes, state laws or rules or operational experience. In cases of all amendments to the Plan, the City shall notify all participants in writing prior to making any amendment to the Plan.

**Contributions** - If an active member meets the year of active service requirement, a length of service awards program must provide a benefit between the minimum contribution of \$100.00 and a maximum contribution of \$1,150.00 per year. While the maximum amount is established by statute, it is subject to periodic increases that are related to the consumer price index (N.J.S.A. 40A:14-185(f)). The Division of Local Government Services of the State of New Jersey will issue the permitted maximum annually.

The City elected to contribute between \$100.00 and \$1,000.00 for the year ended December 31, 2018, per eligible volunteer, into the Plan, depending on how many years the volunteer has served. Participants direct the investment of the contributions into various investment options offered by the Plan. The City has no authorization to direct investment contributions on behalf of eligible volunteers nor has the ability to purchase or sell investment options offered by the Plan. The types of investment options, and the administering of such investments, rests solely with the Plan Administrator.

**Participant Accounts** - Each participant's account is credited with the City's contribution and Plan earnings, and charged with administrative expenses. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account. The City has placed the amounts deferred, including earnings, in an account maintained by a third-party administrator for the exclusive benefit of the Plan participants and their beneficiaries. The contributions from the City to the Plan, and the related earnings, are not irrevocable, and such funds are not legally protected from the creditors of the City. These funds, however, are not available for funding the operations of the City.

**Vesting** - The City, in accordance with N.J.S.A. 40A:14-188 and N.J.A.C. 5:30-11.63 may make a yearly contribution to the length of service awards program account in the deferred income program for an active volunteer who has satisfied the requirements for receipt of an award, but the volunteer shall not be able to receive a distribution of the funds until the completion of a five year vesting period or be in accordance with changes to vesting conveyed through the issuance of a Local Finance Notice and/or publication of a public notice in the New Jersey Register, with payment of that benefit only being as otherwise permitted by the Plan.

**Payment of Benefits** - Upon separation from volunteer service, retirement or disability, termination of the Plan, participants may select various payout options of vested accumulated deferrals, which include lump sum, periodic, or annuity payments. In the case of death, with certain exceptions, any amount invested under the participant's account is paid to the beneficiary or the participant's estate.

In the event of an unforeseeable emergency, as outlined in the Plan document, a participant or a beneficiary entitled to vested accumulated deferrals may request the local plan administrator to payout a portion of vested accumulated deferrals.

**Note 15: LENGTH OF SERVICE AWARDS PROGRAM (CONT'D)**

**Forfeited Accounts** - For the year ended December 31, 2018, no accounts were forfeited.

**Investments** - The investments of the length of service awards program reported in the trust funds on the statements of assets, liabilities, reserves, and fund balance - regulatory basis are recorded at fair value.

**Plan Information** - Additional information about the City's length of service awards program can be obtained by contacting the Plan Administrator.

**Note 16: SUBSEQUENT EVENTS**

**Authorization of Debt** – Subsequent to December 31, the City authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
<b>General Improvements</b>		
Various water and sewer utility improvements in the City	04/09/19	\$ 250,000.00
Reconstruction and/or repair of stormwater drainage system at various locations throughout the City	08/13/19	1,140,000.00
Various Capital Improvements and the Acquisition of Various Capital Equipment	09/10/19	950,000.00
Various Water and Sewer Utility Improvements	09/10/19	860,000.00

**Note 17: TAX ABATEMENTS**

The City enters into property tax abatement agreements with local businesses under the Long Term Tax Exemption Law, Five-Year Exemption and Abatement Law and Local Redevelopment and House Law. Under these laws, municipalities may grant property tax abatements of a business' property tax bill for the purpose of attracting or retaining businesses within their jurisdictions or to help entities undertake urban renewal projects. The abatements may be granted to any business located within or promising to relocate to the City.

For the year ended December 31, 2018, the City abated property taxes totaling \$2,464,492.55 under these laws, including the following tax abatement agreements that each exceeded ten percent (10%) of the total amount abated:

- Eleven percent (11%) of the total property tax abatement to an affordable housing project. The abatement amounted to \$262,117.22.
- Twenty-two percent (22%) of the total property tax abatement to a commercial / industry project for patient rehabilitation. The abatement amounted to \$533,067.17.
- Twenty-four percent (24%) of the total property tax abatement to an affordable housing project. The abatement amounted to \$600,574.86.
- Thirty-two percent (32%) of the total property tax abatement for a nursing home and assisted living in an area in need of redevelopment in accordance with New Jersey Local Redevelopment and Housing Law. The abatement amounted to \$785,395.12.

**SUPPLEMENTAL EXHIBITS**

**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Current Cash --Treasurer  
For the Year Ended December 31, 2018

	<u>Regular</u>	<u>Federal and State Grant Fund</u>
Balance Dec. 31, 2017	\$ 3,244,919.55	
Increased by Receipts:		
Collector	\$ 27,116,683.81	
Revenue Accounts Receivable	610,182.76	
Petty Cash	100.00	
Miscellaneous Revenue not Anticipated	250,838.50	
Consolidated Municipal Property Relief Aid	124,765.00	
Energy Receipts Tax	1,307,434.00	
Uniform Fire Safety Act	36,486.81	
Payment in Lieu of Taxes - Woodbury Mews	597,528.26	
Anticipated Utility Operating Surplus	190,000.00	
JIF Safety Award	9,575.00	
JIF Wellness Program Award	1,250.00	
Due from State of New Jersey - Senior Citizen & Veterans Deductions	62,250.00	
Due to State of New Jersey - License Fees	1,300.00	
Due General Capital Fund:		
Interfund Loans Returned	2,325,000.00	
Due from NJ DOT - West Centre Street	231,432.62	
Improvement Authorizations - Reimbursements	9,824.00	
Federal and State Grants Receivable		\$ 150,746.35
Due Current Fund		27,915.42
Matching Funds for Grants		3,811.00
	<u>32,874,650.76</u>	<u>\$ 182,472.77</u>
Carried Forward	36,119,570.31	182,472.77

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Current Cash --Treasurer  
For the Year Ended December 31, 2018

	<u>Regular</u>	<u>Federal and State Grant Fund</u>
Brought Forward	\$ 36,119,570.31	\$ 182,472.77
Decreased by Disbursements:		
2018 Appropriations	\$ 12,403,556.74	
2017 Appropriation Reserves	198,158.81	
Petty Cash	100.00	
County Taxes Payable	3,939,824.21	
Due County for Added and Omitted Taxes	6,427.25	
Local School Taxes	13,833,390.00	
Accounts Payable	22,331.50	
Tax Overpayments	1,958.07	
Matching Funds--Federal and State Grants	3,811.00	
Due Federal and State Grant Fund	27,915.42	
Due Trust -- Other Funds	4,324.35	
Due to State of New Jersey - License Fees	1,125.00	
Due Water-Sewer Utility Operating Fund	419,641.96	
Reserve for Federal and State Grant Fund-- Appropriated	\$ 182,472.77	
	30,862,564.31	182,472.77
Balance Dec. 31, 2018	\$ 5,257,006.00	-

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Current Cash--Collector  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$	864,674.90
Received:			
Taxes Receivable	\$ 25,841,961.12		
Tax Title Liens	24,594.48		
Interest and Costs on Taxes	173,852.55		
Penalty Surcharge Receivable	12,420.65		
2019 Prepaid Taxes	257,978.55		
Tax Overpayments	<u>54,649.79</u>		
			<u>26,365,457.14</u>
			27,230,132.04
Decreased by:			
Payments to Treasurer			<u>27,116,683.81</u>
Balance Dec. 31, 2018		\$	<u><u>113,448.23</u></u>

**CITY OF WOODBURY**  
CURRENT FUND  
Schedule of Change Funds  
As of December 31, 2018

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	Balance <u>Dec. 31, 2018</u>
Office:	
City Clerk	\$ 150.00
Tax Collector	275.00
Construction Code Office	<u>50.00</u>
	<u>\$ 475.00</u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Taxes Receivable and Analysis of Property Tax Levy  
 For the Year Ended December 31, 2018

Year	Balance <u>Dec. 31, 2017</u>	2018 <u>Levy</u>	Added <u>Taxes</u>	Collections <u>2017</u>	Collections <u>2018</u>	Due from State of <u>New Jersey</u>	<u>Cancelled</u>	Transfer to Tax <u>Title Liens</u>	Balance <u>Dec. 31, 2018</u>
2016	\$ 1,012.55				\$ 0.53		\$ 1,012.02		
2017	865,547.57		\$ 3,000.00		817,416.07		20,658.72	\$ 29,488.47	\$ 984.31
	866,560.12	-	3,000.00	-	817,416.60	-	21,670.74	29,488.47	984.31
2018	\$ 27,010,214.18			\$ 709,043.37	25,024,544.52	\$ 66,000.00	93,402.84	63,177.01	1,054,046.44
	\$ 866,560.12	\$ 27,010,214.18	\$ 3,000.00	\$ 709,043.37	\$ 25,841,961.12	\$ 66,000.00	\$ 115,073.58	\$ 92,665.48	\$ 1,055,030.75

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Taxes Receivable and Analysis of Property Tax Levy  
For the Year Ended December 31, 2018

---

Analysis of 2018 Property Tax Levy

Tax Yield

General Purpose Tax	\$ 26,958,434.74	
Added/Omitted Taxes	<u>51,779.44</u>	
		<u>\$ 27,010,214.18</u>

Tax Levy

Local School Tax		\$ 13,833,390.00
County Taxes		
County Tax	\$ 3,707,992.13	
Open Space Tax	231,832.08	
Due County for Added Taxes	<u>7,581.01</u>	
Total County Taxes		3,947,405.22

Local Tax for Municipal Purposes	8,987,215.65	
Minimum Library Tax	193,327.56	
Add: Additional Tax Levied	<u>48,875.75</u>	
Total Local Tax for Municipal Purposes Levied		<u>9,229,418.96</u>

\$ 27,010,214.18

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Tax Title Liens  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 150,237.21
Increased by:		
Transfers from Taxes Receivable	\$ 92,665.48	
Interests and Costs Accrued at Sale	2,198.06	
		94,863.54
		245,100.75
Decreased by:		
Receipts -- Collector		24,594.48
Balance Dec. 31, 2018		\$ 220,506.27

**Exhibit SA-6**

**CITY OF WOODBURY**  
**CURRENT FUND**  
Schedule of Property Acquired for Taxes (At Assessed Valuation)  
As of December 31, 2018

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Balance December 31, 2018		\$ 1,053,900.00
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CITY OF WOODBURY  
CURRENT FUND

Statement of Due to State of New Jersey Veterans' and Senior Citizens' Deductions  
For the Year Ended December 31, 2018

<hr/>		
Balance Dec. 31, 2017		\$ 25,049.09
Increased by:		
Receipts		<u>62,250.00</u>
		87,299.09
Decreased by:		
Senior Citizens' Deductions per Tax Billings	\$ 14,250.00	
Veterans' Deductions per Tax Billings	<u>51,250.00</u>	
	65,500.00	
Add:		
Veterans' and Senior Citizens' Deductions Allowed by Tax Collector -- 2018 Taxes	<u>1,000.00</u>	
	66,500.00	
Deduct:		
Veterans' and Senior Citizens' Deductions Disallowed by Tax Collector -- 2018 Taxes	<u>500.00</u>	
	66,000.00	
Subtotal-- 2018 Taxes	66,000.00	
Less: Deductions Disallowed by Tax Collector -- 2017 Taxes	<u>3,000.00</u>	
		<u>63,000.00</u>
Balance Dec. 31, 2018		<u><u>\$ 24,299.09</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Revenue Accounts Receivable  
For the Year Ended December 31, 2018

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	<u>Accrued in 2018</u>	<u>Collected</u>
Clerk:		
Licenses:		
Alcoholic Beverages	\$ 14,350.00	\$ 14,350.00
Other	3,784.00	3,784.00
Fees and Permits	226,381.37	226,381.37
Elections	18,356.00	18,356.00
Joint Municipal Court - Township of East Greenwich	211,466.22	211,466.22
Cable Television Franchise Fee	135,845.17	135,845.17
	<hr/>	<hr/>
	\$ 610,182.76	\$ 610,182.76
	<hr/> <hr/>	<hr/> <hr/>

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Schedule of Miscellaneous Accounts Receivable  
 As of December 31, 2018

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Balance Dec. 31, 2018	\$ <u>4,200.00</u>
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## Exhibit SA-10

**CITY OF WOODBURY**  
**CURRENT FUND**  
 Statement of Penalty Surcharge Receivable  
 For the Year Ended December 31, 2018

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Increased by:	
Delinquency Penalty Accrued	\$ 12,420.65
Decreased by:	
Receipts -- Collector	\$ <u>12,420.65</u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>		Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserved</u>			
<u>OPERATIONS--WITHIN "CAPS"</u>					
<u>General Government</u>					
General Administration					
Salaries and Wages		\$ 2,661.43	\$ 2,661.43		\$ 2,661.43
Other Expenses	\$ 8,270.59	9,676.83	17,947.42	\$ 8,355.38	9,592.04
Governing Body					
Salaries and Wages		295.08	295.08		295.08
Other Expenses	55.00	2,672.59	2,727.59	505.00	2,222.59
Municipal Clerk					
Salaries and Wages		480.90	480.90		480.90
Other Expenses - Elections	1,006.61	2,177.75	3,184.36	1,006.61	2,177.75
Registrar of Vital Statistics					
Salaries and Wages		3,464.41	3,464.41		3,464.41
Other Expenses	441.00	888.07	1,329.07	441.00	888.07
Financial Administration					
Salaries and Wages		127.46	127.46		127.46
Other Expenses	6,696.40	5,414.50	12,110.90	5,415.15	6,695.75
Audit Services		13,850.00	13,850.00	10,500.00	3,350.00
Revenue Administration (Tax Collection)					
Salaries and Wages		877.79	877.79		877.79
Other Expenses	3,167.90	3,288.32	6,456.22	3,167.90	3,288.32
Liquidation of Tax title Liens & Foreclosed Property					
Other Expenses		1,309.00	1,309.00		1,309.00
Legal Services					
Other Expenses		10,000.00	10,000.00	819.00	9,181.00
Economic Development					
Salaries and Wages		6,023.81	6,023.81		6,023.81
Other Expenses		2,000.00	2,000.00		2,000.00
Engineering Services					
Other Expenses	4,983.00	27,190.71	32,173.71	3,414.00	28,759.71
Joint Municipal Court - Township of Greenwich					
Other Expenses		5,912.04	5,912.04		5,912.04
<u>Land Use Administration</u>					
Planning Board					
Salaries and Wages		385.25	385.25		385.25
Other Expenses		17,975.76	17,975.76	2,318.92	15,656.84
<u>Code Enforcement and Administration</u>					
Housing Inspector					
Salaries and Wages		6,337.10	6,337.10		6,337.10
Other Expenses	2,013.22	3,678.94	5,692.16	2,013.22	3,678.94

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>		Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserved</u>			
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>					
<u>Insurance</u>					
General Liability		\$ 2,532.20	\$ 2,532.20		\$ 2,532.20
Other Insurance		4,954.50	4,954.50		4,954.50
Workers Compensation Insurance		437.75	437.75		437.75
Group Insurance Plan for Employees	\$ 666.00	216,654.52	217,320.52		217,320.52
Health Benefits Waiver		685.03	685.03		685.03
<u>Public Safety Functions</u>					
<u>Police</u>					
Salaries and Wages		12,536.74	12,536.74	\$ 12,536.74	
Other Expenses	14,169.34	1,058.63	15,227.97	12,403.78	2,824.19
<u>Office of Emergency Management</u>					
Salaries and Wages		42.43	42.43		42.43
Office Expenses		3,984.94	3,984.94		3,984.94
<u>Fire</u>					
Salaries and Wages		59.26	59.26		59.26
Other Expenses	488.24	19,367.14	19,855.38	689.20	19,166.18
<u>Uniform Fire Safety Act</u>					
Salaries and Wages		2,216.04	2,216.04		2,216.04
Other Expenses	147.51	1,939.03	2,086.54	147.51	1,939.03
<u>JIF Safety Budget</u>					
Salaries and Wages		472.52	472.52		472.52
Other Expenses		149.82	149.82		149.82
<u>Property Maintenance</u>					
Other Expenses	790.00	147.77	937.77	790.00	147.77
<u>Public Works Functions</u>					
<u>Streets and Roads Maintenance</u>					
Salaries and Wages		594.41	594.41		594.41
Other Expenses	1,732.24	31.68	1,763.92	1,758.24	5.68
<u>Shade Tree Program (Community Forestry)</u>					
Other Expenses		943.00	943.00	943.00	

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017		Balance After Modification	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>					
<u>Public Works Functions (Cont'd)</u>					
Solid Waste Collection					
Salaries and Wages		\$ 135.64	\$ 135.64		\$ 135.64
Other Expenses	\$ 9,875.69	2,403.21	12,278.90	\$ 11,450.27	828.63
Building and Grounds					
Other Expenses	1,808.74	1,395.31	3,204.05	3,204.05	
Vehicle Maintenance					
Other Expenses	38,853.71	4,916.53	43,770.24	28,016.99	15,753.25
<u>Health and Human Services</u>					
Public Health Service (Board of Health)					
Salaries and Wages		100.00	100.00		100.00
<u>Park and Recreation Functions</u>					
Playgrounds					
Other Expenses	324.38	967.19	1,291.57	829.50	462.07
Parks					
Other Expenses	1,830.70	936.27	2,766.97	1,022.42	1,744.55
Celebration of Public Events, Anniversary, or Holiday					
Other Expenses		658.00	658.00	600.00	58.00
Senior Citizen Coordinator - Transportation					
Salaries and Wages		254.10	254.10		254.10
<u>Utility Expenses and Bulk Purchases</u>					
Electricity	28,906.81	32,499.22	61,406.03	58,178.03	3,228.00
Street Lighting		21,047.11	21,047.11	17,407.83	3,639.28
Telephone and Telegraph	149.99	21,136.73	21,286.72	2,958.27	18,328.45
Gasoline		3,704.35	3,704.35		3,704.35
Total Operations--Within "CAPS"	126,377.07	485,648.81	612,025.88	190,892.01	421,133.87
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System Rounding		15.20	15.20		15.20
Social Security System		10,442.14	10,442.14		10,442.14
Defined Contribution Retirement Program		985.22	985.22		985.22
Total Deferred Charges and Statutory Expenditures Municipal--Within "CAPS"		11,442.56	11,442.56		11,442.56

(Continued)

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of 2017 Appropriation Reserves  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>		Balance After Modification	Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
Total General Appropriations for Municipal Purposes--Within "CAPS"	\$ 126,377.07	\$ 497,091.37	\$ 623,468.44	\$ 190,892.01	\$ 432,576.43
<u>OPERATIONS--EXCLUDED FROM "CAPS"</u>					
Length of Service Awards Program	15,000.00		15,000.00	15,000.00	
Reserve for Tax Appeals		2,482.39	2,482.39		2,482.39
Recycling Tax		10,000.00	10,000.00		10,000.00
<u>Interlocal Municipal Service Agreements</u>					
Economic Development - GCIA					
Other Expenses	385.00	11,477.38	11,862.38	449.00	11,413.38
Total Operations--Excluded from "CAPS"	15,385.00	23,959.77	39,344.77	15,449.00	23,895.77
Grand Total All Appropriations	<u>\$ 141,762.07</u>	<u>\$ 521,051.14</u>	<u>\$ 662,813.21</u>	<u>\$ 206,341.01</u>	<u>\$ 456,472.20</u>
			Accounts Payable	\$ 8,182.20	
			Disbursed	198,158.81	
				<u>\$ 206,341.01</u>	

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 141,762.07
Increased by:	
2018 Appropriations	<u>183,630.11</u>
	325,392.18
Decreased by:	
Transferred to 2017 Appropriation Reserves	<u>141,762.07</u>
Balance Dec. 31, 2018	<u><u>\$ 183,630.11</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
**Statement of Prepaid Taxes**  
**For the Year Ended December 31, 2018**

---

Balance Dec. 31, 2017 (2018 Taxes)		\$ 709,043.37
Increased by:		
Transferred from Tax Overpayments	\$ 66,895.08	
Collections--2019 Taxes	<u>257,978.55</u>	
		<u>324,873.63</u>
		1,033,917.00
Decreased by:		
Application to 2018 Taxes Receivable		<u>709,043.37</u>
Balance Dec. 31, 2018 (2019 Taxes)		<u><u>\$ 324,873.63</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Tax Overpayments  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 65,752.48
Increased by:		
Overpayments in 2018		<u>54,649.79</u>
		120,402.27
Decreased by:		
Refunds	\$ 1,958.07	
Transferred to Prepaid Taxes	<u>66,895.08</u>	
		<u>68,853.15</u>
Balance Dec. 31, 2018		<u><u>\$ 51,549.12</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Accounts Payable  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 54,356.65
Increased by:		
Transfer from 2017 Appropriation Reserves		<u>8,182.20</u>
		62,538.85
Decreased by:		
Canceled	\$ 16,830.96	
Disbursements	<u>22,331.50</u>	
		<u>39,162.46</u>
Balance Dec. 31, 2018		<u><u>\$ 23,376.39</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Local School District Tax Payable  
For the Year Ended December 31, 2018

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## Increased by:

Levy -- Calendar Year 2018

\$ 13,833,390.00

## Decreased by:

Disbursements

\$ 13,833,390.00

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Due to State of New Jersey--License Fees  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017	\$ 678.00
Increased by Receipts:	
Marriage License Fees	<u>1,300.00</u>
	1,978.00
Decreased by:	
Disbursements	<u>1,125.00</u>
Balance Dec. 31, 2018	<u><u>\$ 853.00</u></u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of County Taxes Payable  
For the Year Ended December 31, 2018

---

2018 Tax Levy:		
County Tax	\$ 3,707,992.13	
County Open Space Tax	<u>231,832.08</u>	
		\$ 3,939,824.21
Decreased by:		
Disbursements		<u>\$ 3,939,824.21</u>

**CITY OF WOODBURY**  
**CURRENT FUND**  
Statement of Due County for Added and Omitted Taxes  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017:	
Added Taxes (2017)	\$ 6,427.25
Increased by:	
County Share of 2018 Tax Levy	
Added Taxes (2018)	7,581.01
	14,008.26
Decreased by:	
Disbursements	6,427.25
Balance Dec. 31, 2018:	
Added Taxes (2018)	\$ 7,581.01

**CITY OF WOODBURY**  
FEDERAL AND STATE GRANT FUND  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017	\$ 19,771.20
Increased by:	
2018 Encumbrances	<u>304,689.00</u>
	324,460.20
Decreased by:	
Transferred to Federal, State and Other Grants -- Appropriated Reserves	<u>19,771.20</u>
Balance Dec. 31, 2018	<u><u>\$ 304,689.00</u></u>

**CITY OF WOODBURY**  
FEDERAL AND STATE GRANT FUND  
Statement of Due from Current Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 34,576.61
Decreased by:	
Receipts	<u>27,915.42</u>
Balance Dec. 31, 2018	<u><u>\$ 6,661.19</u></u>

**CITY OF WOODBURY**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Federal, State and Other Grants Receivable  
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	<u>Accrued</u>	<u>Received</u>	Balance <u>Dec. 31, 2018</u>
<b>Federal Grants:</b>				
USDOJ Bulletproof Vest Grant	\$ 881.52			\$ 881.52
FEMA - Assistance to Firefighters Grant Program		\$ 280,516.00		280,516.00
NJDOT Transportation Enhancement Program	12,065.69			12,065.69
NJDOT '09 Local Aid Bikeway Program	33,172.00			33,172.00
	<hr/>			
Total Federal Grants	46,119.21	280,516.00		326,635.21
<hr/>				
<b>State Grants:</b>				
Holiday Drive Sober Grant	2,280.00	4,400.00	\$ 6,680.00	
Labor Day Drive Sober Grant	200.00	4,950.00	5,150.00	
Clean Communities Grant		19,963.10	19,963.10	
Green Communities	3,000.00		1,500.00	1,500.00
COPS in Shops		2,640.00		2,640.00
Municipal Alliance Program	45,489.52	15,242.00		60,731.52
Safe and Secure Communities Grant	22,214.25	60,000.00	45,000.00	37,214.25
Distracted Driving Crackdown		5,500.00		5,500.00
Pedestrian Safety and Education Initiative Grant		8,250.00		8,250.00
Forestry - Community Stewardship Grant	10,000.00			10,000.00
	<hr/>			
Total State Grants	83,183.77	120,945.10	78,293.10	125,835.77
<hr/>				
<b>Other Grants:</b>				
DVRPC - Transportation & Community Dev. Initiative	67,703.25		67,703.25	
Gloucester County Department of Human Services - Art in the Street	5,112.50	4,750.00	4,750.00	5,112.50
	<hr/>			
Total Other Grants	72,815.75	4,750.00	72,453.25	5,112.50
<hr/>				
Total All Grants	\$ 202,118.73	\$ 406,211.10	\$ 150,746.35	\$ 457,583.48

**CITY OF WOODBURY**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal, State and Other Grants -- Unappropriated  
For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued</u>	<u>Realized as</u> <u>Miscellaneous</u> <u>Revenue in</u> <u>2018 Budget</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
<b>Federal Grants:</b>				
FEMA - Assistance to Firefighters Grant Program		\$ 280,516.00	\$ 280,516.00	
<b>State Grants:</b>				
Clean Communities Grant		19,963.10	19,963.10	
Holiday Drive Sober Grant		4,400.00	4,400.00	
Labor Day Drive Sober Grant		4,950.00	4,950.00	
Municipal Alliance Program		15,242.00	15,242.00	
Safe and Secure Communities Program	\$ 30,000.00	60,000.00	60,000.00	\$ 30,000.00
COPS in Shops		2,640.00	2,640.00	
Distracted Driving Crackdown		5,500.00	5,500.00	
Pedestrian Safety and Education Initiative Grant		8,250.00	8,250.00	
Recycling Tonnage Grant	18,499.78		18,499.78	
<b>Total State Grants</b>	<b>48,499.78</b>	<b>120,945.10</b>	<b>139,444.88</b>	<b>30,000.00</b>
<b>Other Grants:</b>				
Gloucester County Department of Human Services - Art in the Street		4,750.00	4,750.00	
<b>Total Grants</b>	<b>\$ 48,499.78</b>	<b>\$ 406,211.10</b>	<b>\$ 424,710.88</b>	<b>\$ 30,000.00</b>

**CITY OF WOODBURY**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal, State and Other Grants -- Appropriated  
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017		Increases	Disbursed	Encumbered	Balance Dec. 31, 2018
	Encumbered	Reserved				
Federal Grants:						
FEMA - FY18 Assistance to Firefighters Grant			\$ 295,055.00		\$ 295,055.00	
NJDOT - '09 Local Aid Bikeway Program	\$ 8,589.00	\$ 8,291.48			8,589.00	\$ 8,291.48
Total Federal Grants	8,589.00	8,291.48	295,055.00		303,644.00	8,291.48
State Grants:						
Recycling Tonnage Grant	8,870.00		18,499.78	\$ 24,260.32	1,045.00	2,064.46
Community Stewardship Incentive Program		10,000.00		10,000.00		
Drunk Driving Enforcement Fund		528.82				528.82
Clean Communities Program	2,000.00	94,672.96	19,963.10	37,153.74		79,482.32
Labor Day Drive Sober Grant		200.00	4,950.00	4,243.25		906.75
Holiday Drive Sober Grant		2,280.00	4,400.00	6,380.00		300.00
Pedestrian Safety and Education Initiative Grant			8,250.00	8,250.00		
Hazardous Discharge Remediation		19,781.00				19,781.00
Distracted Driving Statewide Crackdown			5,500.00	3,300.00		2,200.00
COPS in Shops		400.00	2,640.00	1,980.00		1,060.00
Safe and Secure Communities Program			60,000.00	60,000.00		
Municipal Alliance Program	280.00	19,796.48	19,053.00	22,429.91		16,699.57
Total State Grants	11,150.00	147,659.26	143,255.88	177,997.22	1,045.00	123,022.92
Other Grants:						
Gloucester County Department of Human Services						
Art in Street	32.20	5,925.32	4,750.00	4,475.55		6,231.97
Sustainable Jersey Grant		750.00				750.00
Total Other Grants	32.20	6,675.32	4,750.00	4,475.55		6,981.97
Total All Grants	\$ 19,771.20	\$ 162,626.06	\$ 443,060.88	\$ 182,472.77	\$ 304,689.00	\$ 138,296.37
Due General Capital Fund						
Transferred from 2018 Budget Appropriation			\$ 14,539.00			
			428,521.88			
			<u>\$ 443,060.88</u>			

**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**

**CITY OF WOODBURY**  
**TRUST FUND**  
Statement of Trust Cash--Treasurer  
For the Year Ended December 31, 2018

	<u>Animal Control Fund</u>	<u>Other Funds</u>
Balance Dec. 31, 2017	\$ 16,392.48	\$ 1,235,551.31
Increased by Receipts:		
Reserve for Animal Control Fund Expenditures	\$ 3,999.25	
Due State of New Jersey - Registration Fees	685.20	
Due Current Fund		\$ 4,324.35
Payroll Deductions Payable		2,199,665.29
Net Payroll		6,833,743.34
Reserve for Recycling Fees		4,602.40
Reserve for Community Forestry Donations		100.00
Reserve for Forfeited Funds - County		1,362.00
Reserve for Tax Title Lien Redemption Fund		671,844.04
Reserve for Street Opening Deposits		3,626.20
Reserve for Subdivision Escrow Deposits		38,707.83
Premiums Received at Tax Sale		236,500.00
Reserve for Performance Bonds		607.50
Reserve for POAA Funds		2.00
Reserve for Recreation Donations		37,356.41
Reserve for Police Outside Employment		299,965.20
Reserve for Elections		8,475.00
	4,684.45	10,340,881.56
	21,076.93	11,576,432.87
Decreased by Disbursements:		
Expenditures Under R.S. 4:19-15.11	1,700.79	
Due Current Fund		
Due State of New Jersey - Registration Fees	671.40	
Due Water-Sewer Utility Operating Fund		80,525.25
Net Payroll		6,840,244.52
Payroll Deductions Payable		2,163,340.13
Reserve for CDBG		30,000.00
Reserve for Recreation Donations		37,730.10
Reserve for Forfeited Funds - County		14,289.55
Reserve Tax Title Lien Redemption Fund		727,981.62
Reserve for Street Opening Deposits		1,813.40
Refund of Tax Sale Premiums		340,900.00
Reserve for Police Outside Employment		295,728.62
Reserve for Unemployment Compensation		18,081.61
Reserve for Subdivision Escrow Deposits		33,159.89
Reserve for Elections		9,215.00
Reserve for Storm Recovery Trust Fund		8,700.00
Reserve for Disposal of Forfeited Property - Local		190.95
	2,372.19	10,601,900.64
Balance Dec. 31, 2018	\$ 18,704.74	\$ 974,532.23

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Investments - Length of Service Awards Program  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 254,087.83
Decreased by:		
Benefits Paid to Participants	\$ 1,680.00	
Unrealized Losses on Investments	7,806.64	
Administration Expenses	925.00	
		10,411.64
Balance Dec. 31, 2018		\$ 243,676.19

## Exhibit SB-3

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Due from Gloucester County CDBG  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 102,300.00
Increased by:		
2018 CDBG Award		50,000.00
Balance Dec. 31, 2018		\$ 152,300.00
 <u>Analysis of Balance Dec. 31, 2018</u>		
2014 Award - Franklin St. / Green St.		\$ 53,100.00
2016 Award - Demolition		19,200.00
2017 Award - Suiter Baptiste Playground		30,000.00
2018 Award - Broad Street Pavers		50,000.00
		\$ 152,300.00

**CITY OF WOODBURY**  
**TRUST FUND-ANIMAL CONTROL FUND**  
 Statement of Reserve for Animal Control Fund Expenditures  
 For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$ 9,233.30
Increased by:		
Receipts:		
Dog License Fees	\$ 3,212.05	
Cat License Fees	787.20	
	3,999.25	
		13,232.55
Decreased by:		
Statutory Excess Due Current Fund	2,690.46	
Disbursements -- Expenditures Under R.S.4:19-15.11	1,700.79	
	4,391.25	
Balance Dec. 31, 2018		\$ 8,841.30

License Fees Collected

<u>Year</u>	<u>Amount</u>
2016	\$ 4,614.30
2017	4,227.00
	\$ 8,841.30
	8,841.30

**CITY OF WOODBURY**  
**TRUST FUND-ANIMAL CONTROL FUND**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 7,159.18
Increased by:		
Statutory Excess Due Current Fund		2,690.46
Balance Dec. 31, 2018		\$ 9,849.64

## Exhibit SB-6

**CITY OF WOODBURY**  
**TRUST FUND-ANIMAL CONTROL FUND**  
Statement of Due State of New Jersey  
For the Year Ended December 31, 2018

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Increased by:		
Receipts - Registration Fees Collected		\$ 685.20
Decreased by:		
Disbursements		671.40
Balance Dec. 31, 2018		\$ 13.80

## Exhibit SB-7

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 4,069.87
Increased by:		
Cash Receipts:		
Interest Earned	\$ 77.66	
Liquidation of Interfunds	4,246.69	
		4,324.35
Balance Dec. 31, 2018		\$ 8,394.22

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Recycling Fees  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017	\$ 35,671.86
Increased by:	
Receipts	<u>4,602.40</u>
Balance Dec. 31, 2018	<u>\$ 40,274.26</u>

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Schedule of Reserve for Regional Contributions Agreement Trust  
As of December 31, 2018

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Balance Dec. 31, 2018	<u>\$ 43,152.95</u>
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**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Community Development Block Grant  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 92,050.54
Increased by:	
2018 Award	50,000.00
	142,050.54
Decreased by:	
Disbursements	30,000.00
Balance Dec. 31, 2018	\$ 112,050.54

Exhibit SB-11

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Tax Sale Premiums  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017	\$ 694,100.00
Increased by:	
Receipts	236,500.00
	930,600.00
Decreased by:	
Refunds	340,900.00
Balance Dec. 31, 2018	\$ 589,700.00

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Disposal of Forfeited Property - County  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 19,195.16
Increased by:		
Receipts		<u>1,362.00</u>
		20,557.16
Decreased by:		
Disbursements		<u>14,289.55</u>
Balance Dec. 31, 2018		<u><u>\$ 6,267.61</u></u>

Exhibit SB-13

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Tax Title Lien Redemption  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 77,040.21
Increased by:		
Receipts		<u>671,844.04</u>
		748,884.25
Decreased by:		
Disbursements		<u>727,981.62</u>
Balance Dec. 31, 2018		<u><u>\$ 20,902.63</u></u>

Exhibit SB-14

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Parking Offenses Adjudication Act (P.L. 1989, C 137)  
For the Year Ended December 31, 2018

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Increased by:		
Receipts		<u>\$ 2.00</u>
Balance Dec. 31, 2018		<u><u>\$ 2.00</u></u>

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Outside Employment of Off-Duty Municipal Police Officer  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 15,348.32
Increased by:	
Receipts	299,965.20
	315,313.52
Decreased by:	
Disbursements	295,728.62
Balance Dec. 31, 2018	\$ 19,584.90

Exhibit SB-16

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Recreation Donations (N.J.S.A. 40A:5-29)  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 74,747.17
Increased by:	
Receipts	37,356.41
	112,103.58
Decreased by:	
Disbursements	37,730.10
Balance Dec. 31, 2018	\$ 74,373.48

Exhibit SB-17

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Elections  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 7,871.90
Increased by:	
Receipts	8,475.00
	16,346.90
Decreased by:	
Disbursements	9,215.00
Balance Dec. 31, 2018	\$ 7,131.90

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Street Opening Deposits  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	16,992.25
Increased by:		
Receipts		3,626.20
		20,618.45
Decreased by:		
Disbursements		1,813.40
Balance Dec. 31, 2018	\$	18,805.05

Exhibit SB-19

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Subdivision Escrow Deposits  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	71,189.64
Increased by:		
Receipts		38,707.83
		109,897.47
Decreased by:		
Disbursements		33,159.89
Balance Dec. 31, 2018	\$	76,737.58

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for New Jersey Unemployment Compensation Insurance  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	72,219.00
Decreased by:		
Claims Paid		18,081.61
Balance Dec. 31, 2018	\$	54,137.39

Exhibit SB-21

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Schedule of Reserve for Fire Safety Penalty Monies  
As of December 31, 2018

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Balance Dec. 31, 2018	\$	1,849.34
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Exhibit SB-22

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Community Forestry Donations NJSA 40A:5-29  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	4,411.76
Increased by:		
Receipts		100.00
Balance Dec. 31, 2018	\$	4,511.76

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Payroll Deductions Payable  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 86,774.17
Increased by:		
Receipts		<u>2,199,665.29</u>
		2,286,439.46
Decreased by:		
Disbursements		<u>2,163,340.13</u>
Balance Dec. 31, 2018		<u><u>\$ 123,099.33</u></u>

Exhibit SB-24

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Payroll  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 6,501.18
Increased by:		
Net Payroll		<u>6,833,743.34</u>
Decreased by:		
Net Payroll		<u><u>\$ 6,840,244.52</u></u>

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Storm Recovery Trust Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	8,700.00
Decreased by:		
Disbursements	\$	<u>8,700.00</u>

Exhibit SB-26

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Disposal of Forfeited Property - Local  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	190.95
Decreased by:		
Disbursements	\$	<u>190.95</u>

Exhibit SB-27

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Performance Bonds  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	10,000.00
Increased by:		
Receipts		<u>607.50</u>
Balance Dec. 31, 2018	\$	<u><u>10,607.50</u></u>

**CITY OF WOODBURY**  
**TRUST OTHER FUND**  
Statement of Reserve for Length of Service Awards Program  
For the Year Ended December 31, 2018

---

Balance Dec. 31, 2017		\$ 254,087.83
Decreased by:		
Benefits Paid to Participants	\$ 1,680.00	
Unrealized Losses on Investments	7,806.64	
Administration Expenses	<u>925.00</u>	
		<u>10,411.64</u>
Balance Dec. 31, 2018		<u>\$ 243,676.19</u>

**SUPPLEMENTAL EXHIBITS**

**GENERAL CAPITAL FUND**

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of General Capital Cash -- Treasurer  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 4,185,853.64
Increased by Receipts:		
Budget Appropriations:		
Capital Improvement Fund	<u>\$ 75,000.00</u>	
		<u>75,000.00</u>
		4,260,853.64
Decreased by Disbursements:		
Due Current Fund	2,325,000.00	
Improvement Authorizations	<u>1,844,407.70</u>	
		<u>4,169,407.70</u>
Balance Dec. 31, 2018		<u><u>\$ 91,445.94</u></u>

**WOODBURY CITY**  
**GENERAL CAPITAL FUND**  
 Analysis of General Capital Cash  
 For the Year Ended December 31, 2018

	Balance (Deficit) <u>Dec. 31, 2017</u>	Receipts		Disbursements		Balance (Deficit) <u>Dec. 31, 2018</u>	
		Budget <u>Appropriations</u>	Improvement <u>Authorizations</u>	Miscellaneous	<u>Transfers</u>		
					<u>From</u>		<u>To</u>
Fund Balance	\$ 2,471.65					\$ 2,471.65	
Capital Improvement Fund	51,790.97	\$ 75,000.00			\$ 82,411.00	44,379.97	
Reserve for Encumbrances	712,682.97				712,682.97	309,181.57	
Due Current Fund	(360,835.41)			\$ 2,325,000.00	241,256.62	(2,927,092.03)	
Due Water/Sewer Capital Fund	3,915,000.00					3,915,000.00	
Due from NJ DOT - E. Red Bank Ave	(6,876.92)					(6,876.92)	
Due from NJ DOT - W. Barber Ave	(633.58)					(633.58)	
Due from NJ DOT - West Centre Street					309,780.00	(78,347.38)	
Due from Green Acres Trust - Grant	(849,042.00)					(849,042.00)	
Reserve for Spot Blight	30,000.00					30,000.00	
Cash Pledged to the Payment of Bonds	12,986.50					12,986.50	
Improvement Authorizations:							
<u>Ordinance</u>							
<u>Number</u>	<u>Improvement Description</u>						
1937-02	General Improvements				21,866.00	21,866.00	
2101-09	Acquisition of Various Parcels of Real Property in Connection with Phase I of Redevelopment Project	(158,643.46)	\$ 511,226.19		46,225.58	37,005.00	
2125-10	Additional Funding for Certain Capital Improvements	(700.00)				(700.00)	
2146-11; 2169-12	Acquisition of Various Capital Equipment and Completion of Various Roadway Improvements	(138.50)				(138.50)	
2163-12; 2188-13	General Improvements	(419.22)				(419.22)	
2181-13	Various Capital Improvements	0.08				0.08	
2203-14; 2220-14	Various Capital Improvements		7,321.50		4,596.90	31,445.51	
2228-15; 2235-15	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	24,568.53	97,962.45		24,032.78	111,224.41	
2249-16	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	607,005.89	273,275.89		67,037.00	238,710.00	
2266-17	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	206,636.14	770,252.08		124,989.82	272,432.05	
2288-18	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment		184,369.59		20,433.49	402,015.00	
		\$ 4,185,853.64	\$ 75,000.00	\$ 1,844,407.70	\$ 2,325,000.00	\$ 1,655,312.16	
					\$ 1,655,312.16	\$ 91,445.94	

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Deferred Charges to Future Taxation -- Funded  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 13,402,713.38
Decreased by:		
2018 Budget Appropriation to Pay:		
Serial Bonds	\$ 635,000.00	
Green Acres Loans	<u>55,679.36</u>	
		<u>690,679.36</u>
Balance Dec. 31, 2018		<u><u>\$ 12,712,034.02</u></u>

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Deferred Charges to Future Taxation -- Unfunded  
For the Year Ended December 31, 2018

Ordinance Number	Improvement Description	Balance Dec. 31, 2017	2018 Authorizations	Balance Dec. 31, 2018	Analysis of Balance	
					Expenditures	Unexpended Improvement Authorizations
2101-09	Acquisition of Various Parcels of Real Property in Connection with Phase I of Redevelopment Project	\$ 1,975,000.00		\$ 1,975,000.00	\$ 679,090.23	\$ 1,295,909.77
2125-10	Additional Funding for Certain Capital Improvements	700.00		700.00	700.00	
2146-11; 2169-12	Acquisition of Various Capital Equipment and Completion of Various Roadway Improvements	138.50		138.50	138.50	
2163-12; 2188-13	General Improvements	419.22		419.22	419.22	
2249-16	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	350,000.00		350,000.00		350,000.00
2266-17	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	1,092,500.00		1,092,500.00	416,173.71	676,326.29
2288-18	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment		\$ 1,565,809.00	1,565,809.00		1,565,809.00
		\$ 3,418,757.72	\$ 1,565,809.00	\$ 4,984,566.72	\$ 1,096,521.66	\$ 3,888,045.06

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Schedule of Due from NJ DOT - E. Red Bank Ave  
 As of December 31, 2018

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Balance Dec. 31, 2018	<u>\$ 6,876.92</u>
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## Exhibit SC-6

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Statement of Due from NJ DOT - West Centre Street  
 For the Year Ended December 31, 2018

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Increased by:	
2018 Award	<u>\$ 309,780.00</u>
Decreased by:	
Due Current Fund	<u>231,432.62</u>
Balance Dec. 31, 2018	<u>\$ 78,347.38</u>

## Exhibit SC-7

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Schedule of Due from NJ DOT - W. Barber Ave  
 As of December 31, 2018

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Balance Dec. 31, 2018	<u>\$ 633.58</u>
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**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Capital Improvement Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	51,790.97
Increased by:		
2018 Budget Appropriation		75,000.00
		126,790.97
Decreased by:		
Appropriation to Finance Improvement Authorizations		82,411.00
Balance Dec. 31, 2018	\$	44,379.97

## Exhibit SC-9

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Schedule of Due from N.J. Green Acres Program - Grant  
As of December 31, 2018

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Balance Dec. 31, 2018	\$	849,042.00
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**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Statement of Improvement Authorizations  
 For the Year Ended December 31, 2018

Ordinance Number	Improvement Description	Ordinance Date	Amount	Balance Dec. 31, 2017		2018 Authorizations					Balance Dec. 31, 2018			
				Funded	Unfunded	Other Funding Sources	New Jersey Department of Transportation Grant	Deferred Charges to Future Taxation Unfunded	Transfer From Reserve for Encumbrances	Reimbursed	Paid or Charged	Canceled	Funded	Unfunded
1937-02	General Improvements	2/28/2002	\$ 2,055,000.00						\$ 21,866.00		\$ 21,866.00			
2101-09	Acquisition of Various Parcels of Real Property in Connection with Phase I of Redevelopment Project	3/23/2009	2,500,000.00		\$ 1,816,356.54					37,005.00		557,451.77	\$ 1,295,909.77	
2181-13	Various Capital Improvements	6/11/2013	520,000.00	\$ 0.08									\$ 0.08	
2203-14; 2220-14	Various Capital Improvements	5/13/2014; 12/2/2014	4,000,000.00							31,445.51		11,918.40	19,527.11	
2228-15; 2235-15	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	5/12/15; 8/11/2015	1,575,000.00	24,568.53					111,224.41		121,995.23		13,797.71	
2249-16	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	6/14/2016	2,650,000.00	607,005.89	350,000.00				238,710.00		340,312.89		505,403.00 350,000.00	
2266-17	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	8/8/2017	1,649,042.00	206,636.14	1,092,500.00				272,432.05		895,241.90		676,326.29	
2288-18	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	8/14/2018	2,008,000.00			\$ 132,411.00	\$ 309,780.00	\$ 1,565,809.00		\$ 9,824.00	219,342.08	\$ 50,000.00	182,672.92 1,565,809.00	
				<u>\$ 838,210.64</u>	<u>\$ 3,258,856.54</u>	<u>\$ 132,411.00</u>	<u>\$ 309,780.00</u>	<u>\$ 1,565,809.00</u>	<u>\$ 712,682.97</u>	<u>\$ 9,824.00</u>	<u>\$ 2,168,128.27</u>	<u>\$ 50,000.00</u>	<u>\$ 721,400.82</u> <u>\$ 3,888,045.06</u>	
Capital Improvement Fund						\$ 82,411.00								
Community Development Block Grant Receivable							50,000.00							
Broad Street Sidewalk														
Statement of Due from NJ DOT:								\$ 309,780.00						
West Centre Street														
Due Current Fund										\$ 9,824.00				
Due Federal and State Grant Fund											\$ 14,539.00			
Cancellations:														
Community Development Block Grant Receivable														
Broad Street Sidewalk												\$ 50,000.00		
Disbursed											1,844,407.70			
Encumbered											309,181.57			
						<u>\$ 132,411.00</u>	<u>\$ 309,780.00</u>			<u>\$ 9,824.00</u>	<u>\$ 2,168,128.27</u>	<u>\$ 50,000.00</u>		

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 712,682.97
Increased by:	
Transfer 2018 Improvement Authorizations -- Encumbrances	<u>309,181.57</u>
	1,021,864.54
Decreased by:	
Transfer 2017 Improvement Authorizations -- Encumbrances	<u>712,682.97</u>
Balance Dec. 31, 2018	<u><u>\$ 309,181.57</u></u>

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Green Acres Loan Payable  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 545,699.88
Decreased by:	
Principal Payments Paid by Current Fund Budget Appropriation	55,679.36
Balance Dec. 31, 2018	\$ 490,020.52

Exhibit SC-13

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement Due to Federal and State Grant Fund  
For the Year Ended December 31, 2018

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Increased by:	
Improvement Authorizations - Paid or Charged	\$ 14,539.00
Balance Dec. 31, 2018	\$ 14,539.00

Exhibit SC-14

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Due from Current Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 360,835.41
Increased by:	
Improvement Authorizations - Reimbursements Disbursements	\$ 9,824.00
Interfund Loans Returned	2,325,000.00
Receipts Collected by Current Fund: West Centre Street	231,432.62
	2,566,256.62
Balance Dec. 31, 2018	\$ 2,927,092.03

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
 Statement of General Serial Bonds  
 For the Year Ended December 31, 2018

Purpose	Date of Issue	Original Issue	Maturities of Bonds		Interest Rate	Balance Dec. 31, 2017	Decreased	Balance Dec. 31, 2018
			Outstanding Dec. 31, 2018 Date	Amount				
Taxable Refunding Bonds	4/1/2003	\$ 1,345,000.00	4/1/2019	\$ 100,000.00	5.60%	\$ 1,005,000.00	\$ 85,000.00	\$ 920,000.00
			4/1/2020	115,000.00	5.60%			
			4/1/2021	130,000.00	5.70%			
			4/1/2022	120,000.00	5.70%			
			4/1/2023	135,000.00	5.70%			
			4/1/2024	150,000.00	5.70%			
			4/1/2025	170,000.00	5.70%			
General Bonds	11/4/2009	2,665,000.00	11/1/2019-20	200,000.00	4.00%	1,530,000.00	180,000.00	1,350,000.00
			11/1/2021-22	225,000.00	4.00%			
			11/1/2023-24	250,000.00	4.00%			
General Obligation Refunding Bonds	6/7/2017	10,335,000.00	5/1/2019	465,000.00	2.00%	10,335,000.00	370,000.00	9,965,000.00
			5/1/2020	475,000.00	2.00%			
			5/1/2021	460,000.00	2.00%			
			5/1/2022	500,000.00	2.00%			
			5/1/2023	490,000.00	2.00%			
			5/1/2024	505,000.00	2.00%			
			5/1/2025	490,000.00	2.00%			
			5/1/2026-31	735,000.00	3.00%			
			5/1/2032	700,000.00	3.00%			
			5/1/2033-34	735,000.00	3.00%			
						<u>\$ 12,870,000.00</u>	<u>\$ 635,000.00</u>	<u>\$ 12,235,000.00</u>
Paid by Current Fund Budget Appropriation							<u>\$ 635,000.00</u>	

**CITY OF WOODBURY**  
**GENERAL CAPITAL FUND**  
Statement of Bonds and Notes Authorized But Not Issued  
For the Year Ended December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2017</u>	<u>2018 Authorizations</u>	<u>Balance Dec. 31, 2018</u>
2101-09	Acquisition of Various Parcels of Real Property in Connection with Phase I of Redevelopment Project	\$ 1,975,000.00		\$ 1,975,000.00
2125-10	Additional Funding for Certain Capital Improvements	700.00		700.00
2146-11; 2169-12	Acquisition of Various Capital Equipment and Completion of Various Roadway Improvements	138.50		138.50
2163-12	General Improvements within the City of Woodbury	419.22		419.22
2249-16	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	350,000.00		350,000.00
2266-17	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment	1,092,500.00		1,092,500.00
2288-18	Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment		\$ 1,565,809.00	1,565,809.00
		<u>\$ 3,418,757.72</u>	<u>\$ 1,565,809.00</u>	<u>\$ 4,984,566.72</u>

**SUPPLEMENTAL EXHIBITS**  
**WATER-SEWER UTILITY FUND**

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY FUND**  
Statement of Water-Sewer Utility Cash--Treasurer  
For the Year Ended December 31, 2018

	<u>Operating</u>	<u>Capital</u>
Balance Dec. 31, 2017	\$ 389,239.70	\$ 582,295.22
Increased by Receipts:		
Collector	\$ 5,386,222.73	
Due Current Fund	419,641.96	
Due Water-Sewer Utility Operating Fund		\$ 79,707.24
Due Payroll Account	<u>80,525.25</u>	
	<u>5,886,389.94</u>	<u>79,707.24</u>
	6,275,629.64	662,002.46
Decreased by Disbursements:		
2018 Appropriations	5,154,137.56	
2017 Appropriation Reserves	155,499.96	
Due Water-Sewer Utility Capital Fund	79,707.24	
Interest on Bonds and Notes	406,845.00	
Improvement Authorizations		<u>630,990.28</u>
	<u>5,796,189.76</u>	<u>630,990.28</u>
Balance Dec. 31, 2018	<u><u>\$ 479,439.88</u></u>	<u><u>\$ 31,012.18</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of Water-Sewer Utility Cash--Collector**  
**For the Year Ended December 31, 2018**

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Balance Dec. 31, 2017		\$ 194,967.89
Increased by:		
Receipts:		
Consumer Accounts Receivable	\$ 5,010,109.11	
Penalties on Delinquent Accounts	20,066.39	
Drainage Fees	14,737.92	
Miscellaneous Revenue	93,027.73	
Overpayments	47,861.19	
Utility Liens Receivable	1,703.16	
Prepaid Rents	<u>3,749.34</u>	
		<u>5,191,254.84</u>
		5,386,222.73
Decreased by:		
Payment to Treasurer		<u><u>\$ 5,386,222.73</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
 Analysis of Water-Sewer Capital Cash  
 For the Year Ended December 31, 2018

	Balance (Deficit) Dec. 31, 2017	Receipts		Disbursements		Balance (Deficit) Dec. 31, 2018	
		Miscellaneous	Improvement Authorizations	In	Transfer Out		
Fund Balance	\$ 89,751.22					\$ 89,751.22	
Capital Improvement Fund	444,105.18					444,105.18	
Reserve for Encumbrances	12,099.66			\$ 36,261.99	\$ 12,099.66	36,261.99	
Due General Capital Fund	(3,915,000.00)					(3,915,000.00)	
Due Water-Sewer Operating Fund	1,810,167.78	\$ 79,707.24				1,889,875.02	
Cash Pledged to the Payment of Bonds	488.90					488.90	
Improvement Authorizations:							
General Improvements:							
Ordinance							
<u>Number</u>							
1917-01	Reconstruction of Reservoir	(2,389.72)				(2,389.72)	
2030-06	Various Water and Sewer Improvements			300.11		300.11	
2049-07	Various Water and Sewer Improvements	204,328.96		\$ 20,123.00	4,076.50	188,282.46	
2083-08	Various Water and Sewer Improvements	54,999.38		54,999.38			
2130-11	Construction and Installation of a New Water Main System	(4,988.00)			720.00	720.00	(4,988.00)
2172-12	Various Water and Sewer Improvements	24,524.80		19,387.3		5,137.50	
2229-15	Various Water and Sewer Improvements	558.88				558.88	
2248-16	Various Water and Sewer Improvements	1,889,699.74		115,090.18	7,003.05	1,781,612.61	
2267-17	Various Water and Sewer Improvements	(26,051.56)		318,509.86		35,541.99	(380,103.41)
2289-18	Various Water and Sewer Improvements			102,880.56		(102,880.56)	
		<u>\$ 582,295.22</u>	<u>\$ 79,707.24</u>	<u>\$ 630,990.28</u>	<u>\$ 48,361.65</u>	<u>\$ 48,361.65</u>	<u>\$ 31,012.18</u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of Consumer Accounts Receivable-Water-Sewer**  
**For the Year Ended December 31, 2018**

Balance Dec. 31, 2017		\$ 88,330.25
Increased by:		
Utility Rents Levied		5,000,978.08
		5,089,308.33
Decreased by:		
Transfer from Utility Overpayments	\$ 1,731.00	
Transfer from Prepaid Rents	4,120.53	
Receipts--Collector	5,010,109.11	
		\$ 5,015,960.64
Transfer to Utility Liens		8,625.90
		5,024,586.54
Balance Dec. 31, 2018		\$ 64,721.79
 <u>Analysis of Balance</u>		
Water Rents Receivable		\$ 36,649.69
Sewer Rents Receivable		28,072.10
		\$ 64,721.79

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
 Statement of Utility Liens Receivable  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	23,040.40
Increased by:		
Transfers from Consumer Accounts Receivable		8,625.90
		31,666.30
Decreased by:		
Receipts		1,703.16
Balance Dec. 31, 2018	\$	29,963.14

## Exhibit SD-6

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
 Statement of Due to Current Fund  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$	34,803.72
Increased by:		
Receipts		419,641.96
Balance Dec. 31, 2018	\$	454,445.68

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of Overpayment of Rents**  
**For the Year Ended December 31, 2018**

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Balance Dec. 31, 2017	\$	7,130.17
Increased by:		
Collections		47,861.19
		54,991.36
Decreased by:		
Applied to Rents		1,731.00
Balance Dec. 31, 2018	\$	53,260.36

Exhibit SD-8

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of Prepaid Rents**  
**For the Year Ended December 31, 2018**

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Balance Dec. 31, 2017	\$	4,120.53
Increased by:		
Collections		3,749.34
		7,869.87
Decreased by:		
Applied to Rents		4,120.53
Balance Dec. 31, 2018	\$	3,749.34

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Fixed Capital--Water**  
**For the Year Ended December 31, 2018**

	Balance <u>Dec. 31, 2017</u>	Additions <u>by Capital Outlay</u>	Balance <u>Dec. 31, 2018</u>
Pumping Station	\$ 22,157.84		\$ 22,157.84
Impounding Reservoirs	23,092.19		23,092.19
Lake and River Cribs	1,585.50		1,585.50
Springs and Wells	1,050,083.58		1,050,083.58
Chemical Treatment Plant	2,339,508.05		2,339,508.05
Settling Basins	541.47		541.47
Pumping Station Structure	39,389.86		39,389.86
Electric Pumping Equipment	48,767.01		48,767.01
Transmission Mains	97,211.37		97,211.37
Storage Reservoirs	24,989.07		24,989.07
Distribution Mains	10,648,815.04		10,648,815.04
Filter Media Replacement	138,000.00		138,000.00
Services, Pipes and Stops	79,363.01		79,363.01
Meters and Valves	513,213.67		513,213.67
Fire Hydrants	73,407.37		73,407.37
General Office Equipment	40,182.08		40,182.08
Other Tangible Equipment	78,348.91		78,348.91
Engineering and Supervision	10,904.75		10,904.75
Legal Expenditures	3,695.49		3,695.49
Installation Prior to 1913	86,190.11		86,190.11
General Shop Equipment	19,146.86		19,146.86
Transportation Equipment	493,781.70		493,781.70
Potable Water Storage Tank	2,942,010.00		2,942,010.00
Vehicle Wash Facility	50,000.00		50,000.00
Various Equipment and Improvements	315,000.00	\$ 83,977.05	398,977.05
Emergency Generator	39,560.00		39,560.00
	<u>\$ 19,178,944.93</u>	<u>\$ 83,977.05</u>	<u>\$ 19,262,921.98</u>
		Capital Outlay - 2018 Operating Budget	\$ 72,130.80
		Capital Outlay - 2017 Appropriation Reserves	<u>11,846.25</u>
		<u>\$ 83,977.05</u>	

**CITY OF WOODBURY**  
WATER - SEWER UTILITY CAPITAL FUND  
Schedule of Fixed Capital--Sewer  
As of December 31, 2018

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	Balance <u>Dec. 31, 2018</u>
Plant Equipment	\$ 506,097.86
Office Equipment	18,085.40
Other Equipment	44,463.65
Distribution Mains	5,947,043.44
Power Flushing & Vacuuming Equipment	230,000.00
Street and Sewer Maintenance Equipment	100,000.00
Various Equipment and Improvements	35,525.85
Other	<u>700.00</u>
	<u><u>\$ 6,881,916.20</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Fixed Capital Authorized and Uncompleted**  
**For the Year Ended December 31, 2018**

Ordinance Number	Improvement Description	Date	Ordinance		Balance Dec. 31, 2017	2018 Authorizations	Balance Dec. 31, 2018
			Amount			Deferred Charges to Future Revenues	
1917-01	Reconstruction of Reservoir	6/28/2001	\$ 2,520,000.00	\$	364,542.02		\$ 364,542.02
2030-06	Various Water and Sewer Improvements	7/10/2006	591,500.00		244,300.00		244,300.00
2049-07	Various Water and Sewer Improvements	5/14/2007	1,900,800.00		1,900,800.00		1,900,800.00
2083-08	Various Water and Sewer Improvements	6/23/2008	500,000.00		500,000.00		500,000.00
2130-11	Construction and Installation of a New Water Main System	2/28/2011	3,587,500.00		3,587,500.00		3,587,500.00
2164-12; 2172-12	Various Water and Sewer Improvements	12/27/2012	600,000.00		599,938.54		599,938.54
2182-13	Rehabilitation / Reline Sewer Mains	5/14/2013	500,000.00		500,000.00		500,000.00
2229-15	Various Water and Sewer Improvements	5/12/2015	500,000.00		500,000.00		500,000.00
2248-16	Various Water and Sewer Improvements	6/14/2016	2,400,000.00		2,400,000.00		2,400,000.00
2267-17	Various Water and Sewer Improvements	8/8/2017	575,000.00		575,000.00		575,000.00
2289-18	Various Water and Sewer Improvements	8/14/2018	845,000.00			\$ 845,000.00	845,000.00
					<u>\$ 11,172,080.56</u>	<u>\$ 845,000.00</u>	<u>\$ 12,017,080.56</u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
**Statement of 2017 Appropriation Reserves**  
**For the Year Ended December 31, 2018**

	Balance <u>Dec. 31, 2017</u>		Balance <u>After</u> <u>Modifications</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserved</u>			
Operating:					
Salaries and Wages		\$ 9,121.35	\$ 9,121.35		\$ 9,121.35
Other Expenses	\$ 112,527.85	42,143.75	154,671.60	\$ 148,603.67	6,067.93
Payments to Gloucester County Utilities Authority		7,020.46	7,020.46		7,020.46
Capital Improvements:					
Capital Outlay	11,846.25	6,763.85	18,610.10	11,846.25	6,763.85
Statutory Expenditures:					
Contribution to:					
Public Employees Retirement System		253.80	253.80		253.80
Social Security System (O.A.S.I.)		6,784.06	6,784.06		6,784.06
Defined Contribution Retirement Plan		2,000.00	2,000.00		2,000.00
	<u>\$ 124,374.10</u>	<u>\$ 74,087.27</u>	<u>\$ 198,461.37</u>	<u>\$ 160,449.92</u>	<u>\$ 38,011.45</u>
				\$ 155,499.96	
Disbursed Accounts Payable				<u>4,949.96</u>	
				<u>\$ 160,449.92</u>	

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
 Statement of Reserve for Encumbrances  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 124,374.10
Increased by:	
2018 Appropriations	<u>68,942.26</u>
	193,316.36
Decreased by:	
Transferred to 2017 Appropriation Reserves	<u>124,374.10</u>
Balance Dec. 31, 2018	<u><u>\$ 68,942.26</u></u>

## Exhibit SD-14

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
 Statement of Accounts Payable  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 8,621.59
Increased by:	
Transfer from 2017 Appropriation Reserves	<u>4,949.96</u>
	13,571.55
Decreased by:	
Cancelled	<u>2,491.59</u>
Balance Dec. 31, 2018	<u><u>\$ 11,079.96</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
Statement of Accrued Interest on Bonds, Notes and Loans and Analysis of Balance  
For the Year Ended December 31, 2018

Balance Dec. 31, 2017		\$ 137,007.89
Increased by:		
Charged to Budget Appropriation:		
Interest on Bonds	\$ 287,912.03	
Interest on Loans	<u>62,769.03</u>	
		<u>350,681.06</u>
		487,688.95
Decreased by:		
Interest Paid by Operating Fund		<u>406,845.00</u>
Balance Dec. 31, 2018		<u>\$ 80,843.95</u>

Analysis of Accrued Interest Dec. 31, 2018

	Principal Outstanding Dec. 31, 2018	Interest Rate	From	To	Period	Amount
NJ Environmental Infrastructure Loans (1):						
\$ 55,000.00	55,000.00	4.000%	8/1/2018	12/31/2018	152 Days	\$ 916.16
60,000.00	60,000.00	4.000%	8/1/2018	12/31/2018	152 Days	999.45
60,000.00	60,000.00	4.000%	8/1/2018	12/31/2018	152 Days	999.45
65,000.00	65,000.00	4.000%	8/1/2018	12/31/2018	152 Days	1,082.74
65,000.00	65,000.00	5.000%	8/1/2018	12/31/2018	152 Days	1,353.42
70,000.00	70,000.00	5.000%	8/1/2018	12/31/2018	152 Days	1,457.53
70,000.00	70,000.00	3.000%	8/1/2018	12/31/2018	152 Days	874.52
75,000.00	75,000.00	3.000%	8/1/2018	12/31/2018	152 Days	936.99
75,000.00	75,000.00	3.000%	8/1/2018	12/31/2018	152 Days	936.99
80,000.00	80,000.00	3.000%	8/1/2018	12/31/2018	152 Days	999.45
80,000.00	80,000.00	3.000%	8/1/2018	12/31/2018	152 Days	999.45
85,000.00	85,000.00	3.000%	8/1/2018	12/31/2018	152 Days	1,061.92
85,000.00	85,000.00	3.000%	8/1/2018	12/31/2018	152 Days	1,061.92
90,000.00	90,000.00	3.000%	8/1/2018	12/31/2018	152 Days	1,124.38
33,000.00	33,000.00	4.000%	8/1/2018	12/31/2018	152 Days	549.70
38,000.00	38,000.00	5.000%	8/1/2018	12/31/2018	152 Days	791.23
37,000.00	37,000.00	3.000%	8/1/2018	12/31/2018	152 Days	462.25
38,000.00	38,000.00	4.000%	8/1/2018	12/31/2018	152 Days	632.99
38,000.00	38,000.00	4.000%	8/1/2018	12/31/2018	152 Days	632.99
43,000.00	43,000.00	4.000%	8/1/2018	12/31/2018	152 Days	716.27
43,000.00	43,000.00	4.000%	8/1/2018	12/31/2018	152 Days	716.27
47,000.00	47,000.00	3.500%	8/1/2018	12/31/2018	152 Days	685.04
48,000.00	48,000.00	4.000%	8/1/2018	12/31/2018	152 Days	799.56
48,000.00	48,000.00	4.000%	8/1/2018	12/31/2018	152 Days	799.56
52,000.00	<u>52,000.00</u>	4.000%	8/1/2018	12/31/2018	152 Days	<u>866.19</u>
Total Loans	<u>1,480,000.00</u>					<u>22,456.42</u>

(Continued)

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY OPERATING FUND**  
Statement of Accrued Interest on Bonds, Notes and Loans and Analysis of Balance  
For the Year Ended December 31, 2018

Analysis of Accrued Interest Dec. 31, 2018 (Continued)

Serial Bonds:	Principal Outstanding Dec. 31, 2018	Interest Rate	From	To	Period	Amount
	\$ 200,000.00	4.000%	11/1/2018	12/31/2018	60 Days	\$ 1,315.07
	210,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,380.82
	215,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,413.70
	225,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,479.45
	250,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,643.84
	250,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,643.84
	250,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,643.84
	250,000.00	4.000%	11/1/2018	12/31/2018	60 Days	1,643.84
	250,000.00	4.125%	11/1/2018	12/31/2018	60 Days	1,695.21
	250,000.00	4.200%	11/1/2018	12/31/2018	60 Days	1,726.03
	250,000.00	4.250%	11/1/2018	12/31/2018	60 Days	1,746.58
	305,000.00	4.000%	8/1/2018	12/31/2018	152 Days	5,080.55
	320,000.00	4.000%	8/1/2018	12/31/2018	152 Days	5,330.41
	335,000.00	4.000%	8/1/2018	12/31/2018	152 Days	5,580.27
	355,000.00	4.000%	8/1/2018	12/31/2018	152 Days	5,913.42
	170,000.00	2.000%	11/1/2018	12/31/2018	60 Days	558.90
	175,000.00	2.000%	11/1/2018	12/31/2018	60 Days	575.34
	180,000.00	2.000%	11/1/2018	12/31/2018	60 Days	591.78
	185,000.00	2.000%	11/1/2018	12/31/2018	60 Days	608.22
	190,000.00	2.000%	11/1/2018	12/31/2018	60 Days	624.66
	195,000.00	2.000%	11/1/2018	12/31/2018	60 Days	641.10
	200,000.00	2.000%	11/1/2018	12/31/2018	60 Days	657.53
	210,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,035.62
	215,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,060.27
	220,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,084.93
	230,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,134.25
	235,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,158.90
	245,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,208.22
	255,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,257.53
	260,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,282.19
	275,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,356.16
	285,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,405.48
	295,000.00	3.000%	11/1/2018	12/31/2018	60 Days	1,454.79
	<u>295,000.00</u>	3.000%	11/1/2018	12/31/2018	60 Days	<u>1,454.79</u>
Total Serial Bonds	<u>8,230,000.00</u>					<u>58,387.53</u>
Total Bonds and Loans	<u>\$ 9,710,000.00</u>					<u>\$ 80,843.95</u>

(1) Principal on Trust Loans Only. Fund Loans have a 0% Interest Rate

**CITY OF WOODBURY**  
WATER - SEWER UTILITY OPERATING FUND  
Statement of Due from Water-Sewer Utility Capital Fund  
For the Year Ended December 31, 2018

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Balance Dec. 31, 2017	\$ 1,810,167.78
Increased by:	
Disbursements	<u>79,707.24</u>
Balance Dec. 31, 2018	<u><u>\$ 1,889,875.02</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
 Statement of Reserve for Amortization  
 For the Year Ended December 31, 2018

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Balance Dec. 31, 2017		\$ 23,787,784.56
Increased by:		
Paid by Operating Fund:		
Serial Bonds	\$ 630,000.00	
Loan Payable	272,103.37	
Capital Outlay - 2017 Appropriation Reserves	11,846.25	
Capital Outlay - 2018 Operating Budget	<u>72,130.80</u>	
		<u>986,080.42</u>
Balance Dec. 31, 2018		<u><u>\$ 24,773,864.98</u></u>

Exhibit SD-18

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
 Schedule of Capital Improvement Fund  
 As of December 31, 2018

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Balance Dec. 31, 2018		<u><u>\$ 444,105.18</u></u>
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**CITY OF WOODBURY**  
 WATER - SEWER UTILITY CAPITAL FUND  
 Schedule of Deferred Reserve For Amortization  
 As of December 31, 2018

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<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Ordinance</u>	<u>Balance Dec. 31, 2018</u>
<u>General Improvements:</u>			
2030-06	Various Water and Sewer Improvements	7/10/2006	\$ 29,575.00
2049-07	Various Water and Sewer Improvements	5/14/2007	<u>162,000.00</u>
			<u><u>\$ 191,575.00</u></u>

**WOODBURY CITY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Improvement Authorizations**  
**For the Year Ended December 31, 2018**

Ordinance Number	Ordinance Date	Amount	Balance Dec. 31, 2017		2018 Authorizations Deferred Charges to Future Revenue	Transfer from Reserve for Encumbrances	Paid or Charged	Balance Dec. 31, 2018	
			Funded	Unfunded				Funded	Unfunded
General Improvements:									
2030-06	Various Water and Sewer Improvements	7/10/2006	\$ 591,500.00			\$ 300.11		\$ 300.11	
2049-07	Various Water and Sewer Improvements	5/14/2007	1,900,800.00	\$ 204,328.96		4,076.50	\$ 20,123.00	188,282.46	
2083-08	Various Water and Sewer Improvements	6/23/2008	500,000.00	54,999.38			54,999.38		
2130-11	Construction and Installation of a New Water Main System	2/28/2011	3,587,500.00			720.00	720.00		
2164-12; 2172-12	Various Water and Sewer Improvements	12/27/2012	600,000.00	24,524.80			19,387.30	5,137.50	
2182-13	Rehabilitation/Reline Sewer Mains	6/11/2013	500,000.00						
2229-15	Various Water and Sewer Utility Improvements	5/12/2015	500,000.00	558.88				558.88	
2248-16	Various Water and Sewer Utility Improvements	6/14/2016	2,400,000.00	1,889,699.74		7,003.05	115,090.18	1,781,612.61	
2267-17	Various Water and Sewer Utility Improvements	8/8/2017	575,000.00		\$ 548,948.44		354,051.85		\$ 194,896.59
2289-18	Various Water and Sewer Improvements	8/14/2018	845,000.00		\$ 845,000.00		102,880.56		742,119.44
			<u>\$ 2,174,111.76</u>	<u>\$ 548,948.44</u>	<u>\$ 845,000.00</u>	<u>\$ 12,099.66</u>	<u>\$ 667,252.27</u>	<u>\$ 1,975,891.56</u>	<u>\$ 937,016.03</u>
							Disbursed	\$ 630,990.28	
							Encumbered	<u>36,261.99</u>	
								<u>\$ 667,252.27</u>	

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Reserve for Encumbrances**  
**For the Year Ended December 31, 2018**

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Balance Dec. 31, 2017	\$	12,099.66
Increased by:		
Transfer 2018 Improvement Authorizations -- Encumbrances		36,261.99
		48,361.65
Decreased by:		
Transfer 2017 Improvement Authorizations -- Encumbrances		12,099.66
Balance Dec. 31, 2018	\$	36,261.99

Exhibit SD-22

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Schedule of Due from General Capital Fund**  
**As of December 31, 2018**

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Balance Dec. 31, 2018	\$	3,915,000.00
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**CITY OF WOODBURY**  
WATER - SEWER UTILITY OPERATING FUND  
Statement of Due to Payroll Account  
For the Year Ended December 31, 2018

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Increased by:	
Receipts	<u>\$ 80,525.25</u>
Balance Dec. 31, 2018	<u><u>\$ 80,525.25</u></u>

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Water-Sewer Serial Bonds**  
**For the Year Ended December 31, 2018**

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2017</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2018</u>
			<u>Outstanding Dec. 31, 2018</u>	<u>Date</u>				
General Improvement	11/4/2009	\$ 3,885,000.00	11/1/2019	\$ 200,000.00	4.00%	\$ 2,785,000.00	\$ 185,000.00	\$ 2,600,000.00
			11/1/2020	210,000.00	4.00%			
			11/1/2021	215,000.00	4.00%			
			11/1/2022	225,000.00	4.00%			
			11/1/2023-26	250,000.00	4.00%			
			11/1/2027	250,000.00	4.125%			
			11/1/2028	250,000.00	4.20%			
			11/1/2029	250,000.00	4.25%			
General Obligation Refunding Bonds	9/28/2011	2,935,000.00	8/1/2019	305,000.00	4.00%	1,610,000.00	295,000.00	1,315,000.00
			8/1/2020	320,000.00	4.00%			
			8/1/2021	335,000.00	4.00%			
			8/1/2022	355,000.00	4.00%			
General Obligation Bonds	6/7/2017	4,465,000.00	5/1/2019	170,000.00	2.00%	4,465,000.00	150,000.00	4,315,000.00
			5/1/2020	175,000.00	2.00%			
			5/1/2021	180,000.00	2.00%			
			5/1/2022	185,000.00	2.00%			
			5/1/2023	190,000.00	2.00%			
			5/1/2024	195,000.00	2.00%			
			5/1/2025	200,000.00	2.00%			
			5/1/2026	210,000.00	3.00%			
			5/1/2027	215,000.00	3.00%			
			5/1/2028	220,000.00	3.00%			
			5/1/2029	230,000.00	3.00%			
			5/1/2030	235,000.00	3.00%			
			5/1/2031	245,000.00	3.00%			
			5/1/2032	255,000.00	3.00%			
			5/1/2033	260,000.00	3.00%			
			5/1/2034	275,000.00	3.00%			
			5/1/2035	285,000.00	3.00%			
5/1/2036-37	295,000.00	3.00%						
						<u>4,465,000.00</u>	<u>150,000.00</u>	<u>4,315,000.00</u>
						<u>\$ 8,860,000.00</u>	<u>\$ 630,000.00</u>	<u>\$ 8,230,000.00</u>
Paid by Budget Appropriation							<u>\$ 630,000.00</u>	

**CITY OF WOODBURY**  
**WATER -SEWER UTILITY CAPITAL FUND**  
Statement of New Jersey Environmental Infrastructure Loans Payable  
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 3,811,693.31
Decreased by:	
Principal Paid by Operating Fund	272,103.37
Balance December 31, 2018	\$ 3,539,589.94

Schedule of New Jersey Environmental Infrastructure Loans Payable December 31, 2018

<u>Due Date</u>	<u>Series 2013 A</u>		<u>Total</u>
	<u>Trust</u>	<u>Fund</u>	
February 2019		\$ 23,124.68	\$ 23,124.68
August, 2019	\$ 55,000.00	46,249.37	101,249.37
February 2020		23,124.68	23,124.68
August, 2020	60,000.00	46,249.37	106,249.37
February 2021		23,124.68	23,124.68
August, 2021	60,000.00	46,249.37	106,249.37
February 2022		23,124.68	23,124.68
August, 2022	65,000.00	46,249.37	111,249.37
February 2023		23,124.68	23,124.68
August, 2023	65,000.00	46,249.37	111,249.37
February 2024		23,124.68	23,124.68
August, 2024	70,000.00	46,249.37	116,249.37
February 2025		23,124.68	23,124.68
August, 2025	70,000.00	46,249.37	116,249.37
February 2026		23,124.68	23,124.68
August, 2026	75,000.00	46,249.37	121,249.37
February 2027		23,124.68	\$23,124.68
August, 2027	75,000.00	46,249.37	121,249.37
February 2028		23,124.68	23,124.68
August, 2028	80,000.00	46,249.37	126,249.37
February 2029		23,124.68	23,124.68
August, 2029	80,000.00	46,249.37	126,249.37
February 2030		23,124.68	23,124.68
August, 2030	85,000.00	46,249.37	131,249.37
February 2031		23,124.68	23,124.68
August, 2031	85,000.00	46,249.37	131,249.37
February 2032		23,124.68	23,124.68
August, 2032	90,000.00	21,776.05	111,776.05
	1,015,000.00	946,763.38	1,961,763.38

(Continued)

**CITY OF WOODBURY**  
**WATER -SEWER UTILITY CAPITAL FUND**  
Statement of New Jersey Environmental Infrastructure Loans Payable  
For the Year Ended December 31, 2018

Schedule of New Jersey Environmental Infrastructure Loans Payable December 31, 2018 (Continued)

<u>Due Date</u>	<u>Series 2010 A</u>		<u>Total</u>
	<u>Trust</u>	<u>Fund</u>	
February 2019		\$ 37,576.44	\$ 37,576.44
August, 2019	\$ 33,000.00	75,152.88	108,152.88
February 2020		37,576.44	37,576.44
August, 2020	38,000.00	75,152.88	113,152.88
February 2021		37,576.44	37,576.44
August, 2021	37,000.00	75,152.88	112,152.88
February 2022		37,576.44	37,576.44
August, 2022	38,000.00	75,152.88	113,152.88
February 2023		37,576.44	37,576.44
August, 2023	38,000.00	75,152.88	113,152.88
February 2024		37,576.44	\$37,576.44
August, 2024	43,000.00	75,152.88	118,152.88
February 2025		37,576.44	37,576.44
August, 2025	43,000.00	75,152.88	118,152.88
February 2026		37,576.44	37,576.44
August, 2026	47,000.00	75,152.88	122,152.88
February 2027		37,576.44	37,576.44
August, 2027	48,000.00	75,152.88	123,152.88
February 2028		37,576.44	37,576.44
August, 2028	48,000.00	60,686.24	108,686.24
August, 2029	52,000.00		52,000.00
	465,000.00	1,112,826.56	1,577,826.56
	\$ 1,480,000.00	\$ 2,059,589.94	\$ 3,539,589.94

**CITY OF WOODBURY**  
**WATER - SEWER UTILITY CAPITAL FUND**  
**Statement of Bonds and Notes Authorized But Not Issued**  
**For the Year Ended December 31, 2018**

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<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2017</u>	<u>2018 Authorization</u>	<u>Balance Dec. 31, 2018</u>
1917-01	Reconstruction of Reservoir	\$ 2,389.72		\$ 2,389.72
2130-11	Construction and Installation of a New Water Main System	4,988.00		4,988.00
2267-17	Various Water and Sewer Utility Improvements	575,000.00		575,000.00
2289-18	Various Water and Sewer Utility Improvements		\$ 845,000.00	845,000.00
		<u>\$ 582,377.72</u>	<u>\$ 845,000.00</u>	<u>\$ 1,427,377.72</u>

**CITY OF WOODBURY**

**PART II**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**CITY OF WOODBURY**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2018**

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Finding No. 2018-001**

**Criteria or Specific Requirement**

Pursuant to N.J.A.C. 5:30-5.7, a general ledger accounting system shall be maintained.

**Condition**

The City did not maintain a fully operational and balanced general ledger accounting system that was reconciled to all internal departmental reports as required by N.J.A.C. 5:30-5.7. In addition, various 2018 expenditures charged to budget account status reports were not properly or accurately recorded.

**Context**

A general ledger accounting system provides a summary of all financial transactions as they have been recorded in the books of original entry, using a double entry, self-balancing accounting system with the general ledger facilitating the preparation of financial statements. The general ledger, together with the books of original entry and supporting subsidiary ledgers constitutes the complete accounting system.

**Effect**

Non-compliance with N.J.A.C. 5:30-5.7.

**Cause**

Full implementation of a functioning general ledger for all of the City's funds was not completed by December 31.

**Recommendation**

That a complete and balanced general ledger accounting system be maintained and reconciled with internal department reports in accordance with N.J.A.C. 5:30-5.7.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**CITY OF WOODBURY**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2018**

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***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2018-002**

**Criteria or Specific Requirement**

Internal control practices require that bank reconciliations have all of its outstanding items addressed and accounted for in a timely manner. As such, bank reconciliations should not have items reconciling to the balance per the bank except for deposits in transit and outstanding checks.

**Condition**

The City's bank reconciliations were not fully completed in a timely and accurate manner.

**Context**

During the year under audit, it was noted the bank reconciliations prepared by the City had numerous reconciling items and did not agree to the balance per the accounting system.

**Effect**

Without proper internal controls over the preparation of bank reconciliations, various adjustments were needed to reconcile the bank account records with the financial accounting records.

**Cause**

Without the timely recording of transactions in the general ledger, the carrying of and creation of adjustments are needed to reconcile to the bank balance each month.

**Recommendation**

The City should establish proper internal controls over the preparation of timely and accurate bank reconciliations.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**CITY OF WOODBURY**  
**Schedule of Findings and Recommendations**  
**For the Year Ended December 31, 2018**

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***Schedule of Financial Statement Findings (Cont'd)***

**Finding No. 2018-003**

**Criteria or Specific Requirement**

Pursuant to N.J.S.A. 40:49-2, every ordinance after being introduced and having passed a first reading shall be published in a newspaper and circulated in the municipality.

**Condition**

The City did not publish at least once in a newspaper and circulated in the municipality the capital ordinances introduced and adopted by City Council.

**Context**

Capital ordinances introduced and adopted by the City Council did not have advertising support and thus would not qualify as perfected ordinances when reviewed for debt issuance.

**Effect**

Non-compliance with N.J.S.A. 40:49-2.

**Cause**

An oversight by the parties involved with the passage of the City's ordinances.

**Recommendation**

Every ordinance after being introduced and having passed a first reading should be published in a newspaper and circulated in the municipality.

**View of Responsible Officials and Planned Corrective Action**

The responsible officials agree with the finding and subsequent to December 31 re-introduced new ordinances and properly advertised them to correct previous ordinances.

**CITY OF WOODBURY**  
**Summary Schedule of Prior Year Audit Findings**  
**And Recommendations as Prepared by Management**

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This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

**FINANCIAL STATEMENT FINDINGS**

**Finding No. 2017-001**

**Condition**

The City did not maintain a general ledger accounting system as required by N.J.A.C. 5:30-5.7.

**Current Status**

Condition remains unresolved, see current year finding 2018-001.

**Planned Corrective Action**

The responsible officials agree with the finding and will continue to address the matter as part of their corrective action plan to fully implement a balanced general ledger accounting system.

**CITY OF WOODBURY**  
**Officials in Office and Surety Bonds**

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The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
Jessica Floyd	Mayor	(B)
Tracey Parker	Council President	(B)
Donna Miller	Councilmember	(B)
Danielle Carter	Councilmember	(B)
Theodore Johnson, Jr.	Councilmember	(B)
William H. Fleming	Councilmember	(B)
Karlene O'Connor	Councilmember	(B)
Heather S. Tierney	Councilmember	(B)
Ken McIlvaine	Councilmember	(B)
David Swanson	Councilmember	(B)
Daneen Fuss	City Clerk	(B)
Robert Law	Deputy Administrator / CMFO (1/1/18 – 4/23/18)	(B)
	Administrator / CMFO (4/23/18 – 12/31/18)	(B)
Theresa Mulvenna	Tax/Utility Collector	(A)
James Pierson	Solicitor	

(A) Statutory Position Bond – Gloucester, Salem, Cumberland County Joint Insurance Pool \$50,000.00. Amounts in excess of \$50,000.00 covered by Municipal Excess Liability Joint Insurance Fund to \$950,000.00

(B) Public Officials Bond - Gloucester, Salem, Cumberland County Joint Insurance Pool \$50,000.00. Amounts in excess of \$50,000.00 covered by Municipal Excess Liability Joint Insurance Fund to \$950,000.00

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**APPRECIATION**

I express my appreciation for the assistance and courtesies rendered by the City officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink, reading "Michael D. Cesaro". The signature is written in a cursive style with a long horizontal flourish at the end.

Michael D. Cesaro  
Certified Public Accountant  
Registered Municipal Accountant

