

Minutes

Woodbury City Combined Planning/Zoning Board

April 20, 2016

The following are the minutes of the Woodbury Combined Planning and Zoning Board as held on Wednesday, April 20, 2016 in the Woodbury City Hall Council Chambers. The proceedings of the meeting are recorded and available for public inspection at the Office of the Administrative Officer. Copies of resolutions of approval or denial are on file with the Administrative Officer.

Chairman Sam Ferraino started the meeting at 7:03 pm.

Chairman Ferraino announced it was a regularly scheduled meeting of the Woodbury Combined Planning/Zoning Board and was duly noticed as required by The Open Public Meetings Act.

Pledge of allegiance

Roll Call made by Mr. Brian Bosworth

Present: Mayor William Volk

Chairman Sam Ferraino

Vice-Chairman Mark Seigel

Mr. Mark Meagher

Mr. Brian Bosworth

Ms. Karlene O'Connor

Mr. Philip Hagerty

Mr. Justin Geist

Ms. Shelley Laurence

Absent: Councilman David Swanson

Mr. Ryan Lange

Ms. Latisha Marks

Mr. Christopher LaCroix

Staff: Mr. Charles Fiore-Board Solicitor

Mr. Paul Breier-Board Engineer

Mr. Robert Melvin-Board Planner

Mr. John Leech-Board Secretary

Minutes:

A motion to approve the minutes for the meeting held on March 16, 2016 was made by Mr. Bosworth and seconded by Mayor Volk. Chairman Ferraino abstained from voting and the motion passed unanimously.

Certificates of Appropriateness: James Lavender (Install vinyl siding)
101-103 High Street

A motion to approve the application for 101-103 High Street was made by Mayor Volk and seconded by Mr. Hagerty. The motion passed 8-1 with Mr. Meagher voting against the motion.

New Application: P/Z-2-2016 Senior Green Urban Renewal Associates LP
(Site Plan Waiver or in the alternative an amendment to Final Site Plan Approval)

Ms. Beth Marlin, Esq. introduced Mr. Kevin Kavanagh, VP RPM and Mr. Jack Inglese, PA who were sworn in for testimony by Mr. Fiore.

Ms. Marlin explained to the Board that Gateway Community Action Partnership would like to operate a children's head start program at this site. Ms. Marlin gave the Board an overview of how the planned head start program would operate. Mr. Inglese explained the proposed interior details as well as the proposed exterior play area. Mr. Inglese also explained the travel routes of the building and grounds.

Mr. Kavanagh answered questions from Ms. Marlin and the Board.

Mr. Melvin addressed the Board.

Mr. Breier addressed the Board.

A motion to open the meeting to the public was made by Vice-Chairman Seigel, seconded by Mr. Meagher and passed unanimously. The following people addressed the Board:

Ms. Sarah Holcraft-108 Broad Street-Unit 118

Ms. Audrey Gains-108 Broad Street-Unit 518

Mr. James Monroe-108 Broad Street-Unit 515

Ms. Sarah Holcraft-108 Broad Street-Unit 118

Ms. Donna Rossini-30 East Centre Street

Ms. Audrey Gains-108 Broad Street-Unit 518

Mr. James Monroe-108 Broad Street-Unit 515

Ms. Marlin stated that she would like to withdraw the application without prejudice.

A motion to close the meeting to the public was made by Mr. Meagher, seconded by Mr. Bosworth and passed unanimously.

Resolutions:

A motion to memorialize resolution **HPC-2-2016/PZ-10-2016** for 31 East Centre Street was made by Mayor Volk and seconded by Mr. Bosworth. Mr. Meagher abstained from voting and the motion passed unanimously.

A motion to memorialize resolution **HPC-3-2016** for 101-103 High Street was made by Mr. Hagerty and seconded by Mayor Volk. Mr. Meagher abstained from voting and the motion passed unanimously.

A motion to open the meeting to the public was made by Ms. Meagher, seconded by Vice-Chairman Seigel and passed unanimously.

No one from the public addressed the Board.

A motion to close the meeting to the public was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

A motion to adjourn the meeting was made by Mr. Meagher, seconded by Vice-Chairman Seigel and passed unanimously.

The meeting ended at 8:19 pm.

Respectfully submitted
John Leech