

<b>This Area for Code Enforcement Office Use ONLY:</b>	Application Received: _____, 20__
HPC Meeting Date _____, 20__	P/Z Board Meeting: _____, 20__

City of Woodbury

**HISTORIC PRESERVATION COMMISSION**

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Applications must be submitted to the Woodbury Code Enforcement Office no later than **THE FIRST DAY OF THE MONTH** by **3:00 p.m.** to be heard at that month's regular meeting. Submit original application. Attach any exhibits, pictures, drawings, and/or brochures to original application. Applicants are asked to bring any large or oversized samples with them to the HPC meeting. Please **print** all information clearly.

**Address of Property** \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning Classification:  Residential  Commercial  Other \_\_\_\_\_

**Applicant Name** \_\_\_\_\_  
(owner or authorized representative)

Address \_\_\_\_\_  
*No. Street*

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

**Property Owner** (if different from applicant) \_\_\_\_\_

Address \_\_\_\_\_  
*No. Street*

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

**Commercial Building – Business Name** \_\_\_\_\_

Business Owner's Name \_\_\_\_\_

Business # \_\_\_\_\_ Cell # \_\_\_\_\_ Fax # \_\_\_\_\_

**Detailed description of proposed changes**

Check if application includes attached document(s) with further description.

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**Reasons for changes**

Check if application includes attached document(s) with further reasons for change.

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**Materials**

Check if application includes attached document(s) with further materials.

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**I hereby certify that I am the \_\_\_ owner or \_\_\_ agent/representative for owner of record, and that I am authorized to make this application.**

\_\_\_\_\_  
*Name (Please Print Clearly)* \_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Applicant*