

## **Minutes**

### **Woodbury City Combined Planning/Zoning Board**

**November 18, 2015**

The following are the minutes of the Woodbury Combined Planning and Zoning Board as held on Wednesday, November 18, 2015 in the Woodbury City Hall Council Chambers. The proceedings of the meeting were unable to be recorded due to equipment malfunction. Copies of resolutions of approval or denial are on file with the Administrative Officer.

Chairman Sam Ferraino started the meeting at 7:00 pm.

Chairman Ferraino announced it was a regularly scheduled meeting of the Woodbury Combined Planning/Zoning Board and was duly noticed as required by The Open Public Meetings Act.

Pledge of allegiance

Roll Call made by Mr. Bosworth

Present: Mayor William Volk  
Councilman David Swanson  
Chairman Sam Ferraino  
Vice-Chairman Mark Seigel  
Mr. Mark Meagher  
Mr. Brian Bosworth  
Ms. Karlene O'Connor  
Mr. Philip Hagerty

Absent: Mr. Ryan Lange  
Ms. Latisha Marks  
Mr. Christopher LA Croix

Staff: Mr. Charles Fiore-Board Solicitor  
Mr. Paul Breier-Board Engineer  
Mr. Robert Melvin-Board Planner  
Mr. John Leech-Board Secretary

**Minutes:**

A motion to approve the minutes for the meeting held on October 21, 2015 was made by Vice-Chairman Seigel and seconded by Mayor Volk. Councilman Swanson and Chairman Ferraino abstained from voting and the motion passed unanimously.

**Certificates of Appropriateness:** Gerald Corsi (New Fence)  
161 North Broad Street

A motion to approve the application for 161 North Broad Street was made by Vice-Chairman Seigel, seconded by Mr. Bosworth and passed unanimously.

**New Applications:** P/Z-7-15 JJJ Real Estate Investment LLC (Use Variance/1<sup>st</sup> Floor Apartments)  
121 North Broad Street

Mr. Richard Kaser, Esq. representing the applicant JJJ Real Estate LLC.  
Mr. Kaser asked the Board to table this application until the Wednesday, December 16, 2015 meeting. Mr. Kaser agreed to waive all time requirements.

A motion to table the application consistent with waiving all time requirements was made by Mr. Meagher, seconded by Vice-Chairman and passed unanimously.

**Old Business:** 1. Discussion regarding the Inspire Study Area

Mr. Melvin gave the Board a status update with regard to the Inspire Study Area.

2. Proposed Ordinance change

A motion to amend section H of the proposed ordinance was made Mr. Meagher and seconded by Mr. Bosworth. After some discussion the motion and second was withdrawn.

A motion to forward the proposed ordinance to the City of Woodbury Council was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

**Resolutions:**

A motion to approve resolution **HPC-9-15** was made by Mr. Meagher and seconded by Mr. Bosworth and a roll call vote taken:

Mayor Volk-Yes	Vice-Chairman Seigel-Yes	Ms. O'Connor-Yes
Councilman Swanson-Yes	Mr. Meagher-Yes	Mr. Hagerty-Yes
Chairman Ferraino-Yes	Mr. Bosworth-Yes	

The motion passed 8-0

A motion to open the meeting to the public was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously. The following people addressed the Board:

Mr. Paul Ferguson-124 South American Street

A motion to close the meeting to the public was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

A motion to adjourn the meeting was made by Mr. Meagher, seconded by Mayor Volk and passed unanimously.

The meeting ended at 7:19 pm.

Respectfully submitted  
John Leech