

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
REPORT OF AUDIT**

For the Year Ended December 31, 2012

CITY OF WOODBURY
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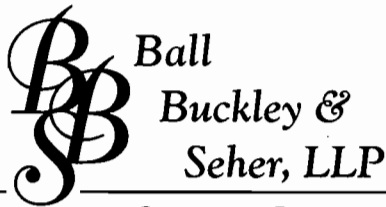
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CITY OF WOODBURY

PART I

**REPORT OF EXAMINATION ON FINANCIAL STATEMENTS
AND SUPPLEMENTARY DATA**

For the Year Ended December 31, 2012



CERTIFIED PUBLIC ACCOUNTANTS



INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the City Council
City of Woodbury
County of Gloucester
Woodbury, New Jersey

We have audited the accompanying balance sheets - regulatory basis of the various funds and account groups of the City of Woodbury, County of Gloucester, State of New Jersey, as of December 31, 2012 and 2011, and the related statements of operations and changes in fund balances - regulatory basis for the years then ended, and the related statements of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds, as of and for the year ended December 31, 2012, which collectively comprise the City of Woodbury's financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Woodbury's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the City of Woodbury prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis, with certain exceptions, and the budget laws of the State of New Jersey. These practices are a basis of accounting other than accounting principles generally accepted in the United States of America. The presentation requirement does not include a Management Discussion and Analysis as required by the Governmental Accounting Standards Board to be presented as Required Supplementary Information, but not required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The effect on the financial statements of the variances between the prescribed basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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In our opinion, because of the effects on the financial statements of the requirement that the City of Woodbury prepare its financial statements in accordance with the accounting practices discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Woodbury as of December 31, 2012 and 2011, or the results of its operations and changes in fund balance for the years then ended.

However, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - regulatory basis of the various funds and account groups of the City of Woodbury as of December 31, 2012 and 2011, and the results of operations and changes in fund balances - regulatory basis of such funds for the year then ended and the statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the years ended December 31, 2012 and 2011 on a modified accrual basis of accounting described in Note 1.

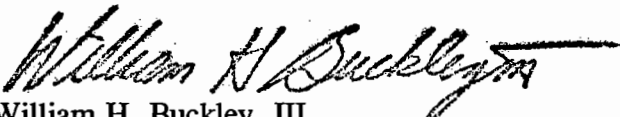
In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2013, on our consideration of the City of Woodbury's internal control structure over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*, and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City of Woodbury's financial statements as a whole. The accompanying supplemental schedules and information presented in the "General Comments", "Other Comments", and "Schedule of Findings and Questioned Costs" sections, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information, is fairly stated in all material respects, in relation to the financial statements as a whole.

Respectfully submitted,

Ball, Buckley & Seher, LLP

BALL, BUCKLEY & SEHER, LLP
Certified Public Accountants



William H. Buckley, III
Registered Municipal Accountant #46
Certified Public Accountant

November 11, 2013

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the City Council
City of Woodbury
County of Gloucester
Woodbury, New Jersey

We have audited the financial statements - regulatory basis of the City of Woodbury, County of Gloucester, State of New Jersey, as of and for the year ended December 31, 2012, and have issued our report thereon dated November 11, 2013 which indicated that the financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Woodbury's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Woodbury's internal control over financial reporting. Accordingly, we do not express an opinion of the effectiveness of the City of Woodbury's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City of Woodbury's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies or material weaknesses have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, as described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters


As part of obtaining reasonable assurance about whether the City of Woodbury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or the requirements of the Division of Local Government Services which is described in the accompanying summary schedule of prior year audit findings and questioned costs as items 2012-1, 2011-1, and 2010-1.

This report is intended solely for the information and use of management, the City Council of the City of Woodbury, others within the entity, and federal awarding agencies and pass-through entities, the New Jersey Division of Local Government Services, and certain other interested government agencies and is not intended to be and should not be used by anyone other than those specified parties.

Respectfully submitted,

Ball, Buckley & Seher, LLP

BALL, BUCKLEY & SEHER, LLP
Certified Public Accountants



William H. Buckley, III
Registered Municipal Accountant #46
Certified Public Accountant

November 11, 2013

CURRENT FUND

**CITY OF WOODBURY
CURRENT FUND
COMPARATIVE BALANCE SHEETS
December 31, 2012 and 2011**

		Balance December 31, 2012	Balance December 31, 2011			Balance December 31, 2012	Balance December 31, 2011
ASSETS	Ref.			LIABILITIES, RESERVES, AND FUND BALANCE	Ref.		
Regular fund:				Regular fund:			
Cash - chief financial officer	A-4	\$ 3,532,888.21	\$ 3,006,501.87	Appropriation reserves	A-3; A-9	\$ 526,297.53	\$ 342,018.81
Change fund	A	475.00	475.00	Encumbrances payable	A-3; A-9	174,817.05	147,770.68
		<u>3,533,363.21</u>	<u>3,006,976.87</u>	Accounts payable	A-9	9,386.06	7,409.17
Receivables and other assets with full reserves:				Due to State of New Jersey- statutory deductions		27,787.04	23,870.09
Delinquent property taxes receivable	A-5	820,910.13	837,615.64	Prepaid taxes	A-4	178,361.66	169,072.02
Tax title liens receivable	A-6	671,615.16	1,054,532.72	Tax overpayments		89,506.03	68,320.54
Property acquired for taxes - assessed valuation		429,700.00	429,700.00	Due county for added or omitted taxes	A-5	2,465.85	2,247.37
Delinquent tax penalty receivable		13,169.99	19,143.47	Deposit for the sale of assets	A	5,853.81	5,853.81
Revenue accounts receivable	A-7	18,770.44	19,784.78	Reserve for interlocal UCC overpayments		12,712.97	16,247.40
Miscellaneous accounts receivable	A-8	4,200.00	4,200.00	Due to State of New Jersey- license fees		23.00	298.00
Due from federal and state grant fund	A	0.00	280,530.43	Due to federal and state grant fund		<u>378,967.28</u>	<u>0.00</u>
Due from animal control fund	B	12,964.92	8,620.81			1,406,178.28	783,107.89
Due from trust other fund	B	43,817.58	39,428.72	Reserve for receivables and other assets	A	2,902,002.93	2,743,064.95
Due from general capital fund	C	378,188.28	46,107.58	Fund balance	A-1	<u>2,127,184.93</u>	<u>2,223,868.98</u>
Due from water and sewer operating fund	D	0.00	3,400.80			<u>6,435,366.14</u>	<u>5,750,041.82</u>
Due from payroll account	F	30,022.82	0.00				
Due from water and sewer capital fund	A-10	478,643.61	0.00				
		<u>2,902,002.93</u>	<u>2,743,064.95</u>				
		<u>6,435,366.14</u>	<u>5,750,041.82</u>	Federal and state grant fund:			
Federal and state grant fund:				Due to current fund	A	0.00	280,530.43
Due from current fund		378,967.28	0.00	Due to general capital fund	C	107,925.26	107,925.26
Grants receivable	A-11	<u>935,344.41</u>	<u>1,486,427.29</u>	Due to City of Woodbury Library	C	5,798.30	5,798.30
		<u>1,314,311.69</u>	<u>1,486,427.29</u>	Encumbrances payable	A-13	0.00	51,928.80
				Due to water and sewer capital fund	A	161,133.80	161,133.80
				Unappropriated reserves	A-12	90.00	27,531.06
				Appropriated reserves	A-13	<u>1,039,364.33</u>	<u>851,579.64</u>
						<u>1,314,311.69</u>	<u>1,486,427.29</u>
Total		<u>\$ 7,749,677.83</u>	<u>\$ 7,236,469.11</u>	Total		<u>\$ 7,749,677.83</u>	<u>\$ 7,236,469.11</u>

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
COMPARATIVE STATEMENTS OF OPERATIONS AND
CHANGES IN FUND BALANCE
For the Years Ended December 31, 2012 and 2011

	Ref.	Year 2012	Year 2011
Revenue and other income realized:			
Fund balance utilized	A-2	\$ 1,000,000.00	\$ 1,155,000.00
Miscellaneous revenue anticipated	A-2	3,418,754.87	3,341,101.70
Receipts from delinquent taxes	A-2	1,229,733.42	749,188.98
Receipts from current taxes	A-2	24,492,971.10	23,860,802.99
Non-budget revenues	A-2	156,117.31	316,742.48
Other credits to income:			
Unexpended balance of appropriation reserves	A-9	333,265.07	343,657.83
Tax overpayments cancelled		849.19	0.00
Accounts payable cancelled		0.00	12,440.23
Statutory excess in animal control fund expenditures		4,350.60	1,896.31
Prior year reserve for payroll		30,022.82	0.00
Total income		<u>30,666,064.38</u>	<u>29,780,830.52</u>
Expenditures:			
Budget and emergency appropriations:			
Appropriations within "CAP":			
Operations:			
Salaries and wages	A-3	5,225,163.00	5,234,341.12
Other expenses	A-3	4,665,323.00	4,490,966.88
Deferred charges and statutory expenditures	A-3	1,081,349.00	1,150,199.00
Appropriations excluded from "CAP":			
Operations:			
Salaries and wages	A-3	110,488.00	167,225.19
Other expenses	A-3	682,981.75	464,704.50
Capital improvements	A-3	50,000.00	231,840.00
Municipal debt service	A-3	1,135,846.06	1,162,980.58
County taxes	A-5	3,492,651.25	3,673,084.01
Due county for added and omitted taxes	A	2,465.85	2,247.37
Local district school tax	A-10	12,701,141.00	12,125,377.50
Due to State of New Jersey- statutory deductions	A-10	0.00	250.00
Interfund created		615,339.52	332,166.54
Total expenditures		<u>29,762,748.43</u>	<u>29,035,382.69</u>

See accompanying notes to financial statements.

**CITY OF WOODBURY
CURRENT FUND
COMPARATIVE STATEMENTS OF OPERATIONS AND
CHANGES IN FUND BALANCE
For the Years Ended December 31, 2012 and 2011**

	<u>Ref.</u>	<u>Year 2012</u>	<u>Year 2011</u>
Excess or (deficit) in revenue		\$ 903,315.95	\$ 745,447.83
Fund balance - January 1	A	<u>2,223,868.98</u>	<u>\$ 2,633,421.15</u>
		3,127,184.93	3,378,868.98
Decreased by utilization as anticipated revenue	A-1	<u>1,000,000.00</u>	<u>1,155,000.00</u>
Fund balance - December 31	A	<u>\$ 2,127,184.93</u>	<u>\$ 2,223,868.98</u>

See accompanying notes to financial statements.

**CITY OF WOODBURY
CURRENT FUND
STATEMENT OF REVENUES
For the Year Ended December 31, 2012**

	Ref.	Anticipated		Realized	Excess Or (Deficit)
		Budget	Special NJSA 40A:4-87		
Fund balance appropriated		\$ 1,000,000.00	\$ 0.00	\$ 1,000,000.00	\$ 0.00
Miscellaneous revenues:					
Licenses:					
Alcoholic beverages	A-7	14,000.00	0.00	14,150.00	150.00
Other	A-7	95,000.00	0.00	112,173.00	17,173.00
Fees and permits	A-7	185,000.00	0.00	185,635.20	635.20
Fines and costs - municipal court	A-7	320,000.00	0.00	305,287.52	(14,712.48)
Interest and costs on taxes	A-4	120,000.00	0.00	155,809.11	35,809.11
Cable TV franchise fee	A-7	116,000.00	0.00	116,264.93	264.93
Consolidated municipal property tax relief aid	A-7	230,342.00	0.00	230,342.00	0.00
Energy receipts tax (P.L. 1997, Chapter 162 & 167)	A-7	1,201,857.00	0.00	1,201,857.00	0.00
Uniform construction code fees	A-7	79,000.00	0.00	318,135.06	239,135.06
Interlocal - joint construction code	A-7	165,728.00	0.00	95,714.13	(70,013.87)
Public and private revenues offset with appropriations:					
N.J. transportation trust fund authority act	A-13	0.00	196,100.00	196,100.00	0.00
Clean communities program	A-13	16,230.47	16,052.69	32,283.16	0.00
Municipal alliance on alcoholism and drug abuse	A-13	13,242.00	0.00	13,242.00	0.00
Body armor fund	A-13	2,885.81	0.00	2,885.81	0.00
Gloucester County art in the street program	A-13	2,550.00	0.00	2,550.00	0.00
Gloucester County cultural and heritage committee grant	A-13	1,976.00	0.00	1,976.00	0.00
Recycling tonnage grant	A-13	8,324.78	0.00	8,324.78	0.00
Other special items of revenues:					
Uniform fire safety act		17,000.00	0.00	19,309.89	2,309.89
Payment in lieu of taxes - Woodbury Mews		380,000.00	0.00	399,640.28	19,640.28
JIF safety award		7,075.00	0.00	7,075.00	0.00
Total	A-1	<u>2,976,211.06</u>	<u>212,152.69</u>	<u>3,418,754.87</u>	<u>230,391.12</u>
Receipts from delinquent taxes	A-2	530,000.00	0.00	1,229,733.42	699,733.42
Amount to be raised by taxes for support of municipal budget:					
local taxes for municipal purposes		8,998,466.86		9,061,938.86	63,472.00
Minimum library tax	A-2	209,832.89	0.00	209,832.89	0.00
Budget totals		<u>13,714,510.81</u>	<u>212,152.69</u>	<u>5,858,321.18</u>	<u>930,124.54</u>
Non-budget revenues	A-2	0.00	0.00	156,117.31	156,117.31
Total		<u>\$ 13,714,510.81</u>	<u>\$ 212,152.69</u>	<u>\$ 6,014,438.49</u>	<u>\$ 1,086,241.85</u>

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF REVENUES
For the Year Ended December 31, 2012

ANALYSIS OF REALIZED REVENUES

	<u>Ref.</u>	
Allocations of current tax collections:		
Revenue from collections	A-5	\$ 24,492,971.10
Allocated to:		
School, county, and special district taxes	A-5	16,196,258.10
Minimum library tax	A-5	209,832.89
Balance for support of municipal appropriations		<u>8,086,880.11</u>
Add: appropriation "reserve for uncollected taxes"	A-3	<u>975,058.75</u>
Amount for support of municipal budget appropriations	A-2	<u>\$ 9,061,938.86</u>
Analysis of receipts from delinquent taxes:		
Delinquent tax collections	A-5	\$ 807,307.77
Tax title lien collections	A-6	<u>422,425.65</u>
Total	A-2	<u>\$ 1,229,733.42</u>
Analysis of non-budget revenue:		
Cash receipts:		
Delinquent tax penalty receivable		\$ 5,973.48
Maps, copies, and zoning books		43.95
Board up fees and grass cutting fees		2,693.90
Prior year refunds		83,779.85
Interest earned on investments		19,326.46
Tax sale and advertising costs		10,361.01
Notary services		273.50
Senior citizen and veterans' administrative fees		1,982.99
Sale of municipal assets		6,451.88
FEMA storm reimbursement		6,987.08
Open public records act		69.44
Motor vehicle inspection		3,380.00
Prior year voided checks and N.S.F. check charges		7,524.97
Miscellaneous		<u>7,268.80</u>
Total non-budget revenue	A-2,A-4	<u>\$ 156,117.31</u>

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
OPERATIONS WITHIN "CAP"							
General government functions:							
Administrative and executive:							
Salaries and wages	\$ 79,000.00	\$ 82,000.00	\$ 81,723.74	\$ 0.00	\$ 276.26	\$ 0.00	\$ 0.00
Other expenses	49,150.00	49,150.00	40,503.34	4,095.19	4,551.47	0.00	0.00
Governing body:							
Salaries and wages	24,600.00	24,600.00	24,569.44	0.00	30.56	0.00	0.00
Other expenses	1,850.00	3,350.00	2,696.14	0.00	653.86	0.00	0.00
Municipal clerk's office:							
Salaries and wages	79,500.00	79,500.00	79,214.99	0.00	285.01	0.00	0.00
Other expenses - elections	13,000.00	13,000.00	10,028.41	0.00	2,971.59	0.00	0.00
Economic development:							
Salaries and wages	56,100.00	43,100.00	37,680.84	0.00	5,419.16	0.00	0.00
Other expenses	13,306.00	13,306.00	6,066.24	0.00	7,239.76	0.00	0.00
Vital statistics:							
Salaries and wages	66,000.00	66,000.00	65,877.19	0.00	122.81	0.00	0.00
Other expenses	3,000.00	3,000.00	2,603.76	97.95	298.29	0.00	0.00
Financial administration:							
Salaries and wages	115,000.00	115,000.00	114,843.08	0.00	156.92	0.00	0.00
Other expenses	59,000.00	59,000.00	26,085.15	386.00	32,528.85	0.00	0.00
Audit fees:							
Other expenses	52,500.00	52,500.00	46,369.50	0.00	6,130.50	0.00	0.00
Collection of taxes:							
Salaries and wages	91,000.00	91,000.00	90,596.75	0.00	403.25	0.00	0.00
Other expenses	18,700.00	19,700.00	19,053.37	124.10	522.53	0.00	0.00
Assessment of taxes:							
Salaries and wages	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Other expenses	6,375.00	16,375.00	5,941.15	0.00	10,433.85	0.00	0.00
Legal services and costs:							
Other expenses	86,000.00	86,000.00	63,300.55	17,868.20	4,831.25	0.00	0.00
Engineering services and costs:							
Other expenses	80,000.00	110,000.00	108,035.02	0.00	1,964.98	0.00	0.00
Municipal court:							
Salaries and wages	190,000.00	190,000.00	180,670.02	0.00	9,329.98	0.00	0.00
Other expenses	38,500.00	38,500.00	28,234.76	741.18	9,524.06	0.00	0.00

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
<u>OPERATIONS WITHIN "CAP"</u>							
Municipal land use administration:							
Planning board:							
Salaries and wages	\$ 10,500.00	\$ 10,500.00	\$ 10,198.76	\$ 0.00	\$ 301.24	\$ 0.00	\$ 0.00
Other expenses	30,000.00	35,000.00	32,553.06	0.00	2,446.94	0.00	0.00
Code enforcement:							
Housing inspector:							
Salaries and wages	119,500.00	119,500.00	119,412.10	0.00	87.90	0.00	0.00
Other expenses	3,500.00	3,500.00	1,465.85	0.00	2,034.15	0.00	0.00
Insurance:							
General liability	143,500.00	143,500.00	142,029.55	0.00	1,470.45	0.00	0.00
Other insurance premiums	35,000.00	35,000.00	25,119.00	0.00	9,881.00	0.00	0.00
Workers compensation	273,500.00	273,500.00	273,363.35	0.00	136.65	0.00	0.00
Group insurance for employees	1,598,107.00	1,598,107.00	1,557,131.70	8,859.60	32,115.70	0.00	0.00
Health benefits waiver	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	0.00
Unemployment insurance	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Public safety functions:							
Police:							
Salaries and wages	2,906,400.00	2,906,400.00	2,902,114.47	0.00	4,285.53	0.00	0.00
Other expenses	238,300.00	254,300.00	216,590.64	22,637.66	15,071.70	0.00	0.00
Emergency management services:							
Salaries and wages	5,400.00	5,400.00	5,383.82	0.00	16.18	0.00	0.00
Other expenses	6,000.00	6,000.00	5,611.48	0.00	388.52	0.00	0.00
Fire:							
Salaries and wages	170,900.00	160,400.00	153,563.32	0.00	6,836.68	0.00	0.00
Other expenses	90,000.00	90,000.00	51,871.15	27,503.73	10,625.12	0.00	0.00
Municipal public defender:							
Salaries and wages	6,000.00	7,050.00	7,021.82	0.00	28.18	0.00	0.00
JIF safety budget:							
Salaries and wages	7,000.00	7,000.00	5,904.88	0.00	1,095.12	0.00	0.00
Other expenses	7,075.00	7,075.00	3,750.00	0.00	3,325.00	0.00	0.00

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
OPERATIONS WITHIN "CAP"							
Public works functions:							
Road repairs and maintenance:							
Salaries and wages	\$ 940,000.00	\$ 940,000.00	\$ 936,255.61	\$ 0.00	\$ 3,744.39	\$ 0.00	\$ 0.00
Other expenses	99,500.00	99,500.00	73,981.90	4,514.53	21,003.57	0.00	0.00
Street cleaning:							
Salaries and wages	14,000.00	14,000.00	12,588.48	0.00	1,411.52	0.00	0.00
Parking lot rental:							
Other expenses	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00	0.00
Community forestry:							
Other expenses	68,000.00	36,500.00	12,290.00	0.00	24,210.00	0.00	0.00
Garbage and trash removal:							
Salaries and wages	48,000.00	48,000.00	46,420.39	0.00	1,579.61	0.00	0.00
Other expenses	460,500.00	460,500.00	337,904.65	43,949.78	78,645.57	0.00	0.00
Public buildings and grounds:							
Salaries and wages	20,000.00	17,000.00	16,515.00	0.00	485.00	0.00	0.00
Other expenses	72,500.00	107,500.00	91,850.21	9,943.49	5,706.30	0.00	0.00
Fleet maintenance:							
Other expenses	161,000.00	161,000.00	142,077.76	13,299.37	5,622.87	0.00	0.00
Health and human services functions:							
Board of health:							
Salaries and wages	500.00	500.00	0.00	0.00	500.00	0.00	0.00
Parks and recreation functions:							
Playgrounds:							
Salaries and wages	32,500.00	17,500.00	16,704.19	0.00	795.81	0.00	0.00
Other expenses	16,600.00	11,600.00	5,641.38	0.00	5,958.62	0.00	0.00
Parks:							
Other expenses	50,000.00	40,000.00	27,523.88	690.95	11,785.17	0.00	0.00
Celebration of public events, anniversary, or holiday:							
Other expenses	2,000.00	2,000.00	940.00	0.00	1,060.00	0.00	0.00
Senior citizen transportation:							
Salaries and wages	16,500.00	16,500.00	16,222.75	0.00	277.25	0.00	0.00

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
OPERATIONS WITHIN "CAP"							
Utility and bulk purchases:							
Electricity	\$ 115,000.00	\$ 220,000.00	\$ 216,279.02	\$ 0.00	\$ 3,720.98	\$ 0.00	\$ 0.00
Street lighting	223,000.00	183,000.00	139,707.86	0.00	43,292.14	0.00	0.00
Telephone	66,000.00	66,000.00	48,702.95	0.00	17,297.05	0.00	0.00
Natural gas	90,000.00	50,000.00	24,853.11	0.00	25,146.89	0.00	0.00
Heating oil	10,000.00	10,000.00	8,801.22	0.00	1,198.78	0.00	0.00
Gasoline	200,000.00	175,000.00	124,829.79	18,572.88	31,597.33	0.00	0.00
Code enforcement:							
Salaries and wages	160,512.00	160,512.00	155,994.89	0.00	4,517.11	0.00	0.00
Other expenses	84,860.00	84,860.00	72,089.23	1,152.05	11,618.72	0.00	0.00
Uniform fire safety code:							
Salaries and wages	76,500.00	77,000.00	76,996.14	0.00	3.86	0.00	0.00
Other expenses	9,000.00	9,000.00	4,780.71	380.39	3,838.90	0.00	0.00
Municipal prosecutor:							
Salaries and wages	28,700.00	26,700.00	25,861.75	0.00	838.25	0.00	0.00
Other expenses	1,500.00	3,500.00	1,854.82	0.00	1,645.18	0.00	0.00
Contingent	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total operations within "CAP"	9,875,436.00	9,890,486.00	9,209,847.08	174,817.05	505,821.87	0.00	0.00
Detail:							
Salaries and wages	5,264,113.00	5,225,163.00	5,182,335.42	0.00	42,827.58	0.00	0.00
Other expenses (including contingent)	4,611,323.00	4,665,323.00	4,027,511.66	174,817.05	462,994.29	0.00	0.00
DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAP"							
Statutory expenditures:							
Contribution to:							
Social security system (O.A.S.I.)	268,000.00	252,950.00	243,820.97	0.00	9,129.03	0.00	0.00
Public employees retirement system	219,000.00	219,000.00	218,886.85	0.00	113.15	0.00	0.00
Police and firemen's retirement system of NJ	606,399.00	606,399.00	606,399.00	0.00	0.00	0.00	0.00
Defined contribution retirement program	3,000.00	3,000.00	2,170.87	0.00	829.13	0.00	0.00
Total deferred charges and statutory expenditures with "CAP"	1,096,399.00	1,081,349.00	1,071,277.69	0.00	10,071.31	0.00	0.00

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
OPERATIONS WITHIN "CAP"							
Total general appropriations for municipal purposes within "CAP"	\$ 10,971,835.00	\$ 10,971,835.00	\$ 10,281,124.77	\$ 174,817.05	\$ 515,893.18	\$ 0.00	\$ 0.00
OPERATIONS EXCLUDED FROM "CAP"							
Employee group health insurance (P.L. 2007, C. 62)	67,068.00	67,068.00	67,068.00	0.00	0.00	0.00	0.00
Maintenance of free public library (PL 1985, Ch. 82 & 541):							
Other expenses	300,000.00	300,000.00	300,000.00	0.00	0.00	0.00	0.00
Reserve for tax appeals	1.00	1.00	0.00	0.00	1.00	0.00	0.00
Interlocal municipal service agreements:							
Joint construction code office:							
Salaries and wages	110,488.00	110,488.00	107,575.66	0.00	2,912.34	0.00	0.00
Other expenses	55,240.00	55,240.00	47,748.99	0.00	7,491.01	0.00	0.00
Public and private programs offset by revenues:							
Municipal alliance for drug and alcohol abuse:							
State share	13,242.00	13,242.00	13,242.00	0.00	0.00	0.00	0.00
Local share	3,311.00	3,311.00	3,311.00	0.00	0.00	0.00	0.00
Clean communities program	16,230.47	32,283.16	32,283.16	0.00	0.00	0.00	0.00
Body armor grant	2,885.81	2,885.81	2,885.81	0.00	0.00	0.00	0.00
Recycling tonnage grant	8,324.78	8,324.78	8,324.78	0.00	0.00	0.00	0.00
Gloucester County Department of Human Services - art in street	2,550.00	2,550.00	2,550.00	0.00	0.00	0.00	0.00
Gloucester County cultural and heritage committee	1,976.00	1,976.00	1,976.00	0.00	0.00	0.00	0.00
NJ transportation trust fund authority act	0.00	196,100.00	196,100.00	0.00	0.00	0.00	0.00
Total operations excluded from "CAP"	581,317.06	793,469.75	783,065.40	0.00	10,404.35	0.00	0.00
Detail:							
Salaries and wages	110,488.00	110,488.00	107,575.66	0.00	2,912.34	0.00	0.00
Other expenses	470,829.06	682,981.75	675,489.74	0.00	7,492.01	0.00	0.00

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expenditures
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved		
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAP"</u>							
Capital improvement fund	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total capital improvements - excluded from "CAP"	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAP"</u>							
Payment of bond principal	792,500.00	792,500.00	792,364.00	0.00	0.00	136.00	0.00
Interest on bonds	273,000.00	273,000.00	272,690.62	0.00	0.00	309.38	0.00
Green trust loan program payments	70,800.00	70,800.00	70,791.44	0.00	0.00	8.56	0.00
Total municipal debt service - excluded from "CAP"	1,136,300.00	1,136,300.00	1,135,846.06	0.00	0.00	453.94	0.00
Total general appropriations for municipal purposes - excluded from "CAP"	1,767,617.06	1,979,769.75	1,968,911.46	0.00	10,404.35	453.94	0.00
Subtotal general appropriations	12,739,452.06	12,951,604.75	12,250,036.23	174,817.05	526,297.53	453.94	0.00
Reserve for uncollected taxes	975,058.75	975,058.75	975,058.75	0.00	0.00	0.00	0.00
Total general appropriations	\$ 13,714,510.81	\$ 13,926,663.50	\$ 13,225,094.98	\$ 174,817.05	\$ 526,297.53	\$ 453.94	\$ 0.00
Ref.	A-2	A-3	A-3	A	A	A-1	A

See accompanying notes to financial statements.

CITY OF WOODBURY
CURRENT FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012

	<u>Ref.</u>	
Appropriation - budget after modifications:		
Budget	A-2	\$ 13,714,510.81
Amended per N.J.S.A. 40A:4-87	A-2	<u>212,152.69</u>
	A-3	<u>\$ 13,926,663.50</u>
Paid or charged:		
Federal and state grants	A-13	\$ 260,672.75
Reserve for uncollected taxes	A-3	975,058.75
Cash disbursed	A-4	<u>11,989,363.48</u>
	A-3	<u>\$ 13,225,094.98</u>

See accompanying notes to financial statements.

TRUST FUND

**CITY OF WOODBURY
TRUST FUND
COMPARATIVE BALANCE SHEETS
December 31, 2012 and 2011**

		Balance December 31, 2012	Restated Balance December 31, 2011			Balance December 31, 2012	Restated Balance December 31, 2011
<u>ASSETS</u>	Ref.			<u>LIABILITIES, RESERVES, AND FUND BALANCE</u>	Ref.		
Animal control fund:				Animal control fund:			
Cash - chief financial officer	B-1	\$ 25,059.12	\$ 21,098.01	Due to current fund	A	\$ 12,964.92	\$ 8,620.81
Due from State of New Jersey		4.80	0.00	Due State of New Jersey		0.00	2.40
		25,063.92	21,098.01	Reserve for animal control expenditures	B-3	12,099.00	12,474.80
						25,063.92	21,098.01
Other funds:				Other funds:			
Cash - chief financial officer	B-1	820,588.73	741,821.28	Due to current fund	A	43,817.58	39,428.72
Reserve for NPP escrow deposits- overpaid		125.00	125.00	Payroll deductions payable		0.00	79,347.00
Cash - clerk	B-2	2,568.66	0.00	Reserve for payroll		0.00	21,959.74
		823,282.39	741,946.28	Reserve for:			
				Canoe		587.11	587.11
				Community development block grant		2,414.70	2,414.70
				Community forestry donations		4,471.10	4,471.10
				Elections		3,201.03	4,531.03
				Fire safety penalty monies		5,358.24	5,358.24
				Forfeited funds		19,834.29	17,503.33
				Performance bonds		10,000.00	10,000.00
				POAA funds		1,840.39	1,646.39
				Police outside employment		44,521.54	18,466.54
				Public defender		89.38	1,149.38
				Regional contributions agreement		25,933.95	13,633.95
				Recycling fees		64,133.23	53,803.40
				Redemption of tax sale certificates	B-4	46,487.43	49,872.78
				Recreation donations		25,083.90	27,311.27
				Street opening deposits		10,306.44	10,306.44
				Subdivision escrow deposits		107,490.82	57,036.25
				Summer program donations		2,585.00	2,485.00
				Tax sale premiums	B-5	338,500.00	264,505.33
				Unemployment compensation		66,626.26	56,128.58
						823,282.39	741,946.28
Total all funds		\$ 848,346.31	\$ 763,044.29	Total all funds		\$ 848,346.31	\$ 763,044.29

See accompanying notes to financial statements.

GENERAL CAPITAL FUND

**CITY OF WOODBURY
GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEETS
December 31, 2012 and 2011**

	Ref.	Balance December 31, 2012	Balance December 31, 2011
<u>ASSETS</u>			
Cash - chief financial officer	C-2	\$ 118,575.13	\$ 324,356.68
Due from federal and state grant fund	A	107,925.26	107,925.26
Deferred charges to future taxation:			
Funded	C	7,178,870.05	8,028,882.62
Unfunded	C-4	4,940,000.00	2,816,750.00
		<u>\$ 12,345,370.44</u>	<u>\$ 11,277,914.56</u>
 <u>LIABILITIES, RESERVES, AND FUND BALANCE</u>			
General serial bonds	C-8	\$ 6,331,044.00	\$ 7,123,408.00
Green acres loan payable	C-7	847,826.05	905,474.62
Contracts payable		68,181.25	241,425.59
Due to current fund	A	378,188.28	46,107.58
Due to water/sewer capital fund	D	655.00	655.00
Capital improvement fund	C-6	2,600.97	64,350.97
Improvement authorizations:			
Funded	C-5	226,286.65	280,341.89
Unfunded	C-5	4,477,453.97	2,603,016.64
Reserve for donations		2,040.66	2,040.66
Capital fund balance	C	11,093.61	11,093.61
		<u>\$ 12,345,370.44</u>	<u>\$ 11,277,914.56</u>

See accompanying notes to financial statements.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ <u>11,093.61</u>
Balance - December 31, 2012	C	\$ <u><u>11,093.61</u></u>

See accompanying notes to financial statements.

CONSOLIDATED WATER AND SEWER UTILITY FUND

**CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
COMPARATIVE BALANCE SHEETS
December 31, 2012 and 2011**

		Balance December 31, 2012	Balance December 31, 2011			Balance December 31, 2012	Balance December 31, 2011
<u>ASSETS</u>	<u>Ref.</u>			<u>LIABILITIES, RESERVES, AND FUND BALANCE</u>	<u>Ref.</u>		
Operating fund:				Operating fund:			
Cash	D-5	\$ 227,910.16	\$ 53,751.13	Appropriation reserves	D-4;D-12	\$ 341,696.69	\$ 22,135.06
Change fund		25.00	25.00	Encumbrances payable	D-4	5,068.41	175,025.47
		<u>227,935.16</u>	<u>53,776.13</u>	Accounts payable	D-12	616.47	1,775.28
Amount due from utility capital fund	D	1,904,253.47	1,949,836.53	Rents and drainage overpayments	D-5	18,450.46	16,650.18
Amount due from payroll account	F	10,114.76	0.00	Accrued interest on bonds and notes		88,174.20	96,482.79
		<u>2,142,303.39</u>	<u>2,003,612.66</u>	Amount due to current fund	A	0.00	3,400.80
						<u>454,006.23</u>	<u>315,469.58</u>
Receivables with full reserves:				Reserve for receivables	D	545,469.32	732,853.74
Consumer accounts receivable	D-7	456,735.42	554,651.61	Fund balance	D-1	1,688,297.16	1,688,143.08
Utility liens receivable	D-8	88,733.90	178,202.13				
		<u>545,469.32</u>	<u>732,853.74</u>	Total operating fund		<u>2,687,772.71</u>	<u>2,736,466.40</u>
Total operating fund		<u>2,687,772.71</u>	<u>2,736,466.40</u>	Capital fund:			
				Serial bonds payable	D-17	7,748,956.00	8,581,592.00
Capital fund:				New Jersey infrastructure loans payable	D-18	2,591,398.48	2,729,127.80
Cash	D-5	546,528.03	23,043.92	Amount due to current fund	C	478,643.61	0.00
Amount due from general capital fund	A	655.00	655.00	Amount due to utility operating fund	D	1,904,253.47	1,949,836.53
Amount due from N.J. environmental infrastructure trust	D	155,591.00	2,512,010.00	Contracts payable		1,510,340.37	13,280.48
Amount due from federal and state grant fund	D-13	161,133.80	161,133.80	Improvement authorizations:			
Fixed capital	D-10	20,222,208.72	20,222,208.72	Funded	D-13	1,522,354.66	1,628,134.89
Fixed capital authorized and uncompleted	D-11	12,879,211.87	12,279,211.87	Unfunded	D-13	553,638.56	3,629,913.66
		<u>33,965,328.42</u>	<u>35,198,263.31</u>	Reserves for:			
Total capital fund				Amortization		17,227,342.39	16,256,977.07
				Deferred amortization	D-15	295,844.00	295,844.00
				Capital improvement fund	D-14	106,105.18	87,105.18
				Fund balance	D-2	26,451.70	26,451.70
				Total capital fund		<u>33,965,328.42</u>	<u>35,198,263.31</u>
		<u>\$ 36,653,101.13</u>	<u>\$ 37,934,729.71</u>			<u>\$ 36,653,101.13</u>	<u>\$ 37,934,729.71</u>

See accompanying notes to financial statements.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
COMPARATIVE STATEMENTS OF OPERATIONS AND
CHANGES IN OPERATING FUND BALANCE
For the Years Ended December 31, 2012 and 2011

	<u>Ref.</u>	<u>Year 2012</u>	<u>Year 2011</u>
Revenue and other income realized:			
Fund balance utilized	D-3	\$ 400,000.00	\$ 458,000.00
Rents	D-3	5,359,324.00	5,289,288.25
Miscellaneous revenue anticipated	D-3	60,132.72	72,666.41
Miscellaneous revenue not anticipated	D-3	15,474.59	69,189.03
Other credits to income:			
Cancellation of prior years' accounts payable	D	1,775.28	61,297.12
Prior year adjustment to utility overpayments		8,040.34	0.00
Unexpended balance of appropriation reserves	D-12	853.50	98,754.82
Total income		<u>5,845,600.43</u>	<u>6,049,195.63</u>
Expenditures:			
Budget appropriations:			
Operations	D-4	3,938,000.00	4,037,000.00
Capital improvements	D-4	19,000.00	19,000.00
Debt service	D-4	1,312,446.35	1,344,596.52
Deferred charges and statutory expenditures		176,000.00	165,855.68
Total expenditures		<u>5,445,446.35</u>	<u>5,566,452.20</u>
Excess (deficit) in revenue		400,154.08	482,743.43
<u>FUND BALANCE</u>			
Balance - January 1	D	<u>1,688,143.08</u>	<u>1,663,399.65</u>
		2,088,297.16	2,146,143.08
Decreased by:			
Utilization by operating budget	D-3	<u>400,000.00</u>	<u>458,000.00</u>
Balance - December 31	D	<u>\$ 1,688,297.16</u>	<u>\$ 1,688,143.08</u>

See accompanying notes to financial statements.

**CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
STATEMENT OF CAPITAL FUND BALANCE
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	D	<u>\$ 26,451.70</u>
Balance - December 31, 2012	D	<u><u>\$ 26,451.70</u></u>

See accompanying notes to financial statements.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUES
For the Year Ended December 31, 2012

	Ref.	Anticipated Budget	Realized	Excess or (Deficit)
Fund balance		\$ 400,000.00	\$ 400,000.00	\$ 0.00
Rents	D-3	5,035,000.00	5,359,324.00	324,324.00
Miscellaneous	D-3	20,000.00	60,132.72	40,132.72
		<u>5,455,000.00</u>	<u>5,819,456.72</u>	<u>364,456.72</u>
Non-budget revenues	D-3	0.00	15,474.59	15,474.59
		<u>\$ 5,455,000.00</u>	<u>\$ 5,834,931.31</u>	<u>\$ 379,931.31</u>
Analysis of realized revenues - rents:				
Consumer accounts receivable	D-7			<u>\$ 5,359,324.00</u>
Total rents	D-3			<u>\$ 5,359,324.00</u>
Miscellaneous- cash:				
Interest on delinquent accounts				\$ 40,645.29
Interest earned on investments				1,302.17
Materials	D-5			2,150.00
Drainage fees	D-5			<u>15,726.06</u>
Total miscellaneous- cash	D-3			59,823.52
Miscellaneous- due from utility capital:				
Interest earned on investments				<u>309.20</u>
Total miscellaneous	D-1			<u>\$ 60,132.72</u>
Non-budget revenues:				
Advertising cost - tax sale				\$ 4,486.17
Prior year refund				2,273.51
NSF check fees				220.00
Miscellaneous				<u>8,494.91</u>
Total non-budget revenues	D-3			<u>\$ 15,474.59</u>

See accompanying notes to financial statements.

**CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY CAPITAL FUND
STATEMENT OF EXPENDITURES
For the Year Ended December 31, 2012**

	Appropriations		Expended			Unexpended Balance Cancelled
	Budget	Budget After Modifications	Paid Or Charged	Encumbered	Reserved	
Operating:						
Salaries and wages	\$ 652,000.00	\$ 602,000.00	\$ 583,946.99	\$ 0.00	\$ 18,053.01	\$ 0.00
Other expenses	1,988,000.00	2,136,000.00	2,061,687.80	5,068.41	69,243.79	0.00
Payments to Gloucester County Utilities Authority	1,300,000.00	1,200,000.00	945,906.51	0.00	254,093.49	0.00
Total operating	<u>3,940,000.00</u>	<u>3,938,000.00</u>	<u>3,591,541.30</u>	<u>5,068.41</u>	<u>341,390.29</u>	<u>0.00</u>
Capital improvements:						
Capital improvement fund	19,000.00	19,000.00	19,000.00	0.00	0.00	0.00
Total capital improvements	<u>19,000.00</u>	<u>19,000.00</u>	<u>19,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Debt service:						
Payment of bond principal	833,000.00	833,000.00	832,636.00	0.00	0.00	364.00
Interest on bonds	311,000.00	311,000.00	303,186.57	0.00	0.00	7,813.43
Payment of NJEIT loan - principal and interest	178,000.00	178,000.00	176,623.78	0.00	0.00	1,376.22
Total debt service	<u>1,322,000.00</u>	<u>1,322,000.00</u>	<u>1,312,446.35</u>	<u>0.00</u>	<u>0.00</u>	<u>9,553.65</u>
Statutory expenditures:						
Contribution to:						
Social security system	42,000.00	46,000.00	45,831.45	0.00	168.55	0.00
Public employees' retirement system	118,000.00	118,000.00	117,862.15	0.00	137.85	0.00
Defined contribution retirement plan	2,000.00	0.00	0.00	0.00	0.00	0.00
Unemployment	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
Total statutory expenditures	<u>174,000.00</u>	<u>176,000.00</u>	<u>175,693.60</u>	<u>0.00</u>	<u>306.40</u>	<u>0.00</u>
	<u>\$ 5,455,000.00</u>	<u>\$ 5,455,000.00</u>	<u>\$ 5,098,681.25</u>	<u>\$ 5,068.41</u>	<u>\$ 341,696.69</u>	<u>\$ 9,553.65</u>
	<u>Ref.</u>	<u>D-3</u>	<u>D-3</u>	<u>D</u>	<u>D</u>	
Interest on bonds			\$ 303,186.57			
Interest on loans			38,894.46			
Cash disbursed	<u>D-5</u>		<u>4,766,714.98</u>			
			<u>\$ 5,108,796.01</u>			

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PAYROLL ACCOUNT

**CITY OF WOODBURY
PAYROLL AGENCY ACCOUNT
COMPARATIVE BALANCE SHEETS
December 31, 2012 and 2011**

	Ref.	Balance December 31, 2012	Restated Balance December 31, 2011
<u>ASSETS</u>			
Cash		\$ 95,876.44	\$ 101,306.74
		<u>\$ 95,876.44</u>	<u>\$ 101,306.74</u>
<u>LIABILITIES</u>			
Amount due to current fund:			
Payroll account	A	\$ 30,022.82	\$ 0.00
Amount due to utility operating fund:			
Payroll account		10,114.76	0.00
Reserve for payroll		0.00	21,959.74
Payroll taxes payable	F-1	<u>55,738.86</u>	<u>79,347.00</u>
		<u>\$ 95,876.44</u>	<u>\$ 101,306.74</u>

See accompanying notes to financial statements.

GENERAL FIXED ASSETS

**CITY OF WOODBURY
GENERAL FIXED ASSETS
COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
December 31, 2012 and 2011**

	Balance December 31, 2012	Balance December 31, 2011
General fixed assets:		
Land	\$ 5,139,200.00	\$ 5,139,200.00
Buildings and Improvements	9,274,300.00	9,274,300.00
Vehicles and equipment	<u>5,137,718.48</u>	<u>5,091,285.48</u>
Total general fixed assets	<u>\$ 19,551,218.48</u>	<u>\$ 19,504,785.48</u>
Investment in general fixed assets	<u>\$ 19,551,218.48</u>	<u>\$ 19,504,785.48</u>

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Woodbury was incorporated in January, 1871 and is located in southwest New Jersey approximately ten miles southeast of the City of Philadelphia. The present population according to the 2010 census is 10,174.

The City has a form of government known as the Mayor-Council Plan A under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. The Mayor is separately elected. Executive and administrative responsibility rests with the Mayor, who is assisted by the City Clerk/Administrator.

The Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria to be used to determine which component units should be included in the financial statements of an oversight entity. The primary criterion for including activities within the reporting entity, as set forth in the Statement, is the degree of oversight responsibility maintained by the reporting entity. However, the State of New Jersey, Division of Local Government Services requires the financial statements of the City to be presented separately. As such, the financial statements of the City of Woodbury include each board, body, officer, or commission supported and maintained wholly or in part by funds appropriated by the City, as required by N.J.S. 40A:5-5.

Except as noted below, the financial statements of the City of Woodbury include every board, body, officer, or commission supported and maintained wholly or in part by funds appropriated by the City of Woodbury, as required by N.J.S. 40A:5-5.

B. Description of Funds

The accounting policies of the City of Woodbury conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the City of Woodbury accounts for its financial transactions through the following separate funds and accounts as presented below. This presentation differs from the three fund, two account group presentation as required by GAAP.

Current Fund - resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Fund - receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund. In addition, the fund is used to track the status of debt authorized for capital projects.

Water and Sewer Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally-owned Water and Sewer Utility.

Payroll Account - receipt and disbursement of funds to meet obligations to employees and payroll tax liabilities.

General Fixed Assets Account Group - to account for fixed assets used in governmental operations.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from accounting principles generally accepted in the United States of America applicable to local governmental units. A modified accrual basis of accounting is followed with minor exceptions. The more significant policies in New Jersey follow.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the City budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the City's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the City which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. Fund balance utilized to balance budget is recorded as revenue and budgeted transfers from other funds are also recorded as revenue when anticipated in the budget.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in accordance with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as cash liability in the financial statements as encumbrances payable and constitute part of the Municipality's statutory appropriation reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31 of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Grant appropriations are charged upon budget adoption to create separate spending reserves. Budgeted transfers to other funds are recorded as expenditures when the budget is adopted to the extent permitted or required by law. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Property Taxes - Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied annually and are payable in quarterly installments on February 1, May 1, August 1, and November 1 of each year. All unpaid taxes levied become delinquent January 1 of the following year. Delinquent taxes are considered fully collectible and therefore no allowance for uncollectible taxes is provided.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Insurance - Cost of insurance for all funds are recorded as expenditures at the time of payment. Insurance costs chargeable to future periods are not carried as prepayments.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. The City did not take a physical inventory of the supplies in the Utility Fund; therefore, no amount is reported on the utility balance sheet.

Proprietary Fund - Cash Flows Statement - In accordance with the reporting requirements of the Division of Local Government Services, the utility fund's financial statements do not include a statement of cash flows.

General Fixed Assets - The City has developed a fixed asset accounting and reporting system as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are to be accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks, and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical costs is not available, except for land which is valued at assessed value at the time the land is foreclosed or donated. Land purchased by the City is valued at cost.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed Assets acquired through grants in aid or contributed capital have not been accounted for separately.

Property and equipment purchased by the Water and Sewer Utility Fund is recorded in the Water and Sewer Capital account at cost and are adjusted for disposals and abandonments. Contributions in aid of construction are not capitalized. The balances in Reserve for Amortization and Deferred Reserve for Amortization accounts in the Utility Capital Fund represent charges to operations for the costs of acquisition of property, equipment, and improvements. The utilities do not record depreciation on fixed assets.

Tax Appeals and Other Contingent Losses - Losses which arise from tax appeals and other contingent losses are recognized at the time an unfavorable decision is rendered by an administrative or judicial body.

Budgets - The governing body prepares and approves by resolution an operating and capital budget for the Current Fund and Water and Sewer Operating Fund which is then submitted for certification to the State of New Jersey, Department of Community Affairs, Director, Division of Local Government Services. Upon the receipt of such certification and after a public hearing, the budget is then adopted by resolution. Transfers of budgeted amounts may be made by resolution of the City Council subsequent to October 31 in the current budget year and up to March 31 of the following year.

Once adopted, the City may make emergency appropriations for purposes which are not known at the time the budget was adopted per N.J.S.A. 40A:4-46. Also, the City may make amendments to the budget for any special item of revenue made available by any public or private funding source per N.J.S.A. 40A:4-87.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting (Continued)

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Fund Balance - Fund balances included in the current fund and utility operating funds represent amounts available for anticipation as revenue in futures years budgets, with certain restrictions.

Capitalization of Interest - It is the policy of the City of Woodbury to treat interest on projects as a current expense and the interest is included in the current operating budget.

School Taxes - The municipality is responsible for levying, collecting, and remitting school taxes for the City of Woodbury School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

County Taxes - The municipality is responsible for levying, collecting, and remitting the City's share of county taxes for the County of Gloucester. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the City's annual budget protects the City from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Comparative Data - Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the City's financial position and operations. However, comparative data has not been presented in each of the statements because its inclusion would make the statements unduly complex and difficult to read.

Use of Estimates - The preparation of financial statements in accordance with accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

C. Basis of Accounting (Concluded)

Departures from Generally Accepted Accounting Principles - The accounting principles and practices followed by the City of Woodbury differ in some respects, which in some instances may be material, from generally accepted accounting principles applicable to local government units. The more significant differences are as follows:

Taxes and other receivables are fully reserved.

Interfund receivables in the Current Fund are fully reserved and recognized as a revenue in the year of liquidation.

Unexpended and uncommitted appropriations are reflected as expenditures.

Overexpended appropriations and emergency appropriations are deferred to the succeeding years' operations.

No provision is made for accumulated vested vacation and sick leave.

Undetermined contributions to state-administered pension plans applicable to the six months ended December 31 are not accrued.

Estimated losses arising from tax appeals and other contingencies are not recorded when it is probable that a loss has been incurred and the amount of such loss can be reasonably estimated.

Depreciation expense is not calculated on fixed assets.

It was not practicable to determine the effect of such differences.

NOTE 2 - INVESTMENTS

As of December 31, 2012 and 2011, the City did not have any investments.

Interest Rate Risk - The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statute 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk - New Jersey Statute 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowable investments are bonds of the United States of America, the local unit, or school districts of which the local unit is a part: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk - The City places no limit on the amount the City may invest in any one issuer.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 3 - CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits might not be recovered. Although the City does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the City in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, escrow trust, or funds that may pass to the City relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized in the schedule below.

As of December 31, 2012, the City's bank balances were exposed to custodial credit risk as follows:

Insurance	\$ 600,726.51
Uninsured and collateralized with securities held by pledging financial institutions (GUDPA)	<u>6,332,888.02</u>
	<u>\$ 6,933,614.53</u>

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES

The following schedule reconciles interfund receivables and payables for the year ended December 31, 2012:

Due From	Due To					Total Due From
	Current Fund	State and Federal Grant Fund	General Capital Fund	Water and Sewer Operating Fund	Water and Sewer Capital Fund	
Current fund	\$ 0.00	\$ 378,967.28	\$ 0.00	\$ 0.00	\$ 0.00	\$ 378,967.28
Federal and state grant funds	0.00	0.00	107,925.26	0.00	161,133.80	269,059.06
Trust assessment fund	0.00	0.00	0.00	0.00	0.00	0.00
Animal control trust fund	12,964.92	0.00	0.00	0.00	0.00	12,964.92
Trust fund - other	43,817.58	0.00	0.00	0.00	0.00	43,817.58
General capital	378,188.28	0.00	0.00	0.00	0.00	378,188.28
Water and sewer operating fund	0.00	0.00	0.00	0.00	0.00	0.00
Water and sewer capital fund	478,643.61	0.00	655.00	1,904,253.57	0.00	2,383,552.18
Payroll and agency accounts	30,022.82	0.00	0.00	10,114.76	0.00	40,137.58
Total due to	<u>\$ 943,637.21</u>	<u>\$ 378,967.28</u>	<u>\$ 108,580.26</u>	<u>\$ 1,914,368.33</u>	<u>\$ 161,133.80</u>	<u>\$ 3,506,686.88</u>

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 5 - PROPERTY TAXES

The following is a three year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Comparison of Tax Rate Information

	2012*	2011	2010
Total Tax Rate	\$ 4.112	\$ 6.626	\$ 6.391
Apportionate of Tax Rate:			
Municipal	\$ 1.456	\$ 2.402	\$ 2.324
County	.525	.910	.943
County Open Space	.042	.073	.075
Local School	2.056	3.241	3.049
Municipal Library	.033	.000	.000

Assessed Valuation:

2012	\$ 617,876,477.00*		
2011		\$ 374,110,986.00	
2010			\$ 377,340,098.00

*The City conducted a property revaluation in 2011 which took effect in 2012.

Comparison of Tax Levies and Collection Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collections could be an indication of a probable increase in future tax levies.

Year	Currently			Percentage of Collection
	Tax Levy	Cash Collections		
2012	\$ 25,424,962.76	\$ 24,492,971.10		96.33%
2011	\$ 24,803,651.30	\$ 23,860,802.99		96.20%
2010	\$ 24,118,253.44	\$ 23,266,534.26		96.47%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

December 31 Year	Amount Of Tax Title Liens	Amount Of Delinquent Taxes	Total Delinquent	Percentage Of Tax Levy
2012	\$ 671,615.16	\$ 820,910.13	\$ 1,492,525.29	2.64%
2011	\$ 1,054,532.72	\$ 837,615.64	\$ 1,892,148.36	7.63%
2010	\$ 903,473.97	\$ 761,487.70	\$ 1,664,961.67	6.90%

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 5 - PROPERTY TAXES (Concluded)

Property Acquired by Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the assessed valuation at time of foreclosure of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2012	\$ 429,700.00
2011	\$ 429,700.00
2010	\$ 429,700.00

NOTE 6 - WATER AND SEWER UTILITY LEVIES

The following is a three year comparison of water and sewer utility charges (rents) for the current and previous two years.

<u>Year</u>	<u>Levy</u>
2012	\$ 5,265,455.15
2011	\$ 5,313,698.58
2010	\$ 5,218,468.43

NOTE 7 - FUND BALANCES APPROPRIATED

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent years' budgets.

<u>Year</u>	<u>December 31</u>	<u>Utilized In Adopted Budget Of Succeeding Year</u>
Current Fund:		
2012	\$ 2,127,184.93	\$ 1,000,000.00
2011	\$ 2,223,868.98	\$ 1,000,000.00
2010	\$ 2,633,421.15	\$ 1,155,000.00
2009	\$ 2,155,891.43	\$ 1,075,000.00
2008	\$ 1,501,246.81	\$ 724,500.00
Water and Sewer Operating Fund:		
2012	\$ 1,688,297.16	\$ 400,000.00
2011	\$ 1,688,143.08	\$ 400,000.00
2010	\$ 1,663,399.65	\$ 458,000.00
2009	\$ 1,458,817.09	\$ 408,000.00
2008	\$ 687,044.89	\$ -

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 8 - TAXES COLLECTED IN ADVANCE

Taxes collected in advance, set forth as cash liabilities in the financial statements as follows:

	Balance December 31, 2012	Balance December 31, 2011
Prepaid Taxes	\$ 178,361.66	\$ 169,072.02

NOTE 9 - GENERAL FIXED ASSETS

General fixed assets activity for the years ended December 31, 2012 and 2011 was as follows:

	Balance December 31, 2011	Additions	Disposals/ Prior Period Adjustments	Balance December 31, 2012
Land	\$ 5,139,200.00	\$ -	\$ -	\$ 5,139,200.00
Buildings and improvements	9,274,300.00	-	-	9,274,300.00
Vehicles and equipment	5,091,285.48	46,433.00	-	5,137,718.48
	\$ 19,504,785.48	\$ 46,433.00	\$ -	\$ 19,551,218.48

	Balance December 31, 2010	Additions	Disposals/ Adjustments	Balance December 31, 2011
Land	\$ 5,139,200.00	\$ -	\$ -	\$ 5,139,200.00
Buildings and improvements	9,274,300.00	-	-	9,274,300.00
Vehicles and equipment	4,585,456.48	505,829.00	-	5,091,285.48
	\$ 18,998,956.48	\$ 505,829.00	\$ -	\$ 19,504,785.48

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 9 - GENERAL FIXED ASSETS (Concluded)

Water and Sewer utility plant and equipment for the years ended December 31, 2012 and 2011 was as follows:

	<u>Balance December 31, 2011</u>	<u>Additions</u>	<u>Disposals/ Adjustments</u>	<u>Balance December 31, 2012</u>
Water - various	\$ 14,967,588.65	\$ -	\$ -	\$ 14,967,588.65
Sewer - various	<u>5,254,620.07</u>	<u>-.</u>	<u>-.</u>	<u>5,254,620.07</u>
	<u>\$ 20,222,208.72</u>	<u>\$ -.</u>	<u>\$ -.</u>	<u>\$ 20,222,208.72</u>
	<u>Balance December 31, 2010</u>	<u>Additions</u>	<u>Disposals/ Adjustments</u>	<u>Balance December 31, 2011</u>
Water - various	\$ 14,967,588.65	\$ -	\$ -	\$ 14,967,588.65
Sewer - various	<u>5,254,620.07</u>	<u>-.</u>	<u>-.</u>	<u>5,254,620.07</u>
	<u>\$ 20,222,208.72</u>	<u>\$ -.</u>	<u>\$ -.</u>	<u>\$ 20,222,208.72</u>

NOTE 10 - DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

The City of Woodbury had no deferred charges to be raised in succeeding budget at December 31, 2012.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 11 - LONG-TERM DEBT

Summary of Municipal Debt Service

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Bonds and notes issued:			
General capital fund	\$ 7,178,870.05	\$ 8,028,882.62	\$ 8,855,011.90
Water and sewer utility fund	10,340,354.48	11,310,719.80	12,313,085.12
Bonds and notes authorized but not issued:			
General capital fund	4,940,000.00	2,816,750.00	2,470,000.00
Water and sewer utility fund	<u>5,237,879.72</u>	<u>4,637,879.72</u>	<u>2,868,725.70</u>
Net bonds and notes issued and authorized but not issued	<u>27,697,104.25</u>	<u>26,794,232.14</u>	<u>26,506,822.72</u>
Deductions:			
Self-liquidating debt	<u>15,578,234.20</u>	<u>15,948,599.52</u>	<u>15,181,810.82</u>
Net debt	<u>\$ 12,118,870.05</u>	<u>\$ 10,845,632.62</u>	<u>\$ 11,325,011.90</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of \$12,118,870.05.

	<u>Gross Debt</u>	<u>Deduction</u>	<u>Net Debt</u>
Local school district debt	\$ 8,561,000.00	\$ 8,561,000.00	\$ -
Water and sewer utility debt	15,578,234.20	15,578,234.20	-
General debt	<u>12,118,870.05</u>	<u>-</u>	<u>12,118,870.05</u>
	<u>\$ 36,258,104.25</u>	<u>\$ 24,139,234.20</u>	<u>\$ 12,118,870.05</u>

Net Debt \$12,118,870.05 divided by Equalized Valuation Basis per N.J.S. 40A:2-2, \$655,691,826.00 = 1.85%.

Equalized Valuation Basis

2010	\$ 678,817,124.00
2011	625,491,803.00
2012	<u>662,766,551.00</u>
Average	<u>\$ 655,691,826.00</u>

Borrowing Power Under N.J.S. 40A:2-6

3 1/2% of equalized valuation basis (municipal)	\$ 22,949,213.91
Net debt	<u>12,118,870.05</u>
Remaining borrowing power	<u>\$ 10,830,343.86</u>

The City of Woodbury School District, as a K-12 school district, is permitted to borrow up to 4.0% of the average equalized valuation for the past three years. State statutes allow a school district to exceed the district's limitations with voter approval. Any amounts in excess of the limit is treated as an impairment of the municipal limit.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 11 - LONG-TERM DEBT (Continued)

Summary of Municipal Debt Service

Calculation of "Self-Liquidating Purpose" - Water and Sewer Utility Per N.J.S. 40A:2-45

Cash receipts from fees, fund balance anticipated, rents or other charges for year		\$ 5,834,931.31
Deductions:		
Operating and maintenance cost	\$ 4,114,000.00	
Debt service per utility account	<u>1,312,446.35</u>	
Total deductions		<u>5,426,446.35</u>
Excess in revenue		<u>\$ 408,484.96</u>

Long-term loans - State of New Jersey Green Acres Assistance Loan Payable

The City has entered into loan agreements with the State of New Jersey under the Green Acres Program. The loans shall be paid in semi-annual installments over a period not to exceed twenty years. Interest shall accrue at a rate of not more than 2.00%.

	Maturities	Interest Rates	Amount
\$1,166,000.00 Green Acres assistance loans	2018-30	2.00%	\$ <u>847,826.05</u>

Long-term loans - Water and Sewer Utility Capital Fund

The City entered into a loan agreement with the State of New Jersey Environmental Infrastructure Trust on March 10, 2010. The loan consists of two parts, a trust loan repayable at market interest rates and a fund loan repayable with no interest.

	Maturities	Interest Rates	Amount
\$1,425,000.00 2010 Trust loan	2029	4% to 5%	\$ 675,000.00
\$2,217,010.00 2010 Fund loan	2029	0.00%	<u>1,916,398.48</u>
			<u>\$ 2,591,398.48</u>

As of December 31, 2012, debt service requirements on long-term debt in future years are:

General Capital Fund - Obligation Bonds and Loans

Calendar Year	Bonds		Loans	
	Principal	Interest	Principal	Interest
2013	\$ 815,508.00	\$ 247,889.87	\$ 58,549.60	\$ 12,241.83
2014	850,536.00	220,681.88	59,468.75	11,322.68
2015	745,000.00	193,066.88	60,406.38	10,385.05
2016	770,000.00	166,565.00	61,362.86	9,428.59
2017	615,000.00	141,885.00	62,338.45	8,453.25
2018-2022	1,580,000.00	441,470.00	255,317.30	29,769.09
2023-2027	955,000.00	70,897.49	250,635.57	10,542.41
2028-2030	-	-	<u>39,747.14</u>	<u>76.96</u>
	<u>\$ 6,331,044.00</u>	<u>\$ 1,482,456.12</u>	<u>\$ 847,826.05</u>	<u>\$ 92,219.86</u>

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 11 - LONG-TERM DEBT (Concluded)

Consolidated Water and Sewer Utility - Obligation Bonds and Loans

Calendar Year	Bonds		Loans	
	Principal	Interest	Principal	Interest
2013	\$ 834,464.00	\$ 288,535.77	\$ 137,729.32	\$ 28,600.00
2014	839,492.00	260,218.28	142,729.32	27,350.00
2015	610,000.00	234,387.50	142,729.32	25,850.00
2016	615,000.00	213,437.50	142,729.32	24,350.00
2017	455,000.00	195,437.50	142,729.32	22,600.00
2018-2022	2,645,000.00	684,387.50	758,646.60	87,700.00
2023-2027	1,250,000.00	257,187.49	793,646.60	46,650.00
2028-2029	500,000.00	31,750.00	330,458.68	10,000.00
	<u>\$ 7,748,956.00</u>	<u>\$ 2,165,341.54</u>	<u>\$ 2,591,398.48</u>	<u>\$ 273,100.00</u>

NOTE 12 - PENSION FUNDS

Description of Plans

Substantially all of the City's employees are covered by the Public Employees' Retirement System (PERS) or the Police and Fireman's Retirement System (PFRS) cost-sharing multiple-employer defined benefit pension plans which have been established by State Statute and are administered by the New Jersey Division of Pensions and Benefits (Division).

According to the State of New Jersey Administrative Code, all obligations of the Systems will be assumed by the State of New Jersey should the systems terminate. The Division issues publicly available financial reports that include the financial statements and required supplementary information for the Public Employees' Retirements System and Police and Fireman's Retirement System. These reports may be obtained by writing to the Division of Pensions and Benefits, Post Office Box 295, Trenton, New Jersey 08625 or the reports can be accessed on the internet at http://www.state.nj.us/treasury/pensions/annrpts_archive.htm.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability, and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State or any county, municipality, school district, or public agency provided the employee is not required to be a member of another State-administered retirement system or other state or local jurisdiction.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 12 - PENSION FUNDS (Concluded)

Police and Fireman's Retirement System

The Police and Fireman's Retirement System was established in July, 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full-time county or municipal police and fire-fighters and State fire-fighters appointed after June 30, 1944. Enrollment is required for permanent, full-time employees appointed to positions in law enforcement or fire fighting in the State of New Jersey. Members are eligible for retirement at age fifty-five with a benefit equal to two percent of final compensation for each year of creditable service up to twenty years. Members with at least twenty years but less than twenty-five years of service credit will receive fifty percent of final compensation. Special retirement is available at any age to those with twenty-five years of service credit. The annual benefit calculation is equal to sixty-five percent of final compensation plus one percent for each year of creditable service over twenty-five years but not to exceed thirty years.

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. 1994, Chapter 115, P.L. 1997, and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The Public Employees' Retirement System (PERS) and the Police and Fireman's Retirement System (PFRS) provide for employee contributions of 5.5% and 6.5% as of October 1, 2011, and 8.5% and 10% as of October 1, 2011 of employees' annual compensation respectively, as defined. Employers are required to contribute at an actuarially determined rate in the PERS and PFRS. The PERS and PFRS employer rates in effect for 2011 are 11.05% and 29.36% of covered payroll, respectively, as reported on June 30, 2009. The actuarially determined contribution includes funding for, cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. The City's contributions to PERS for the years ended December 31, 2012, 2011, and 2010 were \$336,749.00, \$320,283.00, and \$262,222.00, respectively, equal to the required contributions for each year. The City's contributions to PFRS for the years ended December 31, 2012, 2011, and 2010 were \$606,399.00, \$676,199.00, and \$561,043.00, respectively, equal to the required contributions for each year.

Defined Contribution Retirement Program

The City established a Defined Contribution Retirement Program (DCRP) by resolution in 2007 as required by Chapter 92 of the Laws of 2007 and N.J.S.A. 43:15C-1 et seq. DCRP provides for employee contributions of 5.5% and 6.5% as of October 1, 2011, of employees annual base salary. Employers are required to contribute 3% of the employees' base salary.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 13 - POST EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

Description of Plan

The City's Defined Benefit Post Employment Plan, provides post retirement health care and prescription drug benefits, at its cost, to certain eligible retirees and dependents, in accordance with various contracts. These contracts require that when eligible employees retire from service with the City, and have completed twenty-five years of public employment, of which at least twenty years of service are with the City if hired after January 1, 2006, that said employee and eligible dependents will be entitled to these benefits.

The Plan is a single-employer post employment healthcare plan administered by a third party on behalf of the City. The benefit provisions of the Plan are established or amended by the City Council. The Plan does not issue a separate financial report.

Funding Policy

The contribution requirement of the City is established by policy of the City Council and reflected in the various contracts. The City may amend its policy, subject to contract inclusion, as deemed necessary. The required contribution is based on projected pay-as-you-go financing requirements. For the years 2012, 2011, and 2010, the City contributed \$1,598,107.00, \$821,742.37, and \$718,596.98, respectively to the Plan for current premiums. For the years 2012, 2011, and 2010, there were no retiree contributions to the Plan.

NOTE 14 - SCHOOL TAXES

School taxes in the State of New Jersey may be raised by either of the following methods:

Calendar year basis - whereby the tax is levied and paid based on the District's needs for one-half of each school year encompassed in the calendar year.

School year basis - taxes are raised for the school year commencing July 1 of the current year, paid out over the twelve months beginning with July 1.

The City of Woodbury School District raises local school taxes on a calendar year basis and therefore, has no school taxes payable or deferred at the end of the calendar year.

NOTE 15 - SICK AND VACATION TIME

The City does not allow unused sick and vacation time to be accumulated and carried forward to the subsequent year. Also, the City does not compensate employees for unused sick leave upon termination or retirement.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 16 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City maintains commercial insurance coverage for property, liability, and surety bonds through the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund.

The Fund provides the City with the following coverage:

- General Liability
- Automobile Policy
- Property Policy (including auto physical damage)
- Fidelity and Performance (Blanket)
- Boiler and Machinery
- Workers' Compensation
- Police Professional
- Public Officials and Employment Liability Policy
- Motor Vehicles

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The City's agreement with the Fund provides that the Fund will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$50,000.00 to \$250,000.00 based on the line of coverage for each insured event.

The fund publishes its own financial report for the year ended December 31, 2012, which can be obtained from:

- Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
- Post Office Box 488
- Marlton, New Jersey 08053

NOTE 17 - LITIGATION

Certain claims have been filed against the City alleging damages and the outcome of these claims is not presently determinable. The claims are either being handled by the City's insurance carrier or are not financially material to the financial statements.

**CITY OF WOODBURY
COUNTY OF GLOUCESTER
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2012**

NOTE 18 - NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE

The City has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the City is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The City is billed quarterly for amounts due to the State. The following is a summary of City contributions, reimbursements to the State for benefits paid, and the ending balance of the City's trust fund for the current and previous two years:

<u>Year</u>	<u>Contributions To Fund</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2012	\$ 22,000.00	\$ 11,541.25	\$ 66,626.26
2011	\$ 22,000.00	\$ 7,511.83	\$ 56,128.58
2010	\$ 22,000.00	\$ 7,867.81	\$ 41,634.61

NOTE 19 - DEFERRED COMPENSATION

Employees of the City of Woodbury may participate in a deferred compensation plan adopted under the provisions of the Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

The deferred compensation plan is available to all employees of the City. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

The deferred compensation plan is administered by an unrelated financial institution. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the City has an obligation of due care in selecting the third party administrator. In the opinion of the City's legal counsel, the City has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

NOTE 20 - SUBSEQUENT EVENTS

Subsequent events were evaluated through November 11, 2013, which is the date that the financial statements were available to be issued.

CURRENT FUND

****SCHEDULES****

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
For the Year Ended December 31, 2012**

	Ref.	Current Fund	
Balance - December 31, 2011	A		\$ 3,006,501.87
Increased by:			
Taxes receivable	A-5	\$ 25,025,060.71	
Tax title liens receivable		422,425.65	
Prepaid taxes		178,361.66	
Tax overpayments		35,185.03	
Due to State of New Jersey - senior citizens' and veterans' deductions		99,149.94	
Revenue accounts receivable	A-7	3,161,393.12	
Miscellaneous revenue not anticipated	A-2	156,117.31	
Federal and state grants receivable	A-11	781,003.57	
Due to State of New Jersey- marriage license fees		1,250.00	
Due to State of New Jersey- burial fees		20.00	
Due general capital fund		191,017.26	
Due utility operating fund		816,852.05	
Due water and sewer capital fund		1,045,406.74	
Due payroll and agency accounts		221,432.66	
		<u>32,134,675.70</u>	
			<u>35,141,177.57</u>
Decreased by:			
2012 budget appropriations	A-3	\$ 11,989,363.48	137,636.15
2011 appropriation reserves	A-9	147,138.36	
County taxes	A-5	3,492,651.25	
Due county for added and omitted taxes	A	2,247.37	
Local district school tax	A-10	12,701,141.00	
Refund tax overpayments		25,904.86	
Accounts payable		579.00	
Federal and state grant expenditures	A-13	124,816.86	
Due to State of New Jersey- marriage license fees		1,525.00	
Due to State of New Jersey- burial fees		35.00	
Due trust other fund		5,232.50	
Due general capital fund		522,503.93	
Due to water and sewer operating fund		1,329,175.97	
Due to water and sewer capital fund		1,045,406.74	
Due payroll and agency accounts		220,568.04	
		<u>31,608,289.36</u>	
Balance - December 31, 2012	A		<u>\$ 3,532,888.21</u>

See accompanying auditor's report.

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
For the Year Ended December 31, 2012**

Year	Balance	Levy	Added Taxes	Collections		Overpayments Applied	State of New Jersey	Adjustments And Canceled	Transferred To Tax Title Liens	Balance
	December 31, 2011			2011	2012					December 31, 2012
2008	\$ 3,495.16	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,495.16	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2009	7,724.49	0.00	0.00	0.00	7,724.49	0.00	0.00	0.00	0.00	0.00
2010	13,194.49	0.00	0.00	0.00	13,194.49	0.00	0.00	0.00	0.00	0.00
2011	813,201.50	0.00	4,750.00	0.00	774,747.49	12,896.14	0.00	8,824.82	0.00	21,483.05
	837,615.64	0.00	4,750.00	0.00	799,161.63	12,896.14	0.00	8,824.82	0.00	21,483.05
2012	0.00	25,424,962.76	0.00	169,072.02	24,225,899.08	0.00	98,000.00	93,056.49	39,508.09	799,427.08
	<u>\$ 837,615.64</u>	<u>\$ 25,424,962.76</u>	<u>\$ 4,750.00</u>	<u>\$ 169,072.02</u>	<u>\$ 25,025,060.71</u>	<u>\$ 12,896.14</u>	<u>\$ 98,000.00</u>	<u>\$ 101,881.31</u>	<u>\$ 39,508.09</u>	<u>\$ 820,910.13</u>

Ref.	A		A-5	A	A-4				A-6	A
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Senior citizens and veterans		\$ 4,750.00								
		<u>\$ 4,750.00</u>								

-16-	Analysis of 2012 property tax levy:		Ref.	
	Tax yield:			
	General property tax			\$ 25,407,080.00
	Added and rollback taxes (54:4-63.1 et seq.)			<u>17,882.76</u>
				<u>\$ 25,424,962.76</u>
	Tax levy:			
	Local school district tax	A-10		\$ 12,701,141.00
	County tax	A-1	\$ 3,237,821.76	
	County open space tax	A-1	254,829.49	
	Due county for added taxes	A-1	<u>2,465.85</u>	
	Total county taxes			3,495,117.10
	Local tax for municipal purposes levied:			
	For municipal purposes	A-2	8,998,466.86	
	For minimum library tax		209,832.89	
	Add: additional tax levied		<u>20,404.91</u>	
	Local tax for municipal purposes levied			<u>9,228,704.66</u>
				<u>\$ 25,424,962.76</u>

See accompanying auditor's report.

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 1,054,532.72
Increased by:		
Transfers from taxes receivable	A-5	39,508.09
		<u>1,094,040.81</u>
Decreased by:		
Collections	A-4	422,425.65
		<u>671,615.16</u>
Balance - December 31, 2012	A	<u>\$ 671,615.16</u>

See accompanying auditor's report.

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
For the Year Ended December 31, 2012**

	Balance December 31, 2011	Accrued In 2012	Collections	Balance December 31, 2012
Clerk:				
Licenses:				
Alcoholic beverages	\$ 0.00	\$ 14,150.00	\$ 14,150.00	\$ 0.00
Other	0.00	112,173.00	112,173.00	0.00
Fees and permits	0.00	185,635.20	185,635.20	0.00
Municipal court:				
Fines and costs	19,684.30	304,216.83	305,287.52	18,613.61
Interest on investments:				
Regular account	3.44	42.83	0.00	46.27
Bail account	97.04	13.52	0.00	110.56
Tax collector:				
Interest on taxes	0.00	155,809.11	155,809.11	0.00
Consolidated municipal property tax relief aid	0.00	230,342.00	230,342.00	0.00
Energy receipts (P.L. 1997, Chapters 162 & 167)	0.00	1,201,857.00	1,201,857.00	0.00
Payment in lieu of taxes- Woodbury Mews	0.00	399,640.28	399,640.28	0.00
JIF safety program	0.00	7,075.00	7,075.00	0.00
Uniform construction code fees	0.00	318,135.06	318,135.06	0.00
Interlocal - joint construction code	0.00	95,714.13	95,714.13	0.00
Uniform fire safety act fees	0.00	19,309.89	19,309.89	0.00
Cable television franchise fee	0.00	116,264.93	116,264.93	0.00
Total	\$ 19,784.78	\$ 3,160,378.78	\$ 3,161,393.12	\$ 18,770.44
Ref.	A	A-7	A-4	A

See accompanying auditor's report.

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF MISCELLANEOUS ACCOUNTS RECEIVABLE
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ <u>4,200.00</u>
Balance - December 31, 2012	A	\$ <u>4,200.00</u>

See accompanying auditor's report.

CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - 2011
For the Year Ended December 31, 2012

	Balance December 31, 2011	Balance After Transfers	Paid or Charged	Lapsed	Over- expended
Salaries and wages:					
General administration	\$ 2,434.58	\$ 2,434.58	\$ 0.00	\$ 2,434.58	\$ 0.00
Governing body	11.55	11.55	0.00	11.55	0.00
Municipal clerk	816.02	816.02	0.00	816.02	0.00
Registrar of vital statistics	1,108.91	1,108.91	0.00	1,108.91	0.00
Financial administration	466.50	466.50	0.00	466.50	0.00
Revenue administration	541.87	541.87	0.00	541.87	0.00
Assessment of taxes	626.61	626.61	0.00	626.61	0.00
Municipal court	5,125.37	5,125.37	0.00	5,125.37	0.00
Housing inspector	931.98	931.98	0.00	931.98	0.00
Police	72,343.29	72,343.29	0.00	72,343.29	0.00
Office of emergency management	21.73	21.73	0.00	21.73	0.00
Fire	11,847.09	11,847.09	0.00	11,847.09	0.00
Uniform fire safety code	718.05	718.05	0.00	718.05	0.00
Municipal prosecutor	219.93	219.93	0.00	219.93	0.00
Road repairs and maintenance	11,493.06	5,493.06	0.00	5,493.06	0.00
Street cleaning	1,176.54	1,176.54	0.00	1,176.54	0.00
Solid waste collection	1,578.80	1,578.80	0.00	1,578.80	0.00
Public buildings and grounds	4,940.25	940.25	0.00	940.25	0.00
Playgrounds	782.12	782.12	0.00	782.12	0.00
Senior citizen transportation	440.91	440.91	0.00	440.91	0.00
State uniform construction code:					
Construction code official	3,499.09	3,499.09	0.00	3,499.09	0.00
Joint construction code office	2,256.00	2,256.00	0.00	2,256.00	0.00
Other expenses:					
General administration	10,623.29	10,623.29	3,590.10	7,033.19	0.00
Governing body	218.01	218.01	0.00	218.01	0.00
Municipal clerk	535.06	535.06	0.00	535.06	0.00
Registrar of vital statistics	2,050.22	2,050.22	43.99	2,006.23	0.00
Financial administration	10,649.54	10,649.54	2,044.99	8,604.55	0.00
Revenue administration	9,986.80	9,986.80	673.79	9,313.01	0.00
Assessment of taxes	9,249.34	9,249.34	297.00	8,952.34	0.00
Legal services and costs	25,728.62	25,728.62	9,636.24	16,092.38	0.00
Municipal court	8,254.11	8,254.11	1,487.20	6,766.91	0.00
Engineering services and costs	20,246.23	20,246.23	0.00	20,246.23	0.00
Municipal land use law:					
Planning board	200.34	4,200.34	3,575.25	625.09	0.00
Housing inspection	1,719.09	1,719.09	0.00	1,719.09	0.00
Insurance:					
General liability	1,241.65	1,241.65	660.00	581.65	0.00
Other insurance premiums	1,294.40	1,294.40	0.00	1,294.40	0.00
Workers compensation	663.35	663.35	0.00	663.35	0.00
Group insurance for employees	18,764.77	14,264.77	1,403.45	12,861.32	0.00
Police	28,034.41	28,034.41	15,269.60	12,764.81	0.00
Emergency management services	599.54	1,099.54	776.40	323.14	0.00
Fire	23,313.81	23,313.81	19,793.98	3,519.83	0.00
Uniform fire safety code	747.60	747.60	226.50	521.10	0.00
Municipal prosecutor	1,500.00	1,500.00	0.00	1,500.00	0.00
JIF safety budget	8,136.46	8,136.46	6,552.32	1,584.14	0.00
Parking lot rental	1,755.69	1,755.69	0.00	1,755.69	0.00
Road repairs and maintenance	9,758.89	9,758.89	6,978.36	2,780.53	0.00
Community forestry program	1,127.45	1,127.45	1,000.00	127.45	0.00
Solid waste collection	41,223.99	41,223.99	6,224.61	34,999.38	0.00

CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF APPROPRIATION RESERVES - 2011
For the Year Ended December 31, 2012

	Balance December 31, 2011	Balance After Transfers	Paid or Charged	Lapsed	Over- expended
Other expenses (concluded):					
Public buildings and grounds	\$ 6,973.62	\$ 10,973.62	\$ 7,333.01	\$ 3,640.61	\$ 0.00
Vehicle maintenance	32,570.60	32,570.60	15,198.82	17,371.78	0.00
Public health service	500.00	500.00	0.00	500.00	0.00
Playgrounds	1,966.22	1,966.22	0.00	1,966.22	0.00
Parks	6,484.36	12,484.36	8,286.18	4,198.18	0.00
Celebration of public events	1,300.73	1,300.73	0.00	1,300.73	0.00
Unclassified:					
Utilities:					
Electricity	3,716.57	3,716.57	0.00	3,716.57	0.00
Street lighting	22,533.22	22,533.22	21,726.34	806.88	0.00
Telephone	614.25	614.25	0.00	614.25	0.00
Natural gas	106.27	106.27	0.00	106.27	0.00
Heating oil	1,388.33	1,388.33	1,189.18	199.15	0.00
Gasoline	22,292.50	22,292.50	22,071.28	221.22	0.00
State uniform construction code:					
Construction code official	14,012.72	14,012.72	447.43	13,565.29	0.00
Contingent	1,000.00	1,000.00	0.00	1,000.00	0.00
Deferred charges and statutory expenditures - municipal within "CAP":					
Public employees' retirement system	816.05	816.05	38.40	777.65	0.00
Social security system	2,251.38	2,251.38	0.00	2,251.38	0.00
Defined contribution retirement program	1,284.72	1,284.72	0.00	1,284.72	0.00
Operations excluded from "CAPS":					
Maintenance of free public library (PL 1985, Ch 82 & 541)	4.00	4.00	0.00	4.00	0.00
Reserve for tax appeals	1.00	1.00	0.00	1.00	0.00
Joint construction code office	8,970.04	8,970.04	0.00	8,970.04	0.00
Total	\$ 489,789.49	\$ 489,789.49	\$ 156,524.42	\$ 333,265.07	\$ 0.00
Ref.	A	A-9	A-4	A-1	A
Analysis of balance:					
Appropriation reserves	A \$ 342,018.81				
Reserve for encumbrances	A <u>147,770.68</u>				
	<u>\$ 489,789.49</u>				
Paid or charged:					
Cash disbursements	A-4		\$ 147,138.36		
Accounts payable			<u>9,386.06</u>		
			<u>\$ 156,524.42</u>		

See accompanying auditor's report.

**CITY OF WOODBURY
CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 0.00
Increased by:		
Levy for calendar year 2012	A-5	12,701,141.00
		<u>12,701,141.00</u>
Decreased by:		
Payments	A-4	12,701,141.00
		<u>12,701,141.00</u>
Balance - December 31, 2012	A	<u>\$ 0.00</u>

See accompanying auditor's report.

CITY OF WOODBURY
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
For the Year Ended December 31, 2012

Purpose	Balance December 31, 2011	2012 Revenue	Received	Unappropriated Reserve	Balance December 31, 2012
Federal:					
U.S. Department of Justice:					
OJP bulletproof vest program	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00
U.S. Department of Transportation:					
NJDOT transportation enhancement program	12,065.69	0.00	0.00	0.00	12,065.69
2009 local aid bikeway program	500,000.00	0.00	0.00	0.00	500,000.00
ARRA transportation enhancement program	194,000.00	0.00	0.00	0.00	194,000.00
FY11 municipal aid- Delaware street- phase II	191,877.00	0.00	191,877.00	0.00	0.00
FY11 municipal aid- Delaware street- phase III	201,840.00	0.00	201,840.00	0.00	0.00
FY13 municipal aid- Cooper Street	0.00	196,100.00	143,462.88	0.00	52,637.12
NJ transportation trust fund	221,895.00	0.00	221,895.00	0.00	0.00
Total federal grants	<u>1,327,677.69</u>	<u>196,100.00</u>	<u>759,074.88</u>	<u>0.00</u>	<u>764,702.81</u>
State:					
Clean communities program	0.00	32,283.16	16,052.69	16,230.47	0.00
NJDEP - 319h federal nonpoint source program	8,164.07	0.00	0.00	0.00	8,164.07
Municipal alliance on alcoholism and drug abuse grant	10,342.54	13,242.00	3,900.00	0.00	19,684.54
Green communities grant	3,000.00	0.00	0.00	0.00	3,000.00
Safe and secure communities program	57,714.00	0.00	0.00	0.00	57,714.00
Body armor grant	0.00	2,885.81	0.00	2,885.81	0.00
Safe streets to school	8,151.95	0.00	0.00	0.00	8,151.95
Recycling tonnage grant	0.00	8,324.78	0.00	8,324.78	0.00
Total state grants	<u>87,372.56</u>	<u>56,735.75</u>	<u>19,952.69</u>	<u>27,441.06</u>	<u>96,714.56</u>
Private grants:					
Gloucester County department of human services- art in street	1,375.00	2,550.00	0.00	0.00	3,925.00
Gloucester County department of human services- art in street	0.00	1,976.00	1,976.00	0.00	0.00
DVRPC- transportation and community development initiative	70,002.04	0.00	0.00	0.00	70,002.04
Total private grants	<u>71,377.04</u>	<u>4,526.00</u>	<u>1,976.00</u>	<u>0.00</u>	<u>73,927.04</u>
	<u>\$ 1,486,427.29</u>	<u>\$ 257,361.75</u>	<u>\$ 781,003.57</u>	<u>\$ 27,441.06</u>	<u>\$ 935,344.41</u>
<u>Ref.</u>	A	A-2	A-4	A-12	A
Anticipated budget	A-2	\$ 45,209.06			
Special N.J.S. 40A:4-87	A-2	<u>212,152.69</u>			
		<u>\$ 257,361.75</u>			

See accompanying auditor's report.

**CITY OF WOODBURY
 FEDERAL AND STATE GRANT FUND
 SCHEDULE OF RESERVE FOR FEDERAL AND STATE GRANTS - UNAPPROPRIATED
 For the Year Ended December 31, 2012**

	Balance December 31, 2011	Receipts	Realized As Revenue In 2012 Budget	Balance December 31, 2012
State grants:				
Drunk driving enforcement fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Recycling tonnage grant	8,324.78	0.00	8,324.78	0.00
Body armor grant	2,885.81	0.00	2,885.81	0.00
Clean communities grant	16,320.47	0.00	16,230.47	90.00
	<u>\$ 27,531.06</u>	<u>\$ 0.00</u>	<u>\$ 27,441.06</u>	<u>\$ 90.00</u>
Ref.	A	A-4	A-11	A

See accompanying auditor's report.

CITY OF WOODBURY
FEDERAL AND STATE GRANT FUND
SCHEDULE OF RESERVE FOR FEDERAL AND STATE GRANTS - APPROPRIATED
For the Year Ended December 31, 2012

Grant	Balance December 31, 2011	From 2012 Budget Appropriations	Paid or Charged	Balance December 31, 2012
Federal:				
U.S. Department of Justice:				
OJP bulletproof vest program	\$ 1,184.15	\$ 0.00	\$ 0.00	\$ 1,184.15
U.S. Department of Transportation:				
NJ transportation trust fund	44,965.92	0.00	0.00	44,965.92
2009 local aid bikeway program	499,101.50	0.00	0.00	499,101.50
ARRA transportation enhancement program	194,000.00	0.00	0.00	194,000.00
FY11 municipal aid- Delaware street- phase III	37,614.46	0.00	23,968.65	13,645.81
FY13 municipal aid- Cooper Street	0.00	196,100.00	20,885.81	175,214.19
Total federal grants	<u>776,866.03</u>	<u>196,100.00</u>	<u>44,854.46</u>	<u>928,111.57</u>
State:				
Clean communities program	6,407.47	32,283.16	1,525.00	37,165.63
Recycling tonnage grant	29,096.36	8,324.78	8,912.67	28,508.47
PARIS grant	635.88	0.00	0.00	635.88
Neighborhood preservation program	11,370.18	0.00	0.00	11,370.18
Municipal alliance on alcoholism and drug abuse grant	6,801.59	16,553.00	14,524.11	8,830.48
Green communities grant	3,213.74	0.00	1,003.01	2,210.73
Drunk driving enforcement fund	14,663.61	0.00	6,873.27	7,790.34
Body armor fund	2,707.72	2,885.81	0.00	5,593.53
GovConnect grant	500.00	0.00	0.00	500.00
Total state grants	<u>75,396.55</u>	<u>60,046.75</u>	<u>32,838.06</u>	<u>102,605.24</u>

See accompanying auditor's report.

CITY OF WOODBURY
FEDERAL AND STATE GRANT FUND
SCHEDULE OF RESERVE FOR FEDERAL AND STATE GRANTS - APPROPRIATED
For the Year Ended December 31, 2012

Grant	Balance December 31, 2011	From 2012 Budget Appropriations	Paid or Charged	Balance December 31, 2012
Private grants:				
DVRPC- transportation and community development initiative	\$ 40,365.23	\$ 0.00	\$ 39,833.52	\$ 531.71
Gloucester County cultural and heritage trust- oral history project	2,954.82	0.00	2,954.82	0.00
Gloucester County cultural and heritage trust- walking tour	0.00	1,976.00	1,976.00	0.00
Gloucester County department of human services- art in street	823.81	2,550.00	2,360.00	1,013.81
Walmart grant- police	2,000.00	0.00	0.00	2,000.00
Walmart grant- fire	2,000.00	0.00	0.00	2,000.00
ExxonMobil foundation grant	2,452.00	0.00	0.00	2,452.00
Donation to fire department	650.00	0.00	0.00	650.00
Total private grants	<u>51,245.86</u>	<u>4,526.00</u>	<u>47,124.34</u>	<u>8,647.52</u>
	<u>\$ 903,508.44</u>	<u>\$ 260,672.75</u>	<u>\$ 124,816.86</u>	<u>\$ 1,039,364.33</u>
Ref.	A	A-11	A-4	A
Encumbrances payable	\$ 51,928.80			
Appropriated reserve	<u>851,579.64</u>			
	<u>\$ 903,508.44</u>			
Anticipated budget		\$ 45,209.06		
Special N.J.S. 40A:4-87		212,152.69		
Local match - due from current fund		<u>3,311.00</u>		
		<u>\$ 260,672.75</u>		

See accompanying auditor's report.

TRUST FUND

****SCHEDULES****

CITY OF WOODBURY
TRUST FUND
SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
For the Year Ended December 31, 2012

	Ref.	Animal Control	Other Funds
Adjusted balance - December 31, 2011	B	\$ 21,098.01	\$ 635,444.62
Receipts:			
Interest earnings		12.00	2,158.32
Due State of New Jersey- dog license fees		902.40	0.00
Animal control collector	B-3	5,566.00	0.00
Subdivision escrow deposits		0.00	144,676.00
Unemployment compensation		0.00	22,000.00
Reserve for recycling		0.00	20,499.48
Reserve for POAA funds		0.00	194.00
Reserve for street opening deposits		0.00	765.24
Reserve for public defender fees		0.00	1,040.00
Reserve for police outside employment		0.00	83,070.00
Reserve for RCA funds		0.00	26,000.00
Reserve for tax title lien redemptions	B-4	0.00	727,824.95
Tax sale premiums	B-5	0.00	288,400.00
Summer program donations		0.00	9,585.00
Forfeited funds		0.00	2,319.00
Total receipts		<u>6,480.40</u>	<u>1,328,531.99</u>
		<u>27,578.41</u>	<u>1,963,976.61</u>
Disbursements:			
Due to current fund		18.49	3,052.60
Animal control expenses	B-3	1,591.20	0.00
Subdivision escrow expenditures		0.00	94,221.43
Unemployment compensation		0.00	11,541.29
Due to State of New Jersey - dog licenses		909.60	0.00
Reserve for recycling fees		0.00	10,169.65
Reserve for street opening deposits		0.00	765.24
Reserve for public defender fees		0.00	2,100.00
Reserve for police outside employment		0.00	57,015.00
Reserve for RCA funds		0.00	13,700.00
Reserve for tax title lien redemptions	B-4	0.00	731,210.30
Tax sale premiums	B-5	0.00	207,900.00
Summer program donations		0.00	11,712.37
Total disbursements		<u>2,519.29</u>	<u>1,143,387.88</u>
Balance - December 31, 2012	B	<u>\$ 25,059.12</u>	<u>\$ 820,588.73</u>

See accompanying auditor's report.

**CITY OF WOODBURY
TRUST FUND
SCHEDULE OF CASH - CLERK
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Adjusted balance - December 31, 2011	B	\$ 3,897.82
Receipts:		
Interest earnings		\$ 3.64
Election funds		21,097.00
Total receipts		<u>21,100.64</u>
		<u>24,998.46</u>
Disbursements:		
Election funds		22,427.00
Due to current fund		2.80
Total disbursements		<u>22,429.80</u>
Balance - December 31, 2012	B	<u>\$ 2,568.66</u>
Analysis of balance:		
Reserve for election funds		\$ 3,201.03
Due current fund	A	<u>(632.37)</u>
		<u>\$ 2,568.66</u>

See accompanying auditor's report.

**CITY OF WOODBURY
TRUST FUND
SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES
For the Year Ended December 31, 2012**

	<u>Ref.</u>		
Balance - December 31, 2011	B		\$ 12,474.80
Increased by:			
Dog license fees collected	B-1	\$ 4,375.00	
Cat license fees collected	B-1	<u>1,191.00</u>	
			<u>5,566.00</u>
			18,040.80
Decreased by:			
Animal control expenses	B-1	1,591.20	
Statutory excess due to current fund		<u>4,350.60</u>	
			<u>5,941.80</u>
Balance - December 31, 2012	B		<u>\$ 12,099.00</u>

<u>License Fees Collected</u>	
<u>Year</u>	<u>Amount</u>
2010	\$ 6,570.00
2011	<u>5,529.00</u>
	<u>\$ 12,099.00</u>

See accompanying auditor's report.

**CITY OF WOODBURY
TRUST FUND
SCHEDULE OF RESERVE FOR TAX TITLE LIEN REDEMPTIONS
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 49,872.78
Increased by:		
Redemptions collected	B-1	727,824.95
		<u>777,697.73</u>
Decreased by:		
Redemptions disbursed	B-1	731,210.30
		<u>731,210.30</u>
Balance - December 31, 2012	B	<u>\$ 46,487.43</u>

See accompanying auditor's report.

**CITY OF WOODBURY
TRUST FUND
SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 258,000.00
Increased by:		
Tax sale premiums received at tax sale	B-1	288,400.00
		<u>546,400.00</u>
Decreased by:		
Tax sale premiums refunded at redemption	B-1	207,900.00
		<u>207,900.00</u>
Balance - December 31, 2012	B	<u>\$ 338,500.00</u>

See accompanying auditor's report.

GENERAL CAPITAL FUND

****SCHEDULES****

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
For the Year Ended December 31, 2012**

	<u>Ref.</u>		
Balance - December 31, 2011	C		\$ 324,356.68
Increased by receipts:			
Interest earnings		\$ 594.03	
Capital improvement fund	C-6	50,000.00	
Green Acres reimbursements	C-2	240,802.94	
Due to current fund		<u>522,503.93</u>	
			<u>813,900.90</u>
			1,138,257.58
Decreased by disbursements:			
Improvement authorizations	C-5	356,742.66	
Contracts payable		231,119.59	
Green Acres project payments		240,802.94	
Due to current fund		<u>191,017.26</u>	
			<u>1,019,682.45</u>
Balance - December 31, 2012	C		<u>\$ 118,575.13</u>

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
ANALYSIS OF CASH
For the Year Ended December 31, 2012**

	Balance December 31, 2012
Capital improvement fund	\$ 2,600.97
Due to current fund	378,188.28
Due to federal and state grant fund	(107,925.26)
Due from water/sewer capital fund	655.00
Contracts payable	68,181.25
Reserve for donations	2,040.66
Fund balance	11,093.61
 Improvement authorizations:	
Ordinance Number	
2101-09	Phase I of redevelopment project
2125-10	Additional funding for capital improvement projects
2146-11	General improvements
1937-02	General improvements
2010-05	General improvements
2029-06	General improvements
2050-07	General improvements
2107-09	Acquisition of various equipment
2163-12	General improvements
	(145,660.53)
	(95,000.00)
	(221,885.50)
	28,774.76
	10,706.58
	6,762.27
	84,280.23
	67,964.70
	27,798.11
	\$ 118,575.13

Ref. C-2

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
For the Year Ended December 31, 2012**

Improvement Description	Ordinance Number	Balance December 31, 2012	Analysis Of Balance December 31, 2012	
			Expenditures	Unexpended Improvement Authorization
Phase I of redevelopment project	2101-09	\$ 2,375,000.00	\$ 145,660.53	\$ 2,229,339.47
Additional funding for capital improvement projects	2125-10	95,000.00	95,000.00	0.00
General improvements	2146-11	346,750.00	221,885.50	124,864.50
General improvements	2163-12	<u>2,123,250.00</u>	<u>0.00</u>	<u>2,123,250.00</u>
		<u>\$ 4,940,000.00</u>	<u>\$ 462,546.03</u>	<u>\$ 4,477,453.97</u>
	Ref.	C	C-3	C-5

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
For the Year Ended December 31, 2012**

Improvement Description	Ordinance Number	Ordinance Date	Amount	Balance December 31, 2011		2012 Authorizations		Paid Or Charged	Balance December 31, 2012	
				Funded	Unfunded	Deferred Charges to Future Taxation- Unfunded	Capital Improvement Fund		Funded	Unfunded
General improvements	1937-02	2/28/2002	\$ 2,055,000.00	\$ 68,774.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,000.00	\$ 28,774.76	\$ 0.00
General improvements	2010-05	9/26/2005	324,905.00	11,756.58	0.00	0.00	0.00	1,050.00	10,706.58	0.00
General improvements	2029-06	7/10/2006	755,600.00	6,762.27	0.00	0.00	0.00	0.00	6,762.27	0.00
General improvements	2050-07	6/11/2007	805,100.00	84,280.23	0.00	0.00	0.00	0.00	84,280.23	0.00
Acquisition of various equipment	2082-08/	6/23/2008								
	2096-09	2/9/2009	563,000.00	27,767.99	0.00	0.00	0.00	27,767.99	0.00	0.00
Phase I of redevelopment project	2101-09	3/23/2009	2,500,000.00	0.00	2,298,247.66	0.00	0.00	68,908.19	0.00	2,229,339.47
Acquisition of SCBA Fit machine	2106-09	8/10/2009	7,000.00	321.00	0.00	0.00	0.00	321.00	0.00	0.00
Acquisition of various equipment	2107-09	8/10/2009	445,000.00	80,679.06	0.00	0.00	0.00	12,714.36	67,964.70	0.00
Additional funding for capital improvements	2125-10	11/8/2010	100,000.00	0.00	300.00	0.00	0.00	300.00	0.00	0.00
Acquisition of various capital equipment and completion of roadway improvements	2146-11/	7/25/2011								
	2169-12	10/22/2012	365,000.00	0.00	304,468.98	0.00	0.00	179,604.48	0.00	124,864.50
General improvements	2163-12	5/29/2012	2,235,000.00	0.00	0.00	2,123,250.00	111,750.00	83,951.89	27,798.11	2,123,250.00
				<u>\$ 280,341.89</u>	<u>\$ 2,603,016.64</u>	<u>\$ 2,123,250.00</u>	<u>\$ 111,750.00</u>	<u>\$ 414,617.91</u>	<u>\$ 226,286.65</u>	<u>\$ 4,477,453.97</u>
	Ref.			C	C		C-6		C	C
Contracts payable								\$ 57,875.25		
Cash disbursements	C-2							<u>356,742.66</u>		
								<u>\$ 414,617.91</u>		

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 64,350.97
Increased by:		
2012 budget appropriation	C-2	50,000.00
		<u>114,350.97</u>
Decreased by:		
Appropriated to finance improvement authorizations	C-5	111,750.00
		<u>111,750.00</u>
Balance - December 31, 2012	C	<u>\$ 2,600.97</u>

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF GREEN ACRES LOAN PAYABLE
For the Year Ended December 31, 2012**

Purpose	Date Of Issue	Amount of Original Issue	Maturities of Loan Outstanding December 31, 2012		Balance December 31, 2011	Decrease	Balance December 31, 2012
			Date	Amount			
Development of Woodbury Creek Park - Phase II	6/2/1999	\$ 241,000.00	(1)	\$ (1)	\$ 92,877.97	\$ 13,518.74	\$ 79,359.23
Development of Stewart Lake Park	11/13/2007	\$ 175,000.00	(2)	(2)	148,374.63	7,954.14	140,420.49
Development of Stewart Lake Park	11/14/2007	\$ 250,000.00	(3)	(3)	209,481.48	12,104.62	197,376.86
Multi -Parks development	6/3/2008	\$ 250,000.00	(4)	(4)	217,561.05	11,250.55	206,310.50
Multi -Parks development	4/6/2010	\$ 250,000.00	(5)	(5)	<u>237,179.49</u>	<u>12,820.52</u>	<u>224,358.97</u>
					<u>\$ 905,474.62</u>	<u>\$ 57,648.57</u>	<u>\$ 847,826.05</u>
			Ref.		C	A-3	C

- (1) Payments in the amount of \$7,654.52 are due June 2 and December 2 through June 2, 2018.
- (2) Payments in the amount of \$5,441.03 are due February 16 and August 16 through August 16, 2027.
- (3) Payments in the amount of \$8,117.01 are due February 16 and August 16 through August 16, 2026.
- (4) Payments in the amount of \$7,772.90 are due March 9 and September 9 through March 6, 2028.
- (5) Payments in the amount of \$6,410.26 are due January 5 and July 5 through January 5, 2030.

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS PAYABLE
For the Year Ended December 31, 2012**

Date Of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding December 31, 2012		Interest Rate	Balance December 31, 2011	Decrease	Balance December 31, 2012
			Date	Amount				
6/1/1994	General improvement bonds	\$ 1,900,000.00	6/1/2013	\$ 120,508.00	5.60%	\$ 358,408.00	\$ 117,364.00	\$ 241,044.00
			6/1/2014	120,536.00				
8/1/2002	General improvement bonds	4,132,000.00	8/1/2012	300,000.00	4.00%	300,000.00	300,000.00	0.00
4/1/2003	Taxable refunding bonds	1,345,000.00	4/1/2013	35,000.00	5.125%	1,295,000.00	25,000.00	1,270,000.00
			4/1/2014	45,000.00	5.125%			
			4/1/2015	50,000.00	5.125%			
			4/1/2016	60,000.00	5.60%			
			4/1/2017	75,000.00	5.60%			
			4/1/2018	85,000.00	5.60%			
			4/1/2019	100,000.00	5.60%			
			4/1/2020	115,000.00	5.60%			
			4/1/2021	130,000.00	5.70%			
			4/1/2022	120,000.00	5.70%			
			4/1/2023	135,000.00	5.70%			
			4/1/2024	150,000.00	5.70%			
			4/1/2025	170,000.00	5.70%			
8/1/2005	General obligation refunding bonds, Series 2005	1,875,000.00	4/1/2013	\$ 215,000.00	4.25%	1,035,000.00	210,000.00	825,000.00
			4/1/2014	205,000.00	3.60%			
			4/1/2015	205,000.00	3.625%			
			4/1/2016	200,000.00	4.00%			
11/4/2009	General improvement bonds	2,665,000.00	11/1/2013	125,000.00	3.00%	2,415,000.00	125,000.00	2,290,000.00
			11/1/2014	150,000.00	3.00%			
			11/1/2015	150,000.00	3.75%			
			11/1/2016	160,000.00	4.00%			
			11/1/2017	175,000.00	4.00%			
			11/1/2018	180,000.00	4.00%			
			11/1/19-20	200,000.00	4.00%			
			11/1/21-22	225,000.00	4.00%			
			11/1/23-24	250,000.00	4.00%			

See accompanying auditor's report.

CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS PAYABLE
For the Year Ended December 31, 2012

Date Of Issue	Purpose	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance December 31, 2011	Decrease	Balance December 31, 2012
			Date	Amount				
9/28/2011	General obligation refunding bonds, Series 2011	\$ 1,720,000.00	8/1/2013	320,000.00	2.00%	<u>\$ 1,720,000.00</u>	<u>\$ 15,000.00</u>	<u>\$ 1,705,000.00</u>
			8/1/2014	330,000.00	3.00%			
			8/1/2015	340,000.00	3.00%			
			8/1/2016	350,000.00	3.00%			
			8/1/2017	365,000.00	4.00%			
						<u>\$ 7,123,408.00</u>	<u>\$ 792,364.00</u>	<u>\$ 6,331,044.00</u>
					Ref.	C	A-3	C

See accompanying auditor's report.

**CITY OF WOODBURY
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
For the Year Ended December 31, 2012**

Ordinance Number	Improvement Authorization	Balance December 31, 2012
2101-09	Acquisition of various parcels of real property in connection with phase I of redevelopment project	\$ 2,375,000.00
2125-10	Additional funding for certain capital improvements	95,000.00
2146-11/ 2169-12	Acquisition of various capital equipment and completion of roadway improvements	346,750.00
2163-12	General improvements within the City of Woodbury	<u>2,123,250.00</u>
		<u>\$ 4,940,000.00</u>
		Ref. Footnote

See accompanying auditor's report.

CONSOLIDATED WATER AND SEWER UTILITY FUND

****SCHEDULES****

**CITY OF WOODBURY
 CONSOLIDATED WATER AND SEWER UTILITY FUND
 SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
 For the Year Ended December 31, 2012**

	Ref.	Operating		Capital
Balance - December 31, 2011	D	\$ 53,751.13		\$ 23,043.92
Increased by receipts:				
Water/sewer rents collected	D-7	\$ 5,342,673.82	\$	0.00
Water/sewer liens receivable	D-8	93,515.57		0.00
Miscellaneous revenues anticipated	D-3	59,823.52		0.00
Miscellaneous revenues not anticipated	D-3	15,474.59		0.00
Water/sewer rent overpayments	D	18,450.46		0.00
Due from payroll account		23,967.95		0.00
Due from New Jersey environmental infrastructure loans	D-16	0.00		2,356,419.00
Due to current fund		87,457.33		1,045,406.74
Due to utility operating fund	D-5	0.00		952,198.55
Due from utility capital fund	D-5	1,540,986.48		0.00
		7,182,349.72		4,354,024.29
		7,236,100.85		4,377,068.21
Decreased by disbursements:				
2012 budget appropriations	D-4	4,766,714.98		0.00
2011 appropriation reserves	D-12	195,690.56		0.00
Water/sewer rent overpayments		1,165.35		0.00
Accrued interest on bonds and loans		350,389.60		0.00
Due to current fund	A-4	816,852.05		0.00
Due to utility operating fund	D-5	0.00		1,545,544.74
Due to utility capital fund	D-5	825,955.20		0.00
Due to payroll account		51,422.95		0.00
Contracts payable		0.00		7,901.26
Improvement authorizations	D-13	0.00		2,277,094.18
		7,008,190.69		3,830,540.18
Balance - December 31, 2012	D	\$ 227,910.16		\$ 546,528.03

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH
For the Year Ended December 31, 2012

	Balance December 31, 2012
Capital improvement fund	\$ 106,105.18
Due current fund	478,643.61
Due state and federal grant fund	(161,133.80)
Due general capital fund	(655.00)
Due utility operating fund	1,904,253.47
Due from N.J. environmental infrastructure trust	(155,591.00)
Contracts payable	1,510,340.37
Fund balance	26,451.70

Ordinance Number	Improvement Authorizations	
1917-01	Reconstruction of reservoir	(567,389.72)
1938-02	Various water and sewer improvements	304,535.31
2009-05	Various water and sewer improvements	77,281.79
2030-06	Various water and sewer improvements	18,485.25
2049-07	Various water and sewer improvements	307,726.61
2083-08	Various water and sewer improvements	97,799.88
2100-09	Purchase and installation of a potable water storage tank	493,717.52
2108-09	Various water and sewer improvements	72,808.30
2124-10	Supplemental funding for the completion of water and sewer improvements	(350,000.00)
2130-11	Construction and installation of a new water main system	(3,528,568.40)
2138-11	Various water and sewer improvements	150,000.00
2172-12	Various water and sewer improvements	(238,283.04)
		\$ 546,528.03

Ref. D

See accompanying auditor's report.

**CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE
For the Year Ended December 31, 2012**

	Ref.	
Balance - December 31, 2011	D	\$ 554,651.61
Increased by:		
Utility rents levied		5,265,455.15
		5,820,106.76
Decreased by:		
Collections	D-3; D-5	\$ 5,342,673.82
Overpayments applied	D	16,650.18
Transfer to utility liens	D-8	4,047.34
		5,363,371.34
Balance - December 31, 2012	D	\$ 456,735.42

See accompanying auditor's report.

**CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
SCHEDULE OF UTILITY LIENS RECEIVABLE
For the Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	D	\$ 178,202.13
Increased by:		
Transfers from consumer accounts receivable	D-7	<u>4,047.34</u>
		182,249.47
Decreased by:		
Collections	D-5	<u>93,515.57</u>
Balance - December 31, 2012	D	<u><u>\$ 88,733.90</u></u>

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
SCHEDULE OF MISCELLANEOUS ACCOUNTS RECEIVABLE -
OPERATING FUND

For the Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	D	\$	0.00
Increased by:			
2012 charges:			
Drainage		\$	15,726.06
Materials sold			<u>2,150.00</u>
			<u>17,876.06</u>
			17,876.06
Decreased by:			
Cash receipts	D-3		<u>17,876.06</u>
Balance - December 31, 2012	D	\$	<u><u>0.00</u></u>

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
For the Year Ended December 31, 2012

	Balance December 31, 2011	Additions	Balance December 31, 2012
Water system:			
Pumping station	\$ 22,157.84	\$ 0.00	\$ 22,157.84
Impounding reservoirs	23,092.19	0.00	23,092.19
Lake and river cribs	1,585.50	0.00	1,585.50
Springs and wells	1,050,083.58	0.00	1,050,083.58
Chemical treatment plant	2,189,508.05	0.00	2,189,508.05
Settling basins	541.47	0.00	541.47
Pumping station structure	39,389.86	0.00	39,389.86
Electric pumping equipment	48,767.01	0.00	48,767.01
Transmission mains	97,211.37	0.00	97,211.37
Storage reservoirs	24,989.07	0.00	24,989.07
Distributions mains	10,074,028.76	0.00	10,074,028.76
Filter media replacement	138,000.00	0.00	138,000.00
Services, pipes, and stops	79,363.01	0.00	79,363.01
Meters and valves	513,213.67	0.00	513,213.67
Fire hydrants	73,407.37	0.00	73,407.37
General office equipment	40,182.08	0.00	40,182.08
Other tangible equipment	78,348.91	0.00	78,348.91
Engineering and supervision	10,904.75	0.00	10,904.75
Legal expenditures	3,695.49	0.00	3,695.49
Installation prior to 1913	86,190.11	0.00	86,190.11
General shop equipment	19,146.86	0.00	19,146.86
Transportation equipment	353,781.70	0.00	353,781.70
	<u>14,967,588.65</u>	<u>0.00</u>	<u>14,967,588.65</u>
Sewer system:			
Plant equipment	506,097.86	0.00	506,097.86
Office equipment	18,085.40	0.00	18,085.40
Other equipment	25,862.65	0.00	25,862.65
Distribution mains	4,703,874.16	0.00	4,703,874.16
Other	700.00	0.00	700.00
	<u>5,254,620.07</u>	<u>0.00</u>	<u>5,254,620.07</u>
	<u>\$ 20,222,208.72</u>	<u>\$ 0.00</u>	<u>\$ 20,222,208.72</u>

Ref.

D

D

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
For the Year Ended December 31, 2012

Improvement Description	Ordinance			Balance December 31, 2012
	Number	Date	Amount	
Reconstruction of reservoir	1917-01	06/28/01	\$ 2,520,000.00	\$ 604,542.02
Various water and sewer improvements	1938-02	02/28/02	1,520,000.00	315,000.00
Purchase and installation of water and sewer software and equipment	1999-05	07/11/05	35,525.85	35,525.85
Various water and sewer improvements	2009-05	9/26/2005	926,544.00	926,544.00
Various water and sewer improvements	2030-06	7/10/2006	591,500.00	244,300.00
Various water and sewer improvements	2049-07	5/14/2007	1,900,800.00	1,900,800.00
Various water and sewer improvements	2083-08	6/23/2008	500,000.00	500,000.00
Construction and installation of a potable water storage tank	2100-09	3/9/2009	3,075,000.00	3,075,000.00
Various water and sewer improvements	2108-09	8/10/2009	190,000.00	190,000.00
Supplemental funding for the completion of the water and sewer improvements	2124-10	11/8/2010	350,000.00	350,000.00
Construction and installation of a new water main system	2130-11	2/28/2011	3,587,500.00	3,587,500.00
Various water and sewer improvements	2138-11	4/25/2011	550,000.00	550,000.00
Various water and sewer improvements	2172-12	12/27/2012	600,000.00	600,000.00
				<u>\$ 12,879,211.87</u>
			Ref.	D

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY OPERATING FUND
SCHEDULE OF APPROPRIATION RESERVES - 2011
For the Year Ended December 31, 2012

	<u>Balance - December 31, 2011</u>		<u>Balance</u>	<u>Paid</u>	<u>Accounts</u>	<u>Balance</u>
	<u>Appropriation</u>	<u>Encumbrances</u>	<u>After</u>	<u>Or</u>	<u>Payable</u>	<u>Lapsed</u>
	<u>Reserves</u>		<u>Transfers</u>	<u>Charged</u>		
Operating:						
Salaries and wages	\$ 2,567.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other expenses	16,364.95	75,025.47	55,611.50	54,141.53	616.47	853.50
Payments to Gloucester County Utilities Authority	537.45	100,000.00	141,549.03	141,549.03	0.00	0.00
Statutory expenditures:						
Contribution to:						
Public employees retirement system	756.63	0.00	0.00	0.00	0.00	0.00
Social security	1,909.01	0.00	0.00	0.00	0.00	0.00
	<u>\$ 22,135.06</u>	<u>\$ 175,025.47</u>	<u>\$ 197,160.53</u>	<u>\$ 195,690.56</u>	<u>\$ 616.47</u>	<u>\$ 853.50</u>
Ref.	D	D	D	D-5	D	D-1

See accompanying auditor's report.

**CITY OF WOODBURY
 CONSOLIDATED WATER AND SEWER UTILITY FUND
 SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
 For the Year Ended December 31, 2012**

Improvement Description	Ordinance Number	Ordinance Date	Amount	Balance December 31, 2011		2012 Authorizations	Paid Or Charged	Contracts Payable	Balance December 31, 2012	
				Funded	Unfunded	Deferred Charges To Future Taxation- Unfunded			Funded	Unfunded
Various water and sewer improvements	1938-02	02/28/02	\$ 1,520,000.00	\$ 306,935.31	\$ 0.00	\$ 0.00	\$ 2,400.00	\$ 0.00	\$ 304,535.31	\$ 0.00
Various water and sewer improvements	2009-05	09/26/05	1,342,438.00	152,020.64	0.00	0.00	74,738.85	0.00	77,281.79	0.00
Various water and sewer improvements	2030-06	7/10/2006	591,500.00	44,926.51	0.00	0.00	22,302.26	4,139.00	18,485.25	0.00
Various water and sewer improvements	2049-07	5/14/2007	1,900,800.00	307,726.61	0.00	0.00	0.00	0.00	307,726.61	0.00
Various water and sewer improvements	2083-08	6/23/2008	500,000.00	100,000.00	0.00	0.00	2,200.12	0.00	97,799.88	0.00
Purchase and installation of a potable water storage tank	2100-09	3/9/2009	3,075,000.00	493,717.52	132,990.00	0.00	0.00	0.00	493,717.52	132,990.00
Various water and sewer improvements	2108-09	8/10/2009	190,000.00	72,808.30	0.00	0.00	0.00	0.00	72,808.30	0.00
Construction and installation of a new water main system	2130-11	2/28/2011	3,587,500.00	0.00	3,496,923.66	0.00	1,956,507.41	1,481,484.65	0.00	58,931.60
Various water and sewer improvements	2138-11	4/25/2011	550,000.00	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00
Various water and sewer improvements	2172-12	12/27/2012	600,000.00	0.00	0.00	600,000.00	218,945.54	19,337.50	0.00	361,716.96
				<u>\$ 1,628,134.89</u>	<u>\$ 3,629,913.66</u>	<u>\$ 600,000.00</u>	<u>\$ 2,277,094.18</u>	<u>\$ 1,504,961.15</u>	<u>\$ 1,522,354.66</u>	<u>\$ 553,638.56</u>
			Ref.	D	D	D-16			D	D

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
For the Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	D	\$ 87,105.18
Increased by:		
2012 budget appropriation		<u>19,000.00</u>
Balance - December 31, 2012	D	<u>\$ 106,105.18</u>

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER UTILITY CAPITAL FUND
SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION
For the Year Ended December 31, 2012

Ordinance Number	Ordinance Date	Improvement Description	Balance December 31, 2012
1938-02	02/28/02	Various water and sewer improvements	\$ 76,000.00
2009-05	9/26/2005	Various water and sewer improvements	28,269.00
2030-06	7/10/2006	Various water and sewer improvements	29,575.00
2049-07	5/14/2007	Various water and sewer improvements	<u>162,000.00</u>
			<u>\$ 295,844.00</u>

Ref.

D

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE
For the Year Ended December 31, 2012

Purpose	Date Of Issue	Original Issue	Maturities Of Bonds Outstanding December 31, 2012		Interest Rate	Balance December 31, 2011	Decreased	Balance December 31, 2012
			Date	Amount				
General improvement bonds	6/1/1994	\$ 4,090,000.00	6/1/2013	\$ 259,464.00	5.60%	\$ 771,592.00	\$ 252,636.00	\$ 518,956.00
			6/1/2014	259,492.00				
General improvement bonds	8/1/2002	4,837,000.00	8/1/2012	225,000.00	4.00%	225,000.00	225,000.00	0.00
General obligation refunding bonds, Series 2005	8/1/2005	1,835,000.00	4/1/2013	205,000.00	4.25%	1,015,000.00	210,000.00	805,000.00
			4/1/2014	205,000.00	3.60%			
			4/1/2015	200,000.00	3.625%			
			4/1/2016	195,000.00	4.00%			
General improvement	11/4/2009	3,885,000.00	11/1/2013	125,000.00	3.00%	3,635,000.00	125,000.00	3,510,000.00
			11/1/2014	125,000.00	3.00%			
			11/1/2015	150,000.00	3.75%			
			11/1/2016	150,000.00	4.00%			
			11/1/2017	175,000.00	4.00%			
			11/1/2018	185,000.00	4.00%			
			11/1/2019	200,000.00	4.00%			
			11/1/2020	210,000.00	4.00%			
			11/1/2021	215,000.00	4.00%			
			11/1/2022	225,000.00	4.00%			
			11/01/23-26	250,000.00	4.00%			
			11/1/2027	250,000.00	4.13%			
			11/1/2028	250,000.00	4.20%			
			11/1/2029	250,000.00	4.25%			
General obligation refunding bonds	9/28/2011	2,935,000.00	8/1/2013	245,000.00	2.00%	2,935,000.00	20,000.00	2,915,000.00
			8/1/2014	250,000.00	3.00%			
			8/1/2015	260,000.00	3.00%			
			8/1/2016	270,000.00	3.00%			
			8/1/2017	280,000.00	4.00%			
			8/1/2018	295,000.00	4.00%			
			8/1/2019	305,000.00	4.00%			
			8/1/2020	320,000.00	4.00%			
			8/1/2021	335,000.00	4.00%			
			8/1/2022	355,000.00	4.00%			
						<u>2,935,000.00</u>	<u>20,000.00</u>	<u>2,915,000.00</u>
						<u>\$ 8,581,592.00</u>	<u>\$ 832,636.00</u>	<u>\$ 7,748,956.00</u>

Ref.

D

D-4

D

See accompanying auditor's report.

**CITY OF WOODBURY
 CONSOLIDATED WATER AND SEWER CAPITAL FUND
 SCHEDULE OF NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST LOANS PAYABLE
 For the Year Ended December 31, 2012**

Purpose	Date Of Issue	Original Issue	Maturities Of Bonds Outstanding December 31, 2012		Interest Rate	Balance December 31, 2011	Decreased	Balance December 31, 2012
			Date	Amount				
Reconstruction of reservoir - trust loan agreement	Series 2010	\$ 1,425,000.00	08/01/13	\$ 25,000.00	5.00%			
			08/01/14-16	30,000.00	5.00%			
			08/01/17-18	35,000.00	5.00%			
			08/01/19	35,000.00	4.00%			
			08/01/20	40,000.00	5.00%			
			08/01/21	40,000.00	3.00%			
			08/01/22-23	40,000.00	4.00%			
			08/01/24-25	45,000.00	4.00%			
			08/01/26	50,000.00	3.50%			
			08/01/27-29	55,000.00	4.00%			
Reconstruction of reservoir - fund loan agreement	Series 2010	2,217,010.00	02/01/13	37,576.44				
			08/01/13	75,152.88				
			02/01/14	37,576.44				

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER CAPITAL FUND
SCHEDULE OF NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST LOANS PAYABLE
For the Year Ended December 31, 2012

Purpose	Date Of Issue	Original Issue	Maturities Of Bonds Outstanding December 31, 2012		Interest Rate	Balance	Decreased	Balance
			Date	Amount		December 31, 2011		December 31, 2012
Reconstruction of reservoir - fund loan agreement	Series 2010	2,217,010.00	08/01/14	\$ 75,152.88				
			02/01/15	37,576.44				
			08/01/15	75,152.88				
			02/01/16	37,576.44				
			08/01/16	75,152.88				
			02/01/17	37,576.44				
			08/01/17	75,152.88				
			02/01/18	37,576.44				
			08/01/18	75,152.88				
			02/01/19	37,576.44				
			08/01/19	75,152.88				
			02/01/20	37,576.44				
			08/01/20	75,152.88				
			02/01/21	37,576.44				
			08/01/21	75,152.88				
			02/01/22	37,576.44				
			08/01/22	75,152.88				
			02/01/23	37,576.44				
			08/01/23	75,152.88				
			02/01/24	37,576.44				
			08/01/24	75,152.88				
			02/01/25	37,576.44				
			08/01/25	75,152.88				
			02/01/26	37,576.44				
			08/01/26	75,152.88				
			02/01/27	37,576.44				
			08/01/27	75,152.88				
			02/01/28	37,576.44				
			08/01/28	75,152.88				
02/01/29	37,576.44							
08/01/29	75,152.92							
						\$ 2,029,127.80	\$ 112,729.32	\$ 1,916,398.48
						\$ 2,729,127.80	\$ 137,729.32	\$ 2,591,398.48
					Ref.	D		D

See accompanying auditor's report.

CITY OF WOODBURY
CONSOLIDATED WATER AND SEWER CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED AND NOT ISSUED
For the Year Ended December 31, 2012

Ordinance Number	Purpose	Balance December 31, 2012
1917-01	Reconstruction of reservoir	\$ 567,389.72
2100-09	Construction and installation of a potable water storage tank	132,990.00
2124-10	Supplemental funding for the completion of water and sewer improvements	350,000.00
2130-11	Construction and installation of a new water main system	3,587,500.00
2172-12	Supplemental environmental cleanup	<u>600,000.00</u>
		<u><u>\$ 5,237,879.72</u></u>
	Ref.	Footnote

See accompanying auditor's report.

PAYROLL ACCOUNT

****SCHEDULES****

**CITY OF WOODBURY
PAYROLL AGENCY ACCOUNT
SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE
For the Year Ended December 31, 2012**

Federal withholding, social security, and medicare	\$ 806.04
Public employees' retirement system	22,186.06
Police and firemen's retirement system	30,209.76
American Heritage	1,905.80
AFLAC insurance	63.39
New York life insurance	<u>567.81</u>
	<u>\$ 55,738.86</u>

Ref. F

See accompanying auditor's report.

CITY OF WOODBURY

PART II

LETTER OF COMMENTS AND RECOMMENDATIONS

For the Year Ended December 31, 2012

GENERAL COMMENTS

Contracts and Agreements Required to be Advertised per N.J.S. 40A:11-4

N.J.S. 40A:11-4 states, "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the costs or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials, or supplies shall be undertaken, acquired, or furnished for a sum exceeding in the aggregate \$36,000.00, except by contract or agreement".

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed Bidding Requirements within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Water main replacement - Glassboro Road
Trimming of trees
Cooper Street storm sewer replacement
Supply gasoline and diesel fuel
Overlay and milling of Cooper Street
Woodbury bikeway project phase 1

The minutes also indicated that the following contracts were awarded without advertisement for bids due emergencies declared by the City:

Route 45 water main repair
Girard Street and Myrtle Avenue storm sewer replacement
Cooper Street concrete paving enhancement

N.J.S. 40A:11-5 provides for exceptions to the above-mentioned statutory bidding requirements for various stipulated areas of expenditures. Included in these areas of exception are all professional services which include but are not limited to solicitors, engineers, land surveyors, and accountants. However, in lieu of requiring formal bidding procedures for these categories of expenditures, in awarding contracts to fill these positions, certain other statutory requirements must be adhered to by the governing body. These requirements include the following stipulation (N.J.S. 40A:11-5 (l) (a) (i)):

"The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service, and amount of the contract, and that the resolution and contract are on file..."

My examination indicated that the City complied with this requirement during 2012.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

My examination of expenditures did not reveal any individual payments, contracts, or agreements in excess of \$36,000.00 "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

GENERAL COMMENTS (Concluded)

Contracts or Agreements Not Required to be Advertised in Accordance with N.J.S. 40A:11-6.1

N.J.S. 40A:11-6.1 states, "Except contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price exceeds \$3,900.00, at least three quotations as to the cost or price, whenever practicable, shall be solicited by the contracting agent, and the contract agreement shall be made with and awarded to the lowest responsible bidder."

Our audit indicated that, for individual payments, contracts, or agreements made "for the performance of any work or the furnishing or hiring of any materials or supplies" in excess of \$3,900.00, there was documentation that solicitation for quotations was done in accordance with the provisions of N.J.S. 40A:11-6.1.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes on or before the date when they would become delinquent.

The governing body on January 3, 2012, adopted the following resolution authorizing interest to be charged on delinquent taxes and assessments:

"NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury, County of Gloucester, State of New Jersey, that the interest charged on delinquent payments of taxes or assessments shall be, from the effective date of this resolution, eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.

That the City Council determines that the penalties to be charged for tax delinquencies in excess of \$10,000.00 shall be six percent (6%) provided the delinquency exists in the calendar year following the year of delinquency."

It appears from an examination of the Collector's records that interest was collected substantially in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2012, include real estate taxes for 2012 and prior years that are in bankruptcy.

The last tax sale was held on June 27, 2012, and was complete.

Inspection of 2012 tax sale certificates revealed that all were on file.

The following comparison is made of the number of tax title liens receivable on December 31, of the last three years:

<u>Year</u>	<u>Number Of Liens</u>
2012	28
2011	23
2010	19

It is essential to good management that all means provided by statute be utilized to liquidate liens by seriously undertaking foreclosure proceedings on appropriate properties in order to get such properties back on a taxpaying basis.

OTHER COMMENTS

Examination of Bills

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a part payment or estimate.

Chief Financial Officer

Certain interfunds appear on the balance sheets of the various funds and should be cleared by appropriate cash transfers.

Payroll Fund

The examination of the payroll fund included testing the detail computation of various deductions or other credits from the payroll of the City employees. Also, the examination ascertained that the accumulated withholdings were disbursed to the proper agencies.

Construction Code Office

Indirect costs - These costs are allocated to the construction code budget appropriation and are within the limits as set by regulations N.J.A.C. 5:23-4.17(c).

Annual report - An annual report of revenue, expenditures, and a recommendation for any fee increase or decrease was filed with the governing body.

Construction Code Costs - A test was conducted to determine that all revenues collected for construction code fees are applied to pay for municipal costs of enforcing the Uniform Construction Code [N.J.A.C. 5:23.17(c)2]. No exceptions were discovered as a result of the test that would indicate that construction code revenues were not being applied to pay for costs related to enforcement of the Uniform Construction Code.

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the records, no attempt was made to differentiate among fines due the City, the County, or the State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

The scope of our audit was limited with regards to testing the actual status of individual traffic and criminal cases that were listed on the Monthly Management Report as being in an active status. The Automated Traffic System (ATS) and the Automated Criminal System (ACS), the computer software systems utilized by the municipal court, does not provide a detail listing of the active cases for an audit test to be applied.

A test sample was selected of traffic and criminal cases processed through the system. The purpose of the test was to determine that traffic fines were levied in accordance with state statutes, that payments on complaints were deposited intact and on a timely basis, that dispositions were entered in traffic and criminal dockets, closure procedures for delinquent traffic tickets were enforced, and that proper procedures were in effect for defendants paying on the partial payment system. This test disclosed no discrepancies.

CITY OF WOODBURY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2012

This section identifies the significant deficiencies, material weaknesses, and the instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Finding No. 2012-1

Criteria or Specific Requirement

Pursuant to N.J.A.C. 5:30-5.7, a general ledger accounting system shall be maintained.

Condition

The City did not obtain a general ledger accounting system as required by N.J.A.C. 5:30-5.7.

Context

A general ledger accounting system provides a summary of all financial transactions as they have been recorded in the books of original entry, using a double entry, self-balancing accounting system with the general ledger facilitating the preparation of financial statements. The general ledger, together with the books of original entry and supporting subsidiary ledgers constitutes the complete accounting system.

Effect

Non-compliance with N.J.A.C. 5:30-5.7.

Cause

Incomplete records.

Recommendation

A general ledger accounting system be maintained in accordance with N.J.A.C. 5:30-5.7.

View of Responsible Officials and Planned Corrective Action

City officials agree with the finding and proposed to implement the purchased software in 2013.

**CITY OF WOODBURY
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND
QUESTIONED COSTS AS PREPARED BY MANAGEMENT**

This section identifies the status of prior year findings related to the financial statements and State Financial Assistance that are required to be reported in accordance with *Government Auditing Standards*, OMB Circular A-133 and State of New Jersey Circular 04-04-OMB.

FINANCIAL STATEMENT FINDINGS

Finding No. 2011-1

Criteria or Specific Requirement

Pursuant to N.J.A.C. 5:30-5.7, a general ledger accounting system shall be maintained.

Condition

The City did not obtain a general ledger accounting system as required by N.J.A.C. 5:30-5.7.

Context

A general ledger accounting system provides a summary of all financial transactions as they have been recorded in the books of original entry, using a double entry, self-balancing accounting system with the general ledger facilitating the preparation of financial statements. The general ledger, together with the books of original entry and supporting subsidiary ledgers constitutes the complete accounting system.

Effect

Non-compliance with N.J.A.C. 5:30-5.7.

Cause

Incomplete records.

Recommendation

A general ledger accounting system be maintained in accordance with N.J.A.C. 5:30-5.7.

View of Responsible Officials and Planned Corrective Action

City officials agree with the finding and took corrective action in 2011 by purchasing computer software to maintain a general ledger accounting system which was fully implemented in 2012.

Finding No. 2010-1

Condition

The City did not obtain a general ledger accounting system as required by N.J.A.C. 5:30-5.7.

Current Status

Condition remains unresolved, see current year finding 2011-1.

Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**CITY OF WOODBURY
OFFICIALS IN OFFICE AND SURETY BONDS**

The following officials were in office during the period under review:

Name	Title	Amount Of Bond
Harry R. Riskie	Mayor	2
Heather S. Tierney	President of Council	2
Gwendolyn J. Brown	Councilwoman	2
Danielle Carter	Councilwoman	2
Francis I. Connor	Councilman	2
William H. Fleming, Jr.	Councilman	2
Thomas B. Louis	Councilman	2
Les Lockman	Councilman	2
C. Barry Sloane	Councilman	2
Harry E. Trout	Councilman	2
Karl Kinkler	City Administrator (To 2/26/13)	2
Roy A. Duffield	City Clerk	2
Robert Law	Chief Financial Officer	2
	Acting City Administrator (From 2/26/13)	2
Lorraine Roberts	Tax Collector/Utility Collector	1
William J. Golden	Municipal Judge	1
Marguerite Falls	Court Administrator	1
Michael Aimino	Solicitor	

(1) All non court employees are covered under a blanket surety bond by the Gloucester, Salem and Cumberland County Joint Insurance Fund in the amount of \$950,000.00.

(2) All court employees are covered under a blanket surety bond by the Gloucester, Salem and Cumberland County Joint Insurance Fund in the amount of \$50,000.00.

The problems and weaknesses noted in my review were not of such magnitude that they would affect my ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to my comments to recommendations, or should you desire assistance in implementing my recommendations, please do not hesitate to call me.

I desire to express my appreciation for the assistance and courtesies rendered by the City officials during the course of the audit.

Respectfully submitted,

Ball, Buckley & Seher, LLP

BALL, BUCKLEY & SEHER, LLP
Certified Public Accountants

A handwritten signature in black ink that reads "William H. Buckley, III". The signature is written in a cursive style with a long horizontal flourish extending to the right.

William H. Buckley, III
Registered Municipal Accountant #46
Certified Public Accountant