

RESOLUTION #16-62

RESOLUTION ESTABLISHING CITY HALL SUMMER HOURS

WHEREAS, consistent with the practice of numerous municipalities within the State of New Jersey, the City Administrator has recommended the adoption of summer hours as follows:

For the period beginning May 23 through September 2, City Hall would be open Monday through Thursday 8:00 a.m. to 5:00 p.m. and on Friday 8:00 a.m. to 12:00 p.m.; and

WHEREAS, the current hours are Monday through Friday, 8:30 a.m. to 4:30 p.m.; and

WHEREAS, the current schedule and the recommended summer hours schedule both provide for a 40 hour work week; and

WHEREAS, the summer hours provide that City Hall will be open later for residents who work on certain days; and

WHEREAS, summer hours will allow the shut off of air condition and lights for a longer period of time producing a utility cost savings;

NOW, THEREFORE, BE IT RESOLVED by Mayor and City Council of the City of Woodbury, that summer hours for City Hall are hereby adopted as follows:

1. For the period beginning May 23 through September 2, City Hall will be open Monday through Thursday 8:00 a.m. to 5:00 p.m. and on Friday 8:00 a.m. to 12:00 p.m.; and
2. For purposes of record keeping and paid time off (vacation, sick, personal, any Friday despite being a 4 hour shall be considered a full work day and any Monday through Thursday, despite a 9 hour day shall be considered one day.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on March 8, 2016.

CITY OF WOODBURY

By: _____

DAVID TROVATO,
President of Council

ATTEST: _____

ROY A. DUFFIELD, City Clerk