

**ORDINANCE # 2247-16**

**AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HERewith**

**BE IT ORDAINED** by the Mayor and City Council of the City of Woodbury, and it is hereby enacted and ordained by the authority of the same as follows:

**SECTION 1.** The payment of all salaries and compensation required to be made under the provisions of this ordinance shall be on an annual, bi-weekly, quarterly or hourly pays-per-year basis commencing with the first pay period of January 2016, or as otherwise noted below.

**SECTION 2.** The salary of the following officers and employees classifications shall be:

**SECTION 2A. ANNUAL SALARY (Paid in 26 Bi-Weekly Pays in 2016)**

1	Administrator		\$	85,957.85
2	City Clerk		\$	37,888.84
3	Economic Development Director		\$	68,985.28
4	Housing Liaison		\$	10,613.12
5	Tax and Utility Collector		\$	72,472.02
6	Tax and Utility Clerk		\$	31,839.36
7	Registrar		\$	37,145.92
8	Deputy Registrar		\$	32,773.85
9	Administrative Secretary		\$	43,317.65
10	Secretary of Board of Health		\$	2,865.39
11	Chief Financial Officer		\$	48,112.54
12	Deputy Administrator		\$	41,834.64
13	Grants Coordinator & Treasurer		\$	18,830.99
14	Assistant Municipal Finance Officer		\$	43,919.40
15	Senior Housing Inspector		\$	69,567.32
16	Planning Board Administrator		\$	10,806.18
17	Housing Inspector		\$	40,326.48
18	Zoning Officer		\$	9,198.21
19	Administrative Assistant - Code Enforcement/Housing		\$	40,000.00
20	Recreation Coordinator		\$	13,795.70
21	Public Works Manager		\$	86,975.46
22	Public Works Operations Manager		\$	67,626.00
23	Supervisor of Water/Sewer			\$50,000 - \$65,000
24	Water/Sewer Metering Coordinator/Assistant Billing Clerk		\$	43,696.80
25	Recycling Coordinator		\$	16,238.07
26	Public Works Department Secretary		\$	42,313.12
27	Police Clerk		\$	39,780.00
28	Administrative Assistant - Police		\$	31,212.00
29	Librarian		\$	64,293.96
30	Library Computer/Operating Systems Coordinator		\$	38,343.41
31	JIF Safety Coordinator		\$	7,379.92
32	Emergency Management Coordinator		\$	5,000.00
33	Deputy Emergency Management Coordinator		\$	5,713.89
34	Fire Administrator		\$	11,220.00

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**SECTION 2B. ANNUAL SALARY (Paid Quarterly)**

1	Mayor		\$	3,294.93
2	President of City Council		\$	2,798.20
3	Councilpersons		\$	2,465.56

**SECTION 2C. HOURLY**

1	Annual Dog Clinic Workers	for day 1/30/16	\$	80.00
2	Children's Services Coordinator			\$15.00 to \$20.00
3	Library Staff			\$9.75 to \$17.00
4	Community Communications Manager	Part-time	\$	18.36
5	Police Special Officers		\$	14.52
6	Police Cadet		\$	10.64
7	Police Maintenance Person		\$	20.40
8	Crossing Guards		\$	12.77
9	Administrative Assistant	Part-time		\$10.00 to \$18.00
10	Part-Time Clerical			\$8.50 to \$15.00

**SECTION 3.** The City recognizes the following unions, whose member employees' salaries and hourly rates are stated in their respective collective bargaining agreements - PBA Local 122, FMBA 62, and UFCW Local 1360. In addition to the annual salary, certain members of the Police Department and Fire Department shall be paid for thirteen (13) legal holidays in accordance with contractual agreements. Payment shall be made on or before December 1, 2016 or as specified in contractual agreements.


**SECTION 4.** The following shall be paid in accordance with contractual agreements - shift differential, shift leader pay, on-call pay and clothing maintenance allowance.


**SECTION 5.** The use of private automobiles, where authorized on City business, shall be compensated on the basis as allowed by the Internal Revenue Service. Payment will be made by voucher upon proper certification of use by the employee.

**SECTION 6.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed and this ordinance shall take effect upon final passage and publication as required by law. If any section, paragraph, subdivision, clause or provision of the ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

Introduced at a meeting of the Mayor and City Council, of the City of Woodbury, on May 10, 2016 and finally passed at a regular meeting held on May 24, 2016.

ATTEST   
ROY A. DUFFIELD  
Clerk

  
DAVID TROVATO  
President of Council

APPROVED   
WILLIAM J. VOLK  
Mayor